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Shadd Jamison, Director

March 12th, 2021

Dear Mrs. Braithwaite and the Bridgeport Public Library Board Members;

I am formally writing this letter on behalf of the Wyandanch Public Library and the Wyandanch Public Library Board of Trustees to ask for the use of your Bookmobile for loan. The Wyandanch Public Library building has been closed to the community for about a year, ever since the beginning of the COVID-19 pandemic. During this time we discovered that we are going to need building upgrades that are going to cost at least \$700,000 to meet New York State building codes for proper ventilation due to the COVID-19 pandemic before we can safely reopen. Unfortunately at this time we do not have enough funding for these upgrades, thus our building will be closed for the foreseeable future unless we can find an alternative. With the exception of a few events that have taken place outside of our library, we have not been able to give any library services to our community for about a year. With the loan of Bridgeport Public Library's Bookmobile, the Wyandanch Public Library can have a temporary alternative to provide our community's library needs.

The Wyandanch Public Library is asking to borrow your Bookmobile starting on or around May 1st, 2021 until the end of 2021. We would like to use the Bookmobile for Circulation Services, so our community would be able to checkout library materials for the first time in over a year. This will be of the utmost importance in the summer months, when our local school students will need library materials for summer reading. We would most likely use this 3-4 times per week for 4-6 hours per day to serve our community. Your Bookmobile would be parked on Wyandanch Public Library property during this duration. The Wyandanch Public Library would be responsible for all mileage, gas and maintenance during this loan period. We would also provide our own CDL driver to carefully drive your Bookmobile from Bridgeport Public Library to Wyandanch Public Library and back at the end of the loan period.

With the loan of Bridgeport Public Library's Bookmobile, we could give the Wyandanch Community some of the services it has lost over this past year!

Thank you for your consideration!

Sincerely,

Shadd Jamison, Library Director
shadd.jamison@wyandanchlibrary.org