

**City of Bridgeport
Office of Policy and Management
Budget Transfer Request**

DEPARTMENT: **LIBRARY 11/20/24**

TRANSFER REQUEST: (Please provide a detailed statement of the reasons surrounding the transfer request, the exact account numbers and names of the accounts which will be affected, the dollar amount involved, and a statement which confirms that the re-allocated funds of the accounts which you affect are sufficient for all anticipated expenditures for the remainder of the fiscal year.)

Transfer \$15,000.00 FROM Line 55145 Equipment Rental/Lease TO Line 54675 Office Supplies	
From: Equipment Rental/Lease	To: Office Supplies
\$ 31,855.24	\$ 5,526.82
<u>-\$ 15,000.00</u>	<u>+\$ 15,000.00</u>
\$ 16,855.24	\$ 20,526.82
Additional Comments:	
To cover toner costs until June 30, 2025	

This transfer is to implement the action of the Library Board of Directors under the authority granted by Connecticut General Statutes §11-33.

Department Head Signature: Elaine Braithwaite, City Librarian

Date: _____