

**City of Bridgeport
Office of Policy and Management
Budget Transfer Request**

DEPARTMENT: **LIBRARY** **3/20/24**

TRANSFER REQUEST: (Please provide a detailed statement of the reasons surrounding the transfer request, the exact account numbers and names of the accounts which will be affected, the dollar amount involved, and a statement which confirms that the re-allocated funds of the accounts which you affect are sufficient for all anticipated expenditures for the remainder of the fiscal year.)

Transfer \$75,000.00 FROM Line 56998 Special Services Freeze TO Line 56045 Building Maintenance Services	
From: Special Services Freeze	To: Building Maintenance Services
\$ 243,864.00	\$ 1,032.23
<u>-\$ 75,000.00</u>	<u>+\$ 75,000.00</u>
\$ 168,864.00	\$ 76,032.23
Additional Comments: To cover building maintenance repairs and expenses until June 30, 2024, including architectural services for North Branch roof.	

This transfer is to implement the action of the Library Board of Directors under the authority granted by Connecticut General Statutes §11-33.

Department Head Signature:

Elaine Braithwaite, City Librarian

Date: _____

MUNIS BUDGET AS OF 03/19/24 for Building Maintenance Line Item Transfer

OBJECT	ACCT DESCRIPTION	CY_REVISD_BUD	CY_MEMO_BAL	CY_ENCUMB	CY_REQ	CY_REMAIN_BUD
41564	ADMINISTRATIVEFEE/OVERHEADALLO	0.00	0.00	0.00	0.00	0.00
41564 Total						0.00
51000	FULL TIME EARNED PAY	4,016,183.00	2,711,305.62	0.00	0.00	1,304,877.38
51000 Total						1,304,877.38
51034	FT BONUS - CONTRACTUAL PAY	0.00	0.00	0.00	0.00	0.00
51034 Total						0.00
51036	FT GRIEVANCE/ARB AWARD PAY	0.00	0.00	0.00	0.00	0.00
51036 Total						0.00
51099	CONTRACTED SALARIES	240,000.25	146,276.00	91,516.00	0.00	2,208.25
51099 Total						2,208.25
51102	ACTING PAY	0.00	0.00	0.00	0.00	0.00
51102 Total						0.00
51106	REGULAR STRAIGHT OVERTIME	27,000.00	622.54	0.00	0.00	26,377.46
51106 Total						26,377.46
51108	REGULAR 1.5 OVERTIME PAY	45,000.00	20,695.87	0.00	0.00	24,304.13
51108 Total						24,304.13
51110	TEMP ACTING 1.5X OVERTIME	0.00	0.00	0.00	0.00	0.00
51110 Total						0.00
51116	HOLIDAY 2X OVERTIME PAY	0.00	0.00	0.00	0.00	0.00
51116 Total						0.00
51118	STAND-BY PAY	0.00	0.00	0.00	0.00	0.00
51118 Total						0.00
51122	SHIFT 2 - 1.5X OVERTIME	0.00	6,811.58	0.00	0.00	-6,811.58
51122 Total						-6,811.58
51124	SHIFT 2 - 2X OVERTIME	0.00	0.00	0.00	0.00	0.00
51124 Total						0.00
51128	SHIFT 3 - 1.5X OVERTIME	0.00	3,958.75	0.00	0.00	-3,958.75
51128 Total						-3,958.75
51130	SHIFT 3 - 2X OVERTIME	0.00	0.00	0.00	0.00	0.00
51130 Total						0.00
51134	TEMP SHIFT 2 DIFFERENTIAL	0.00	0.00	0.00	0.00	0.00
51134 Total						0.00
51136	TEMP SHIFT 3 DIFFERENTIAL	0.00	0.00	0.00	0.00	0.00
51136 Total						0.00
51138	NORMAL STNDRD SHIFT DIFFER	0.00	9,570.93	0.00	0.00	-9,570.93
51138 Total						-9,570.93
51140	LONGEVITY PAY	46,125.00	40,500.00	0.00	0.00	5,625.00
51140 Total						5,625.00
51154	UNUSED SICK TIME PAYOUT	0.00	36,009.63	0.00	0.00	-36,009.63
51154 Total						-36,009.63
51156	UNUSED VACATION TIME PAYOUT	0.00	0.00	0.00	0.00	0.00
51156 Total						0.00
51306	PERSONAL DAY PAY OUT	0.00	0.00	0.00	0.00	0.00
51306 Total						0.00
51310	PERM SHIFT 2 DIFF PAY	0.00	0.00	0.00	0.00	0.00
51310 Total						0.00
51314	UNUSED VACATION PAY RETIREMENT	0.00	7,425.49	0.00	0.00	-7,425.49
51314 Total						-7,425.49
51318	PERSONAL DAY PAYOUT RETIREMENT	0.00	0.00	0.00	0.00	0.00
51318 Total						0.00
51324	LONGEVITY RETIREMENT	0.00	2,025.00	0.00	0.00	-2,025.00
51324 Total						-2,025.00

52008	DENTAL HMO - COBRA/RETIREE	0.00	0.00	0.00	0.00	0.00
52008 Total						0.00
52024	DENTAL PPO - COBRA/RETIREE	0.00	0.00	0.00	0.00	0.00
52024 Total						0.00
52129	VISION CLMS-CITY RETIREES	0.00	0.00	0.00	0.00	0.00
52129 Total						0.00
52154	LIFE INSURANCE CIVIL SERVICE	0.00	0.00	0.00	0.00	0.00
52154 Total						0.00
52166	CLMS DNLT- CITY RETIREES	0.00	0.00	0.00	0.00	0.00
52166 Total						0.00
52258	STATE OF CT ANNUAL ASMT FEE	400.00	400.00	0.00	0.00	0.00
52258 Total						0.00
52260	CT 2ND INJURY FUND ASSESSM	600.00	600.00	0.00	0.00	0.00
52260 Total						0.00
52262	WORKERS' COMP ADM FEE	4,420.00	4,420.00	0.00	0.00	0.00
52262 Total						0.00
52316	WORKERS' COMP MED - LIBRARY	8,000.00	8,000.00	0.00	0.00	0.00
52316 Total						0.00
52318	WORKERS' COMP INDM LIBRARY	8,000.00	8,000.00	0.00	0.00	0.00
52318 Total						0.00
52360	MEDICARE	48,968.91	38,025.74	0.00	0.00	10,943.17
52360 Total						10,943.17
52385	SOCIAL SECURITY	37,092.33	20,107.01	0.00	0.00	16,985.32
52385 Total						16,985.32
52399	UNIFORM ALLOWANCE	3,000.00	2,920.00	0.00	0.00	80.00
52399 Total						80.00
52436	RX CLAIMS - CITY RET & COBRA	142,884.00	142,884.00	0.00	0.00	0.00
52436 Total						0.00
52504	MERF PENSION EMPLOYER CONT	970,931.52	495,484.04	0.00	0.00	475,447.48
52504 Total						475,447.48
52704	HEALTH ASO FEES: CITY RETIREES	0.00	0.00	0.00	0.00	0.00
52704 Total						0.00
52887	CT PARTNERSHIP LIBRARY RETIREE	0.00	0.00	0.00	0.00	0.00
52887 Total						0.00
52890	CLAIMS DR/HSPTLS-CITY RETIREES	294,340.00	294,340.00	0.00	0.00	0.00
52890 Total						0.00
52892	MEDICAL MEDICARE CSG	0.00	0.00	0.00	0.00	0.00
52892 Total						0.00
52899	ASO FEES:MEDICAL MEDICARE CSG	0.00	0.00	0.00	0.00	0.00
52899 Total						0.00
52917	HEALTH INSURANCE CITY SHARE	911,716.52	467,567.85	0.00	0.00	444,148.67
52917 Total						444,148.67
52918	MERS PENSION AMORTIZATION	0.00	0.00	0.00	0.00	0.00
52918 Total						0.00
53110	WATER UTILITY	21,000.00	55.00	0.00	0.00	20,945.00
53110	WATER UTILITY	0.00	3,627.46	1,066.04	0.00	-4,693.50
53110	WATER UTILITY	0.00	2,892.56	2,592.73	0.00	-5,485.29
53110	WATER UTILITY	0.00	954.32	898.72	0.00	-1,853.04
53110	WATER UTILITY	0.00	781.82	1,177.62	0.00	-1,959.44
53110	WATER UTILITY	0.00	0.00	0.00	0.00	0.00
53110	WATER UTILITY	0.00	0.00	0.00	0.00	0.00
53110	WATER UTILITY	0.00	590.18	374.86	0.00	-965.04
53110	WATER UTILITY	0.00	229.40	744.66	0.00	-974.06
53110 Total						5,014.63

53120	SEWER USER FEES	9,000.00	0.00	0.00	0.00	9,000.00
53120	SEWER USER FEES	0.00	1,040.81	1,959.19	0.00	-3,000.00
53120	SEWER USER FEES	0.00	379.60	420.40	0.00	-800.00
53120	SEWER USER FEES	0.00	279.66	520.34	0.00	-800.00
53120	SEWER USER FEES	0.00	258.50	941.50	0.00	-1,200.00
53120	SEWER USER FEES	0.00	0.00	0.00	0.00	0.00
53120	SEWER USER FEES	0.00	0.00	0.00	0.00	0.00
53120	SEWER USER FEES	0.00	193.37	587.05	0.00	-780.42
53120	SEWER USER FEES	0.00	212.02	587.98	0.00	-800.00
53120 Total						1,619.58
53130	ELECTRIC UTILITY SERVICES	215,000.00	0.00	0.00	0.00	215,000.00
53130	ELECTRIC UTILITY SERVICES	0.00	40,345.31	30,013.81	0.00	-70,359.12
53130	ELECTRIC UTILITY SERVICES	0.00	20,126.22	19,873.78	0.00	-40,000.00
53130	ELECTRIC UTILITY SERVICES	0.00	9,829.92	8,170.08	0.00	-18,000.00
53130	ELECTRIC UTILITY SERVICES	0.00	13,839.58	11,160.42	0.00	-25,000.00
53130	ELECTRIC UTILITY SERVICES	0.00	0.00	0.00	0.00	0.00
53130	ELECTRIC UTILITY SERVICES	0.00	0.00	0.00	0.00	0.00
53130	ELECTRIC UTILITY SERVICES	0.00	9,153.65	8,846.35	0.00	-18,000.00
53130	ELECTRIC UTILITY SERVICES	0.00	9,595.55	10,404.45	0.00	-20,000.00
53130 Total						23,640.88
53140	GAS UTILITY SERVICES	95,000.00	0.00	0.00	0.00	95,000.00
53140	GAS UTILITY SERVICES	0.00	22,450.23	20,049.77	0.00	-42,500.00
53140	GAS UTILITY SERVICES	0.00	11,301.28	9,698.72	0.00	-21,000.00
53140	GAS UTILITY SERVICES	0.00	4,241.66	5,758.34	0.00	-10,000.00
53140	GAS UTILITY SERVICES	0.00	4,118.95	6,704.10	0.00	-10,823.05
53140	GAS UTILITY SERVICES	0.00	0.00	0.00	0.00	0.00
53140	GAS UTILITY SERVICES	0.00	0.00	0.00	0.00	0.00
53140	GAS UTILITY SERVICES	0.00	3,002.78	6,712.24	0.00	-9,715.02
53140	GAS UTILITY SERVICES	0.00	0.00	0.00	0.00	0.00
53140 Total						961.93
53200	PRINCIPAL & INTEREST DEBT SERV	902,675.00	769,399.08	0.00	0.00	133,275.92
53200 Total						133,275.92
53601	ADMINISTRATIVE FEES	150,000.00	150,000.00	0.00	0.00	0.00
53601 Total						0.00
53605	MEMBERSHIP/REGISTRATION FEES	6,000.00	1,040.00	0.00	0.00	4,960.00
53605 Total						4,960.00
53705	ADVERTISING SERVICES	5,000.00	0.00	0.00	0.00	5,000.00
53705 Total						5,000.00
53710	OTHER COMMUNICATION SERVICES	13,000.00	6,205.00	4,095.00	0.00	2,700.00
53710 Total						2,700.00
53720	TELEPHONE SERVICES	51,256.13	27,550.27	15,441.73	0.00	8,264.13
53720	TELEPHONE SERVICES	0.00	360.84	258.74	0.00	-619.58
53720	TELEPHONE SERVICES	0.00	196.62	105.07	0.00	-301.69
53720	TELEPHONE SERVICES	0.00	0.00	0.00	0.00	0.00
53720	TELEPHONE SERVICES	0.00	811.74	406.26	0.00	-1,218.00
53720	TELEPHONE SERVICES	0.00	0.00	0.00	0.00	0.00
53720	TELEPHONE SERVICES	0.00	0.00	0.00	0.00	0.00
53720	TELEPHONE SERVICES	0.00	768.00	384.00	0.00	-1,152.00
53720	TELEPHONE SERVICES	0.00	134.04	198.94	0.00	-332.98
53720 Total						4,639.88
53725	TELEVISION SERVICES	600.00	0.00	0.00	0.00	600.00
53725 Total						600.00
54020	COMPUTER PARTS	3,000.00	0.00	0.00	0.00	3,000.00
54020 Total						3,000.00

54545	CLEANING SUPPLIES	40,000.00	22,743.21	9,900.78	0.00	7,356.01
54545 Total						7,356.01
54550	COMPUTER SOFTWARE	20,000.00	6,175.00	0.00	0.00	13,825.00
54550 Total						13,825.00
54555	COMPUTER SUPPLIES	25,000.00	14,970.91	1,279.46	0.00	8,749.63
54555 Total						8,749.63
54560	COMMUNICATION SUPPLIES	600.00	0.00	0.00	0.00	600.00
54560 Total						600.00
54615	GASOLINE	5,500.00	3,747.26	1,252.74	0.00	500.00
54615 Total						500.00
54660	LIBRARY SUPPLIES	58,000.00	30,154.12	2,510.39	424.36	24,911.13
54660	LIBRARY SUPPLIES	0.00	72.83	0.00	0.00	-72.83
54660	LIBRARY SUPPLIES	0.00	180.00	0.00	0.00	-180.00
54660	LIBRARY SUPPLIES	0.00	0.00	0.00	0.00	0.00
54660	LIBRARY SUPPLIES	0.00	0.00	0.00	0.00	0.00
54660	LIBRARY SUPPLIES	0.00	0.00	0.00	0.00	0.00
54660	LIBRARY SUPPLIES	0.00	0.00	0.00	0.00	0.00
54660	LIBRARY SUPPLIES	0.00	0.00	0.00	0.00	0.00
54660	LIBRARY SUPPLIES	0.00	0.00	0.00	0.00	0.00
54660 Total						24,658.30
54675	OFFICE SUPPLIES	14,000.00	10,770.48	1,724.47	784.15	720.90
54675 Total						720.90
54680	OTHER SUPPLIES	9,000.00	4,844.80	2,324.07	109.29	1,721.84
54680 Total						1,721.84
54700	PUBLICATIONS	320,000.00	254,193.20	4,964.00	0.00	60,842.80
54700 Total						60,842.80
54705	SUBSCRIPTIONS	200,000.00	82,860.14	29,461.63	38,808.33	48,869.90
54705 Total						48,869.90
54725	POSTAGE	0.00	0.00	0.00	0.00	0.00
54725 Total						0.00
54755	TRAFFIC CONTROL PRODUCTS	0.00	0.00	0.00	0.00	0.00
54755 Total						0.00
54998	OPERATIONAL EXPENSE FREEZE	0.00	0.00	0.00	0.00	0.00
54998 Total						0.00
55055	COMPUTER EQUIPMENT	54,000.00	49,345.32	100.00	0.00	4,554.68
55055 Total						4,554.68
55145	EQUIPMENT RENTAL/LEASE	32,000.00	21,672.87	1,758.00	2,616.00	5,953.13
55145 Total						5,953.13
55525	LIBRARY FURNITURE	30,000.00	10,984.11	3,930.15	8,945.22	6,140.52
55525 Total						6,140.52
56040	BOOKBINDING SERVICES	0.00	0.00	0.00	0.00	0.00
56040 Total						0.00
56045	BUILDING MAINTENANCE SERVICE	259,999.62	71,125.56	22,375.29	2,161.00	164,337.77
56045	BUILDING MAINTENANCE SERVICE	0.00	43,370.85	60,503.34	150.00	-104,024.19
56045	BUILDING MAINTENANCE SERVICE	0.00	11,143.24	546.20	0.00	-11,689.44
56045	BUILDING MAINTENANCE SERVICE	0.00	10,895.46	1,711.26	240.00	-12,846.72
56045	BUILDING MAINTENANCE SERVICE	0.00	12,016.22	1,461.85	0.00	-13,478.07
56045	BUILDING MAINTENANCE SERVICE	0.00	0.00	0.00	0.00	0.00
56045	BUILDING MAINTENANCE SERVICE	0.00	0.00	0.00	0.00	0.00
56045	BUILDING MAINTENANCE SERVICE	0.00	17,455.12	592.00	0.00	-18,047.12
56045	BUILDING MAINTENANCE SERVICE	0.00	2,866.21	353.79	0.00	-3,220.00
56045 Total BUILDING MAINTENANCE SERVICE						1,032.23
56055	COMPUTER SERVICES	139,000.00	87,693.48	20,619.34	3,450.00	27,237.18
56055 Total						27,237.18

56160	MARKETING SERVICES	75,000.00	22,100.00	39,900.00	1.00	12,999.00
56160 Total						12,999.00
56170	OTHER MAINTENANCE & REPAIR S	3,000.00	2,936.80	0.00	0.00	63.20
56170 Total						63.20
56175	OFFICE EQUIPMENT MAINT SRVCS	8,000.00	0.00	0.00	0.00	8,000.00
56175 Total						8,000.00
56180	OTHER SERVICES	103,000.00	69,547.55	17,964.18	0.00	15,488.27
56180	OTHER SERVICES	0.00	200.00	0.00	0.00	-200.00
56180	OTHER SERVICES	0.00	1,043.34	0.00	0.00	-1,043.34
56180	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
56180	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
56180	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
56180	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
56180	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
56180	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
56180	OTHER SERVICES	0.00	0.00	0.00	0.00	0.00
56180 Total						14,244.93
56265	OUTSIDE PROGRAMMING	35,000.00	8,286.44	5,000.00	0.00	21,713.56
56265	OUTSIDE PROGRAMMING	0.00	4,000.00	1,100.00	0.00	-5,100.00
56265	OUTSIDE PROGRAMMING	0.00	1,675.00	1,150.00	0.00	-2,825.00
56265	OUTSIDE PROGRAMMING	0.00	950.00	0.00	0.00	-950.00
56265	OUTSIDE PROGRAMMING	0.00	550.00	0.00	0.00	-550.00
56265	OUTSIDE PROGRAMMING	0.00	0.00	0.00	0.00	0.00
56265	OUTSIDE PROGRAMMING	0.00	1,725.00	0.00	125.00	-1,850.00
56265	OUTSIDE PROGRAMMING	0.00	2,200.00	0.00	0.00	-2,200.00
56265	OUTSIDE PROGRAMMING	0.00	300.00	0.00	520.00	-820.00
56265 Total						7,418.56
56270	LITERACY	30,000.00	15,600.00	14,400.00	0.00	0.00
56270	LITERACY	0.00	0.00	0.00	0.00	0.00
56270	LITERACY	0.00	0.00	0.00	0.00	0.00
56270	LITERACY	0.00	0.00	0.00	0.00	0.00
56270	LITERACY	0.00	0.00	0.00	0.00	0.00
56270	LITERACY	0.00	0.00	0.00	0.00	0.00
56270	LITERACY	0.00	0.00	0.00	0.00	0.00
56270	LITERACY	0.00	0.00	0.00	0.00	0.00
56270	LITERACY	0.00	0.00	0.00	0.00	0.00
56270 Total						0.00
56998	SPECIAL SERVICES FREEZE	243,864.00	0.00	0.00	0.00	243,864.00
56998 Total SPECIAL SERVICES FREEZE						243,864.00
59005	VEHICLE MAINTENANCE SERVICES	5,500.00	2,814.74	0.00	0.00	2,685.26
59005 Total						2,685.26
59015	PRINTING SERVICES	1,000.00	442.20	0.00	0.00	557.80
59015 Total						557.80
Grand Total						2,933,203.17