

**City of Bridgeport
Office of Policy and Management
Budget Transfer Request**

DEPARTMENT: **LIBRARY** **2/16/2022**

TRANSFER REQUEST: (Please provide a detailed statement of the reasons surrounding the transfer request, the exact account numbers and names of the accounts which will be affected, the dollar amount involved, and a statement which confirms that the re-allocated funds of the accounts which you affect are sufficient for all anticipated expenditures for the remainder of the fiscal year.)

Transfer \$5,000 FROM Line 55525 Library Furniture TO line 54660 Library Supplies	
From: Library Furniture	To: Library Supplies
\$ 14,651.00	\$ 33.00
<u>-\$ 5,000.00</u>	<u>+\$ 5,000.00</u>
9,651.00	5,033.00
Additional Comments: To cover library supplies purchases until 6/30/22.	

This transfer is to implement the action of the Library Board of Directors under the authority granted by Connecticut General Statutes §11-33.

Department Head Signature: Elaine Braithwaite, City Librarian

Date: _____