

**City of Bridgeport
Office of Policy and Management
Budget Transfer Request**

DEPARTMENT: **LIBRARY** 2/16/2022

TRANSFER REQUEST: (Please provide a detailed statement of the reasons surrounding the transfer request, the exact account numbers and names of the accounts which will be affected, the dollar amount involved, and a statement which confirms that the re-allocated funds of the accounts which you affect are sufficient for all anticipated expenditures for the remainder of the fiscal year.)

Transfer \$800 FROM Line 54615 Gasoline TO line 52399 Uniform Allowance	
From: Gasoline	To: Uniform Allowance
\$ 2,500.00	\$ 45.00
<u>-\$ 800.00</u>	<u>+ 800.00</u>
1,700.00	845.00
Additional Comments: To cover custodian uniform purchases until 6/30/22.	

This transfer is to implement the action of the Library Board of Directors under the authority granted by Connecticut General Statutes §11-33.

Department Head Signature: Elaine Braithwaite, City Librarian

Date: _____