

BRIDGEPORT LIBRARY

Technology July 2023 Report

Submitted by: Brian Remigio

August 14, 2023

1. Telecommunications (Phones are backordered)
 - a. Phones:
 - i. Voice New England contacted to:
 1. Add/replace 3 phones
 - a. Conference room
 - b. Brian Remigio's phone
 - c. Burroughs Reference Desk Phone (replacement)
 - ii. Update the "call in" phone tree to route to the proper extension and provide updated information
 - iii. **Phones are backordered.**
2. Bibliomation Consortium
 - a. Brian Remigio has been invited to become a member of the newly created IT Security Task Force for Bibliomation. He will be part of a committee to review and improve Bibliomation's IT Infrastructure.
3. Intern
 - a. Talking with a possible intern-candidate that could:
 - i. Assist with break/fix issues
 - ii. Light-level programming and application setup (Web app)
 - iii. No decisions have been made.
4. Strategic Planning Assessment
 - a. Part 2 of 2
 - i. Report/Recommendation from Novus Insight
 1. A "light" report would be provided mid-August.
5. Literacy Volunteers
 - a. Working with staff to print to BPL networked printers.
6. Historical Society
 - a. Beth Lazar
 - i. Working with Patron to digitize/archive (from CD) recordings/interviews of prominent/famous Bridgeport Residents.
 - ii. Working in conjunction with Elizabeth to add to the BHC.
7. Networking
 - a. Total Communications (TC):
 - i. Meeting with Total Communications and Bibliomation in preparation for the network upgrade at Burroughs. Configurations/settings as well as ownership, support and responsibilities were discussed.
8. Square Devices installed

- a. Used for accepting cash and credit card payments
 - b. Installed at Black Rock, Burroughs (Reference), and East Side.
 - i. Already installed at Newfield and Beardsley.
 - ii. Planning to purchase an additional unit for Burroughs (Circulation)
- 9. Recycling:
 - a. Second electronic device pickup completed
- 10. Coin Boxes
 - a. Have arrived and will be distributed and set up at Burroughs and the branches within the next 2 weeks.
- 11. Web Application (Web App)
 - a. Web App:
 - i. Feedback submitted.
 - ii. Additional testing credentials were provided to the developer.
 - iii. Updates are being made and a new version of the test application has been created.
 - b. Database
 - i. Mango-
 - 1. Setup completed
 - 2. An online language-learning website and mobile app (link on BPL Website)
 - c. SharePoint (Microsoft)
 - i. Continuing to develop content (i.e. forms, procedures, Policies) that cant easily accessed by staff.
- 12. Branches
 - a. East Side
 - i. Renovation
 - 1. Setting up meetings with vendors for Audio-Visual (AV), Security (Sonitrol), and Network Infrastructure (Total Communication)
 - 2. Assist Antinozzi Associates with planning for upgrades in these particular areas.
 - a. Vendors know they will still need to bid for the actual work.
 - b. Beardsley
 - i. PIN for scanners setup.
 - ii. Computers:
 - 1. 8 additional computers in the adult area have been setup.
 - a. Bibliomation will do the final setup this week to include Envisionware.
 - c. North
 - i. E-Sports Camp:
 - 1. All is functioning perfectly. Camp will be in effect through August.
 - 2. The community Room was used to stream the games so the parents, friends, and community could view the action.
 - 3. News piece done by News Channel 12
 - a. [Bridgeport Youth Lacrosse hosts inaugural esports tournament](#)
 - d. Black Rock

- i. 2 Computers and ScannX System were relocated to create more space.
- ii. Network/Data Room was purged of unnecessary boxes and miscellaneous items.
 - 1. It will still require additional cleaning.
 - 2. Data Room is warm (temp) and spoke with David Otero about adding additional ventilation.
 - 3. Additional receipt printers installed and reconfigured.

e. Burroughs

- i. Updated Bios and Windows Patches to Circ and teen staff computers

13. Bibliomation/Evergreen:

- i. Issues: Henrietta
- ii. Access to register computers
- iii. Resolved: Brian now has authorization rights from Bibliomation to fix minor issues.

14. Budget

- a. Identifying all technology-related purchases from FY22-23 so we can better forecast for this and future fiscal years.
 - i. In-progress.