BRIDGEPORT LIBRARY

Technology January 2024 Report

Submitted by: Brian Remigio   February 21, 2024

1. Strategic Planning Assessment
    a. The Novus Insight Envision Document has been shared with members of the Board through the Building and Finance Committee. The plan was broken down into 3 phases of implementation based on the current FY and the 2 upcoming fiscal years. There was a sense of commitment generated for the plan. Cyber Security training was a topic of importance. How to fund the plan/approve funds was also discussed.
    b. Upgrading the functionality of accounts in Microsoft 365 is part of the first phase of the envisioning documents. Quotes are being gathered from Microsoft Partners/resellers for discussion/review.
2. Envisionware:
    a. Envisionware has acknowledged there are shortfalls with their Mobile Printing Module. With the help of Bibliomation we have been added as a beta/test site for Envisionware's new integration of "Princh."   This has been installed at the North Branch. Early testing has shown favorable results and reliability. Bibliomation will be scheduling a 30–60-minute training course for North Staff shortly.   No integration fees will be charged to the library.
3. Networking
    a. Total Communications (TC):
        i. The library will be changing public IP addresses with the change to Total Communications. Certain Library systems (Databases, Operational systems (security, HVAC, Servers) will be reconfigured for the new network.
4. Events:
    a. Smaller events that required mics, a sound system and projection took place throughout the month. All successful.
5. Mobile Device Library Application (Capira)
    a. Additional requested modifications for testing have been made.
6. Literacy Volunteers Website
    a. Brian is working with Suzanne to evaluate the state of their website (lvbpt.org). A copy of the new website is being reviewed.
7. Equipment:
    a. Beardsley: a catalog search computer (OPAC) was installed to make it easier for Patrons to find resources where the "Express" computer was previously stationed. The Express computer will be reinstalled closer to the adult patron computers.
    b. North:
        i. Brian and Paula are reviewing the AV needs for the Community Room. DNR Labs, the company that configured and installed the multimedia equipment

at Beardsley has been requested to provide their expertise and recommendations. They will be onsite for a visit on 2/28.

    ii. Antiquated equipment has been disposed of that was stored in the meeting room.

c. Burroughs: a new workstation has been deployed in the Facilities Office for staff to be able to check their work email and other tasks. This will allow the Facilities Manager to have more privacy and security around his own computer.

d. Burroughs and North: Service for coin boxes for self-services have increased this month. This can be attributed to patrons trying to use pennies or sticking other objects in the machine. Staff at each location have been given training videos on how to clear the coin jams.

e. Scannx: The scan/fax machines have had intermittent issues. Our support vendor (CCP) has informed us this is an issue at Scannx and is in the process of being resolved.

8. Bibliomation Cyber Security Task Force Meeting: The Knowbe4, Antivirus/EDR products were reviewed. Also action plans and policy during a cyber security threat were discussed and existing documents/templates were shared.

9. Community Service

a. Brian volunteered to judge the 7th grade science fair held at the University of Bridgeport. He reviewed many talented students and amazing projects.