BRIDGEPORT LIBRARY

Burroughs/Technical Services September 2024 Monthly Report

Submitted by: Vivian Bordeaux

October 9, 2024

Service Statistics	Numb	er of act	ive cai	rds: 1	9,582						
Collec- tion Statistics	Total collection number: 500,607										
	In House use: 2,496										
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	Sept.	8,261	42	1,0	084		31,143	24	3,918	53,670	2,496
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	Sept.	275,139	17	,003	133,681		17	20,099	350	811	1,023

Highlights

Total number of items added 1,414; total number withdrawn 12,808

Branch name, total collection count (added/withdrawn)

Beardsley 6,516 (134/0); Black Rock 39,506 (53/47);

Burroughs 289,923 (350/1,085); East Side 20,544 (0/10,633);

Newfield 38,896 (391/348); North 105,222 (486/695)

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For the month of September

I worked with the East Side branch staff as they prepared for the renovation of their location. We packed up books and supplies and sent them to Burroughs to be added; we packed materials to send to the Friends of the Library; we boxed up books and other items that the staff wanted to keep on site.

<u>Technical Services</u>: We worked on the following projects: receiving and processing new items for Burroughs from our vendors; withdrawing items from our collections; and processing the new monthly magazines into an EXCEL spreadsheet.

The French Habbi Habbi have been processed and will be ready to circulate at each branch.

<u>Meetings:</u> In September I virtually met with vendor representatives from Baker & Taylor, Scholastic and BRODART.

I attended the following Library's meetings: Supervisor's and Collection Development