



## Bridgeport Public Library/Technical Services & Acquisitions May 2026

Submitted by: Nykia Eaddy

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Quick Snapshot	<ul style="list-style-type: none"> <li>• Technical Services continued managing acquisitions, cataloging, and materials processing activities throughout May</li> <li>• Technical Services continued evaluations of additional vendor options to improve ordering efficiency and reliability</li> </ul>
Book Budget	<p>Monthly Spend: \$ \$35,455.55          Year-to-date Spend: \$119,726.33          % of Annual Budget Used: 75.54%</p>
Audio/Visual Budget	<p>Monthly Spend: \$ \$14,377.62          Year-to-date Spend: \$31,261.38          % of Annual Budget Used: 53.90%</p>
Cataloging & Processing	<ul style="list-style-type: none"> <li>• Received, cataloged and processed over 250 items from Amazon, Playaway, and Scholastic</li> </ul>
Electronic Resource Spotlight	<ul style="list-style-type: none"> <li>• Hoopla – Trending Audio Book: The Divorce by Freida McFadden              Trending TV/Movie: Irish Blood, Season I</li> <li>• Universal Class – Trending Courses: Google Docs &amp; Positive Parenting Techniques</li> </ul>
Collection Maintenance	<ul style="list-style-type: none"> <li>• Relabeling Project – Currently relabeling X Biographies in the stacks of Burroughs</li> <li>• Catalog clean up – Ongoing</li> </ul>

Goals for the next month	<ul style="list-style-type: none"> <li>• Meet and Evaluate additional Book Vendors</li> <li>• Reconcile Evergreen ordering records and complete fiscal year end closeout for materials ordering budget</li> <li>• Start the process for FY27 ordering</li> </ul>
Statistics At-a-Glance	<ul style="list-style-type: none"> <li>• Collection Count: 455,139</li> <li>• Items added 784; Items withdrawn 2041</li> <li>• Circ Count (physical items): Books: 9,470 Video: 1,350 Audio: 197 Other: 155</li> <li>• BPL System ILL Requests from Libraries: 6</li> </ul>

During May, the Technical Services Department continued managing materials’ ordering, receiving, and cataloging activities across all library locations. Staff continued reconciling orders and verifying invoice accuracy within the Evergreen system. Staff reviewed records for consistency and corrected cataloging and item record issues as needed to maintain accuracy within the catalog.

Staff continued evaluating current vendor performance related to ordering timelines, fulfillment reliability, and customer support. We are in the process of reviewing alternative vendor options to improve ordering efficiency, turnaround times, and collection support services.

Branches/Departments submitted their final materials’ orders for FY 26.

Approximately 250 items from Amazon, Playaway, and Scholastic were received, processed, and cataloged during May and shipped to their designated locations.

Technical Services remains focused on improving workflow efficiency, maintaining accurate catalog records, and supporting timely access to library materials systemwide.

**Meetings and Webinars attended:**

- 5/06 – Bibliomation Helpdesk 101 Webinar
- 5/12 – Barnes & Noble Account Overview & Process
- 5/19 – CLC Webinar with Libraria
- 5/20 – Library Board Meeting