



Bridgeport Public Library/Technical Services & Acquisitions June 2026

Submitted by: Nykia Eaddy

July 10, 2026

Quick Snapshot	• Worked with Brodart to maximize shipments before the June 30 fiscal year-end deadline. • Processed and reconciled invoices received throughout the month in preparation for fiscal year close.
Book Budget	Monthly Spend: \$ \$25, 874.19 Year-to-date Spend: \$125,751.84 % of Annual Budget Used: 83.56%
Audio/Visual Budget	Monthly Spend: \$ \$10,915.02 Year-to-date Spend: \$38, 045.78 % of Annual Budget Used: 65.60%
Cataloging & Processing	• Continued cataloging and physical processing of newly received materials. • Maintained workflow to prepare materials for timely distribution to branches.
Electronic Resource Spotlight	• Mango – 939 Sessions; Top 3 Languages: English, Spanish, French • Freegal – 124 Downloads; Top Genre: Jazz
Collection Maintenance	• Catalog clean up – Ongoing
Goals for the next month	• Finalizing the Launch of FY27 for ordering. • Complete Onboarding with Ingram

Statistics At-a-Glance

- Collection Count: 449,538
- Items added 1,817; Items withdrawn 1,813
- Circ Count (physical items): Books: 9,334 Video: 1,462 Audio: 194 Other: 179
- BPL System ILL Requests from Libraries: 5

June marked the close of Fiscal Year 2026, and we focused on year-end acquisitions. Technical Services concentrated on ensuring materials shipped before the fiscal deadline were received and processed while coordinating closely with vendors to manage outstanding orders and maintain continuity of collection development. Receiving and invoice processing remained a priority, with coordination of incoming materials across all branches.

Challenges

- Continued vendor shipping delays affected the timely receipt of some materials.
- A significant number of titles remained on backorder or in reserve with publishers at the close of the fiscal year.
- High volume of year-end deliveries required increased coordination between Technical Services and branch staff.

Looking Ahead

In July, Technical Services will focus on completing FY2026 financial reconciliation, launching FY2027 ordering, implementing new vendor workflows, continuing receipt and processing of outstanding materials, and supporting branches with the new fiscal year's acquisitions procedures.

Meetings and Webinars attended:

6/02 – Onboarding Meeting with Ingram
 6/10 – Bibliomation Profile Update Meeting
 6/10 – Amazon 101 for Libraries webinar
 6/11 – CLC – Hoopla is the Only Sustainable Option webinar
 6/11 – Newfield Mural Meeting
 6/16 – Evergreen Meeting
 6/16 – Verify, Renew, Reach: Smarter Patron Engagement for Public Libraries webinar
 6/24 – Collection Development Meeting

