

# BRIDGEPORT LIBRARY

## Burroughs/Technical Services Nov. 2022 Monthly Report

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December 10, 2022

Service Statistics	Number of active cards: 12,432
Collection Statistics	Total collection number: 565,163
	In House use: 1,358

### Highlights

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For the month of November:

A review for those staff who work in the Cataloging and Acquisition module was held on Nov. 1<sup>st</sup>, 2<sup>nd</sup> and 9<sup>th</sup>

I met with the state document coordinator to review procedures mainly for State Government Documents and will continue to meet for a while to finalize retention and other policies.

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Baker & Taylor continues to work on their technical problems and we are slowly getting back on track for ordering books.

Technical Services staff continues to work on the magazine project, shifting in the stacks, preparing materials for Beardsley Branch and the backlog of library materials.

**The Digital Navigator program** so far has registered and have met with over 225 people who have signed up for computer lessons and how to with their own tablets or chrome books. Those who have signed up for he program has expressed their gratitude for the program and the navigators. Andre, the Digital Navigator Coordinator, believes that it is important to meet the person they are as far as technology is concern. Those who participate are walk in; people from a number of community agencies and a group of senior men and women.

A few members of the Outreach Committee attended a Business Expo in Bridgeport and got a lot of information about business resources in the community and many ideas on how we can promote the resources we have in the library to this population.

I continue to work with our vendors to address our concerns and our needs. I am also working with our EBSCO rep to address how we can resolve some old concerns we have with our magazines.

I attended the following meeting via ZOOM: Bridgeport Library supervisor's meeting; State Library, CT Libraries & Partners for Digital Equity program; ALA By-Laws review and EMIERT, CSK Roundtable Committee meeting, SCSU ILS DCC monthly meeting.

**Total number of items added 584; total number withdrawn 1,193**

Branch name, total collection count (added/withdrawn)

**Black Rock 45,709 (43/574); Burroughs 325,227 (121/228);**

**East Side 47,988 (41/55); Newfield 35,426 (54/125); North 107,416 (325/211)**