

BRIDGEPORT LIBRARY

Newfield Monthly Report

Submitted by: Nykia Eaddy

January 10, 2022

Service Statistics	Number of new library cards: n/a Number of visitors: n/a	Number of questions answered: 25 Number of interlibrary loans (in/out): n/a Number of online database sessions: n/a
Collection Statistics	Adult: 9,025 Teen: 3,377 Children: 15,821	A&V materials: 7,055 Magazines & Newspapers: 1,160
Circulation Statistics	Adult: n/a Teen: n/a Children: n/a	A&V materials: n/a Magazines & Newspapers: n/a
Public Internet Usage	Users for the month: n/a (WiFi is active, working with Bibliomation for Stats)	
Programming Milestones Programs: 1 Attendance: 11	Inhouse Programs: n/a Off Site Programs: ● Music Together/Little Crafters@ Dunbar	Attendance: n/a Attendance: 6 Adults 5 Children
Staff Development	Alexis Y. ● Dec. 2, 2021 - Project Ready Workshop for the Set the Stage program by the CT State Library	

Highlights

Shelf ends for the Children's department have been installed. Staff is currently unpacking & relabeling J-Fic Books to be shelved. Picture book shelving ordered, approximate ship date 3/22/22. Craig from WB Mason has been in to view the issue with the circulation desk. He will contact the manufacturer for resolution as this was a custom build. Newfield staff continue to process and shelve new material added

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to the collection. Phone installation is complete. Computers installation 95% complete; in contact with Envisionware for Coin Box purchase for print release/CPU reservation set up. Ashlar continues to work on punch list items. Updated list will be sent separately.