

**BRIDGEPORT PUBLIC LIBRARY**  
**REPORT OF THE CITY LIBRARIAN**  
**For the Month of May 2026**

Furniture has been ordered for the East Side Branch. The State Library has reached out to the City's Central Grants Office to start the bond reallocation process. All requested documents have been sent except the reaffirmation of inspection for building fire and safety issues. David Otero is working on getting that documentation.

The Passport Acceptance Fair on 5/16/2026 - 18 passports applications accepted. For comparison, 11 applications were accepted at the passport acceptance fair on 8/2/2025.

Discussions continue for the library's partnership in the successful 'Letters are Characters' partnership to include outreach with Bridgeport Public Schools.

The Security Services Bid was released date of May 14, 2026. The bid opening is scheduled for Wednesday, June 24 at 2:00 pm.

Staff Development Days are planned for July 10, 2026 and September 9, 2026. We are requesting that the library be closed to the public on those days. In July, the new strategic plan will be presented to staff for feedback. On September 9 a number of managers and supervisors will be attending an all-day workshop sponsored by CLA. This workshop, "Leading from the Middle," targets branch managers and supervisors. We will plan a series of staff development sessions for support staff on that day.

City of Bridgeport application forms for library board members being re-appointed will be provided at the meeting. It I requested that these forms be completed and returned to the City Library as soon as possible in order to start the re-appointment process.

Respectfully submitted,

Elaine Braithwaite  
City Librarian  
June 17, 2026