## BRIDGEPORT LIBRARY

## Burroughs-Saden/Public Services October 2023 Monthly Report Submitted by: Tanarha Smith-Dixon, Branch Manager

11/06/2023

Service Statistics	New library cards:	69 TOTAL (57A, 4 YA, 8 J)	Question	ns answered: 2,011	
	(692 Ref, 902 Other, 417 Technical Assistant) Number of visitors: 5,571 Number of online database sessions: Number of interlibrary loans (in/out): n/a 89/608				
Teen: 5,826	Magazines & Newspapers: 4,020				
	Children: 62,624 September) Hotspots: 47	TOTAL: 323,627 (606 add	ed and 1	,424 withdrawn in	
Circulation Statistics	Adult: 815 Teen: 163 Children: 1,419	A&V materials: 404 Magazines & Newspapers: 7 Hot spots: 16			
		Cultural p In-house		Grand totals: 3,491	
Public Internet Usage	Users for the mont		-		
	WIFI use: 3,846				

# BRIDGEPORT LIBRARY

## ADULT SERVICES

#### RandR:

- Katherine Mozier-Tichy Librarian Kate Mozier-Tichy continued her training as the new Reference/Teen Librarian. Kate has set up the Quinnetukut: Stories of Survival program from the Insitute for American Indian Studies to be held on November 11, 2023. Kate have been watching webinars regarding grant writing in preparation for the
- Graphic Novel Grant due in February 2024, which she is working on with Manager Tanarha Smith-Dixon, and Librarian II Jeffry Coutts.
- Kate Reached out to area musical groups for winter programming.
- Kate is also exploring MakerSpaces and grant options (current idea: MakerCart!) this is a longer-term project.
- Kate and Library Assistant Gerline Potus has been creating book displays, and updating bulletin board in the reference room, and the Fine Arts Room.
- Library Assistant Andre O'Conner continues to manage and update the hotspot loans, and replacements for all Bridgeport libraries. Andre is currently working on the phase two of the digital navigator program, and tech classes that will begin at Burroughs in December.
- Librarian Adam Cleri planned, promoted, and oversaw the BPL livestream program of the Neil Gaiman interview at Westport Public Library.
- Adam C. worked with Assistant City Librarian Laura Matthews in preparing for the Career Coach Bus to come and offer technology classes to the residents of Bridgeport.
- Adam contacted the CT League of Women Voters to obtain brochures of Bridgeport residents' elected officials, and shared this with the branches.
- Adam help create the newsletter along with Librarian Jeffrey Coutts, and Branch Manager Anna K.
- In his everyday task Adam schedules the room bookings for community organizations.

#### Ongoing Programs:

- Adult game night
- Adult book club
- ESL group talk on Saturdays

#### Collections:

- Weeding continues in various areas of the non-fiction collection. Weeding as begun in the fiction section done by the circulation department.
- Nonfiction, and Fiction book carts are being created in Baker & Taylor and ordered.

## Outreach and Networking:

Andre O'Connor had 24 participants in total for tech help, both in person and virtually. Digital Navigator

• 15-lessons (in person and using Northstar)

- Assisted 4 people with getting internet (ACP)
- Had 5- one time (1 hour) session assisting with account setups (new I-Pads, new phones, and accounts for new devices)

## Concerns:

• Saturdays continues to be an issue with staffing. There are still times where only HC has to close for a few hours to help cover lunches in Adult Services on Saturdays.

## <u>BHC</u>:

- Elizabeth Van Tuyl and Jaime Pettit both attended two very important sessions via Zoom for the New England Archivists Fall symposium. Topics included addressing celebrations and anniversaries Northeast Document Conservation Center (NEDCC program), and inclusive and evolving description approaches.
- Assistant Archivist Pettit continued her work on arranging and describing a series of Civil War era pamphlets from the Women's division of the G.A.R. Pettit is also managing Assistant Librarian Michael Hawkins' project on newspaper inventories.
- Pettit continued to write and assist with posting publicity for the BHC's upcoming programs. She has been managing social media and graphics for the BHC's programs.
- Library Assistant Michael Hawkins continued his work creating indexes for the department's larger newspaper clippings by subject collections in preparation for filming and scanning by Advantage Preservation. He continues creating an index for the BHC's hard copy newspaper collection. Storage issues are ongoing and being addressed through this project. BHC will likely need to order special boxes for part of the newspaper collection. Hawkins also performs last minute scanning and other requests to meet patron requests.

## HC Collections:

- Management and planning for the BHC's storage area continued.
- BHC received several donations of individual items with relevant interest for the collection. One framed lithograph, a pictorial view of the city, 1857, is now hanging in the 7<sup>th</sup> floor hallway.

## <u>Highlights</u>

- Last month, BHC worked with a donor to convert films from the Ira Warner collection. The first 8 have been completed; the donor is now funding the conversion of additional, selected films from this collection.
- Third year Yale Univ. doctoral candidate Amanda Rivera continued her work interviewing members of Bridgeport's Puerto Rican community about bi-lingual education, especially in the 1970s. BHC is providing equipment and also garnering the interviews from her research for the permanent collection.
- E.Van Tuyl visited the City Archives on October 9<sup>th</sup> to make final arrangements for the transfer of valuable materials to the BHC. She and Maintainer Antonio D. removed the materials in mid-October and brought them to the library. BHC staff is now arranging and labeling them for permanent storage at the library.
- Antonio D. was able to hang more items on BHC walls.

• E.Van Tuyl has continued to work with a number of volunteers and contributors to the oral history program and grassroots historians program; significant content to BHC holdings will result.

Concerns:

BHC now has doors open to the public Wednesdays-Fridays, with appointments on Saturdays. The department continues to limit Saturday appointments in order to serve in IS.

## YOUTH SERVICES

#### Programming:

- Wednesday, October 4th, Family Game Night. Three families came to play with our assortment of board games. (4 adults, 5 kids).
- Wednesday, October 11th, had a Hibernation Storytime & Craft (5 adults, 9 kids).
- Saturday, October 14th, ended Hispanic Heritage Month with a bilingual storytime & craft, led by Ana Felipe. (5 adults, 8 kids).
- Thursday, October 19th, we had our Halloween Spooktacular with games, crafts, storytelling, prizes, and snacks. It was very well attended and a big hit (49 adults, 72 kids).
- Wednesday, October 25th, had a Halloween Storytime & Bingo Night (6 adults, 13 kids).
- Saturday, October 28th, wecelebrated National Chocolate Day with an Oreo Spider Drop-in Craft (5 adults, 11 kids).
- Taslima & Kristin delivered the October Little Learners program on Tuesday mornings.
  - o 10/3 (4 adults, 6 kids)
  - 10/10 (3 adults, 3 kids)
  - 10/17 (3 adults, 3 kids)
  - 10/24 (4 adults, 7 kids)
  - 10/31 (2 adults, 5 kids)
- Monday Crafternoons also take place weekly & are led by Taslima
  - 10/2 (2 adults, 2 kids)
  - 10/9 (3 adults. 3 kids)
  - 10/16 (2 adults, 3 kids)
  - o 10/23 (3 adults, 4 kids)
  - 10/30 (2 adults, 2 kids)
- Lego Club takes place every Thursday & is moderated by Theresa
  - 10/5 (5 adults, 12 kids)
  - 10/12 (8 adults, 15 kids)
  - o 10/19 no Lego Club due to Spooktacular program
  - 10/26 (7 adults, 11 kids)

#### <u>Outreach</u>:

• Theresa attended two Farmer's Markets (10/12 & 10/26) with the Adult Services staff. She discussed YS programs and services with quite a few potential patrons

## Collection:

- In the Teen Room, Kate pulled multiple titles for re-cataloging (primarily non-fiction graphic "novels" which need to be changed to comix)
- Kristin continues to weed the Children's picture books with the assistance of Theresa.

### Displays:

- Created book displays for Halloween, Hibernation, Autumn, and Hispanic Heritage Month.
- The current bulletin board theme is We Are Nuts About Books! and features pictures of some of our great autumn holiday books.

## **Continuing Education:**

- Kristin's Set the Stage course (for youth services library staff in CT) has resumed. The most recent session was about Community Connections & the services for children that are offered by the 2-1-1 information line.
- Taslima took an informational webinar about Canva.

Kate Mozier-Tichy continued her training in the teen room.

- Kate Developed Native American Heritage display for Teen room.
- Kate pulled titles for re-cataloging (NF graphic novels to COMIX).
- Continued to add books to YA recommendation list, focusing on non-fantasy titles.
- Researched Hi-Lo novels, assigned creation of brochure to intern (Indiana). She is also making a College Alternative brochure, and college resources brochure.
- Started to plan & propose Teen Winter programming (currently being sent to Supervisor Kristin Graf).
- Started to brainstorm & plan 2024 teen programming with Library Assistant Jawon.

## Successes/Concerns:

- The Halloween Spooktacular was not only a successful program, but highlighted how cooperative & generous the BPL system is. We are incredibly grateful for the help that we received from every library branch and department, whether it was helping us that night or in preparation for the event.
- A new intern from SCSU's Library Science program start & we are looking forward to her contributions to the department & our contributions to her education.

## September 2023, Adult Program/Meeting Room Information

DATE	Count	COMMUNITY PROGRAM	LIBRARY PROGRAMS	NOTES
			New Staff Orientation	
10/04/23	3		Test Run	
10/05/23	7		Adult Game Night	
10/05/23	18		New Staff Orientation	
		Trans Awareness		
10/05/23	6	Program		
		African American		
10/07/23	35	Genealogy		
		Negro Business &		
10/11/23	7	Professional Women		
10/11/23	4		Adult Game Night	
		Mommy, Daddy, I want		
10/14/23	10	to be an Artist		
		Bridgeport Public		
10/18/23	6	Education Fund		
10/18/23	21		Fear & Panic: CT Witches	
10/18/23	4		Adult Game Night	
10/19/23	6	Literacy Volunteers		
10/19/23	11	Ghost Event		
			Neil Gaiman Author Talk,	
10/20/23	4		Zoom	
10/24/23	4	Northwestern		
10/24/23	6	Literacy Volunteers		
10/25/23	8		Adult Game Night	
10/26/23	7	Literacy Volunteers		
			Adult Book Club: The	
			World's Most	
10/26/23	4		Haunted House	
10/28/23	12	Book Signing		
			Crash Course Cooking:	
10/28/23	10		Pizza	
10/00/00	,	Mommy, Daddy, I want		
10/28/23	6	to be an Artist		
Total	199			
ioiui	177			