BRIDGEPORT LIBRARY

Burroughs-Saden/Public Services September 2023 Monthly Report Submitted by: Tanarha Smith-Dixon, Branch Manager

10/10/2023

Service Statistics	New library cards:	78 TOTAL (41A, 11 YA, 20 J) (625 Ref. 533 (
	(625 Ref, 533 Other, 180 Technical Assistant) Number of visitors: 5,288 Number of online database sessions: Number of interlibrary loans (in/out):				
	Collection Statistics	Adult: 226,030	0 A&V materials: 25,231		
Teen: 5,779		Magazines & Newspapers: 4,100			
Children: 63,309 September) Hotspots: 47		TOTAL: 324,521 (249 added	d and 577	7 withdrawn in	
Circulation	Adult: 806	A&V materials: 478			
Statistics	Teen: 152	Magazines & Newspapers: 1			
	Children: 1,383	Hot spots: 10			
		Cultural passes: 7			
		In-house:	707	Grand totals: 3,544	
Public Internet Usage	Users for the month: 11,166				
	WIFI use: 1,163				

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ADULT SERVICES

RandR:

- Katherine Mozier-Tichy continued her training in the adult service, and teens department. In the adult department Katherine research information for starting a maker space lab, and created book displays. In the teens department Katherine redesigned some of the signage in the department, and created book displays as well.
- Library Assistant Andre O'Conner continues to manage and update the hotspot loans for all libraries. Andre coordinated, and held a Safety Committee meeting with library staff from Burroughs, and the other branches.

Librarian Adam Cleri created a small video for the library staff orientation for new employees. He went to all the branches recorded each manager, and the library space. This project took about three weeks to complete.

Librarians Adam C, and Jeff Coutts attended Housatonic Q&A panel for new students informing them about the Library and the services we offer.

Ongoing Programs:

- Adult game night
- Adult book club
- ESL group talk on Saturdays

Collections:

- Weeding continues in various areas of the non-fiction collection.
- More nonfiction book carts have been created in Baker & Taylor and ordered
- Fiction book are also being order from Baker & Talyor.

Outreach and Networking:

Andre O'Connor had 18 participants for tech help, both in person and virtually. David Morales helped 8 people with tech help. There was a total of 26 responses for the Digital Navigator Program questionnaire.

Concerns:

• Saturdays continues to be an issue with staffing. There are still times where only HC has to close for a few hours to help cover lunches in Adult Services on Saturdays.

<u>BHC</u>:

- Assistant Archivist Jaime Pettit has continued to field a variety of reference questions and has familiarized herself with many HC materials. She is working on arranging and describing a series of Civil War era pamphlets from the Women's division of the G.A.R. Pettit is also managing Assistant Librarian Michael Hawkins' project on newspaper inventories.
- Library Assistant Michael Hawkins continued his work creating indexes for the department's larger newspaper clippings by subject collections in preparation for filming and scanning by Advantage Preservation. He completed the first phase of scanning items from the BHC postcard collection that have not yet been fully

cataloged or made available online. He has started a new newspaper related inventory index for the BHC's hard copy newspaper collection.

- Archivist Elizabeth Van Tuyl filled several image requests, including 3 from French researchers. The payment system remains problematic and BHC has requested that the library institute a more universally recognized system such as PayPal.
- VanTuyl also fulfilled several in depth non-image related reference questions this month.
- Management and planning for the BHC's storage area continued.
- Van Tuyl and Pettit visited the City's Municipal Archives. Van Tuyl is making plans to take in a significant volume of materials from that facility
- Van Tuyl has been working with a number of volunteers or contributors to the oral history program and grassroots historians program; significant content to BHC holdings will result.

HC Collections:

• Deaccessions – ongoing; work on selected secondary sources on 7th floor continued.

<u>Highlights</u>

- BHC has worked with a donor to convert films from the Ira Warner collection. The first 8 have been completed and will be made available on the depts. website after the donor provides information on the content.
- Third year Yale Univ. doctoral candidate Amanda Rivera continued her work interviewing members of Bridgeport's Puerto Rican community about bi-lingual education, especially in the 1970s. BHC is providing equipment and also garnering the interviews from her research for the permanent collection.
- A high school student has been writing an article on the Mexican American community for the Grassroots Historians program. He and a University of Bridgeport student are conducting oral histories related to the Portuguese American community in Bridgeport.
- Fayerweather Lighthouse program was well attended and very interesting,
- Michael Breslford started as BHCs new Memoir Writing instructor to great success. The program remains very popular and provides remote attendance as well.

Concerns:

 BHC now has doors open to the public Wednesdays-Fridays, with appointments on Saturdays. The department continues to limit Saturday appointments in order to serve in IS. Some weekday time was spent serving in IS as well.

YOUTH SERVICES

Special Programs:

- September was Library Card Sign-up Month. The Children's Dept had all kinds of fun stuff for kids scavenger hunts, pictures with Cecily, giveaways, and more.
- Wednesday, September 6th, Family Game Night was reinstated. Three families participated with the assortment of board games. (5 adults, 6 kids)
- Saturday, September 16th, Hispanic Heritage Month began with a Storytime & craft. (5 adults, 8 kids)
- Wednesday, September 20th, had a Pirate Storytime & Bingo night. (6 adults, 12 kids).
- Wednesday, September 27th, held a Hello, Fall! Storytime & Craft (3 adults, 3 kids)

Ongoing Programs:

- Taslima (Jr Lib) delivered the September Little Learners program on Tuesday mornings. The program continues to be well-attended.
- Monday Crafternoons and Lego Club take place weekly and both programs are wellattended.

<u>Outreach:</u>

- Wednesday, September 20th, Taslima attended the Back-to-School event at Madison School, along with Bina and Joel from North Library Branch. They spoke with over 30 families.
- Wednesday, September 20th, Jawon (LAI) attended the Back-to-School event at Read School with Joy (Burroughs) & Phil (Beardsley). They spoke with approximately 20 families.

Collection & Displays:

- Katherine Mozier-Tichy, new Adult/YA librarian completed weeding the YA non-fiction section. She suggested a number of books/topics to complete the collection.
- Kristin Graf, Youth Services Supervisor continued to weed the Children's picture books with the assistance of Theresa Greenberg, LAII.
- The department had book displays for Library Card Sign-up Month, Back to School, Pirates, Autumn, and Hispanic Heritage Month.
- Currently the bulletin board theme is "We Are Nuts About Books!" and features pictures of some of our great autumn books.

Successes/Concerns:

- This department have seen the benefits of school outreach throughout September. Many patrons who visited use their new library cards acquired through back-toschool/backpack event.
- Before the start of the school year, Kristin G. sent out an email to all Bridgeport school principals and school librarians/literacy staff, informing them of different ways the library can support both them and their students. This resulted in numerous emails to various branches, asking for us to attend their events, schedule visits to the library, and schedule visits to classrooms.

DATE	Count	COMMUNITY PROGRAM	LIBRARY PROGRAMS	NOTES
9/6/23	8	Literacy Volunteers		
9/6/23	10		Adult Game Night	
9/7/23	4	Julio Tutoring		
9/7/23	2	Literacy Volunteers		
9/13/23	3		Adult Game Night	
		The Village Initiative		
9/13/23	56	Project: College Prep		
9/13/23	4	Julio Tutoring		
9/16/23	11	NAACP		
9/20/23	6	Julio Tutoring		
9/20/23	6		Adult Game Night	
9/22/23	2	Health Equity Solutions		
9/27/23	4	Literacy Volunteers		
Total	116			