

BRIDGEPORT LIBRARY

Burroughs-Saden October 2024

Submitted by: Tanarha Smith-Dixon

November 6, 2024

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| Service Statistics | <p>Number of new library cards: 84 Number of visitors: 7,909</p> <p>Number of questions answered: (929 Reference, 379 Technical, 694 Other)</p> |
| Collection Statistics | <p>Collection Size: 288,513 Total Added: 404</p> |
| Circulation Statistics | <p>Total Circ: 3,462 In-house: 921</p> |
| Public Internet Usage]] | <p>Users for the month: 1508</p> |
| Room Usage | <p>Room: 45 Bookings, Attendance: 457 Adults, 131 teens</p> |
| Programming | <p>Adult Services</p> <p>Chess Club, 21 adults & 4 children total</p> <ul style="list-style-type: none"> • 10/1, Chess Club, 4 adults, 1 child • 10/8, Chess Club, 3 adults • 10/15, Chess Club, 5 adults • 10/22, Chess Club, 5 adults • 10/29, Chess Club, 4 adults, 1 child <p>Computer Class, 77 totals</p> <ul style="list-style-type: none"> • 10/2, Computer Class, 5 adults • 10/3, Computer Class, 8 adults • 10/9, Computer Class, 7 adults • 10/10, Computer Class, 10 adults • 10/16, Computer Class, 11 adults |

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| | <ul style="list-style-type: none"> • 10/17, Computer Class, 8 adults • 10/23, Computer Class; included Kate's lesson on misinformation, 9 adults • 10/24, Computer Class, 4 adults • 10/30, Computer Class, 7 adults • 10/31, Computer Class, 8 adults <p>10/3, DIY Mini Terrariums, 13 adults, 3 teens 10/10, Digital Navigator Day, 51 adults 10/10, Adult Arts & Crafts, 10 adults 10/12, Hispanic Heritage Month Movie: Coco, 4 adults, 2 children 10/17, CT History Day: Info Session, 5 adults 10/23, LVT, 4 adults</p> | |
| Other Services | Digital Navigator: 39 Notary: 51 Passport: 4 | |
| Outreach | Date, Event, Approx. # of people reached 10/3, Farmer's Market, 45 people 10/17, Farmer's Market, 50 people 10/31, Farmer's Market, 30 people 10/31, Y.A.N.A Trunk or Treat McLevy Green | |
| Adult Services Staff Report | Librarian Adam Cleri: <ul style="list-style-type: none"> • Edited podcast episode 5. It was posted it on the BPL webpage, Spotify, Apple, and YouTube • Created a flyer with information about voting in Bridgeport • Sonitrol meeting: I learned how to change messages remotely, and asked Chris from Sonitrol to extend the "we're open" message on Wednesdays to include 10-12. • Attended Freedom of Information Act (FOIA) in person event at Margaret Morton Government Center. • Worked with Librarian's Kate MT, and Jaime P. We met at DSSD with Lauren to discuss downtown events, organizations, and how to get murals painted; the library will send a representative to DSSD's monthly meetings. • Guided a book club of high schoolers (from Bridgeport International Academy) to get library cards, and borrow library books. • Made library social media posts | |

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- Researched microfilm requested online from patrons.
- Hosted the weekly Burroughs-Saden Chess Club, this entails; teaching lessons with Chess.com, and hosting in person games.

Librarian Jeffrey Coutts:

- Conducted two Halloween themed virtual programs.
 - Cult Following with Author J.W. Ocker on 10/23/24. There were 26 attendees.
 - Administered the program X: The Novel with Author Tim Waggoner on 10/30/24. There were 8 attendees.
- Planned for future programs including an author talk and potential Christmas concert.
- Learned more about databases and invoicing for databases.
- Continued to split weekly newsletter duties with Librarian I Adam Cleri, finding interesting articles from the microfilm to feature in the history section of the newsletter and picking a book for the staff pick section.
- Continued familiarizing myself with the 3D printer and made several bookstands and bookmarks for book displays.

Librarian Katherine Mozier-Tichy:

- Attended Friends of BPL Board meeting.
 - Created form for staff to propose programs to Friends Board for funding; the form will first be submitted to the department Head, then Elaine, who will then pass it over to the Friends Board
- Created and presented information and sources regarding misinformation on the web (with Digital Navigators)
- Finalized November programs:
 - Paugussett cultural event - Sat. Nov. 16: Creation story (slideshow) and beading craft with the Clan Mother Shoran Piper.
- Planning winter programs (Dec. - Feb.):
 - Booked Author Nick Bellantoni, Emeritus State Archaeologist, for two programs - Vampire lore (Dec.) & Broteer/Venture Smith (Feb.)
 - Working with LAI John Tiberi creating Crafting programs starting in January 2025.
 - Crafty Corners; The plan is to present one craft per month (some may include 2 sessions).
 - Current Craft Programs:
 - Scrapbooking
 - Epoxy resin
 - Painting
 - Hand-built clay pots

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- Developing a "MakerCart" for programming: includes sewing machine, embroidery machine, Cricut machine, and more.
- Discussed with Librarian's Jeff C. and Adam C. about revising, and redesigning the email newsletter to make it more compact, and branded.

Burroughs-Saden/Bridgeport History Center Monthly

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| Programming Milestones | <ul style="list-style-type: none">• Memoir Writing Workshop, Saturday, October 26. 10 attended, 5 live and 5 remotely via Zoom. |
| Staff Development | <ul style="list-style-type: none">• Pettit and Van Tuyl attended a 3part webinar series funded by the IMLS on reparative description.• Van Tuyl attended another meeting with local historical societies on the CT 250th commemoration. The meeting was hosted at the Greenwich Historical Society. |

Highlights

- BHC continues to field many requests from both CT and out-of-state researchers, including the PTB Research Collection and [the Locomobile Collection](#).
- BHC has hosted and assisted several advanced students this month who are using various BHC archival collections.
- Patron and researcher Dr. Daniel Reuben finished his repairs of the grandfather clock in the BHC research room. L.A. Breta Hasmi interviewed him for the Library's newsletter and social media.
- BHC continues to receive positive responses to Pettit's new exhibit on Jasper McLevy, Bridgeport Mayor from 1933-1957.
- Volunteers have been conducting oral history interviews on behalf of the BHC. These new interviews will be added to the BHC General Oral History collection for its ongoing program. All interviews will eventually be placed on the CTDA and the BHC website.
- Van Tuyl and Pettit continue to devote time monthly to the MTMS project. On December 3rd, the MTMS team, and the BHC staff will hold a meeting to instruct BPL staff on the program and how the public can contribute to it. The History Center was selected as a participant in the "My Town, My Story" project. The project is a joint effort between the CTDA and CT Humanities. The BHC is working with doctoral candidate Kenia Rodriguez and the CTDA staff to find innovative ways to collect materials from community groups and individuals for preservation and presentation.
- Pettit and Van Tuyl together with the assistance of Librarian Vivian Bordeaux have made progress with their inventorying and removal or cataloging of books on the 7th floor.
- BHC has coordinated with the other teams on the Reference and Research Team and has planned several programs for the Fall/Winter season.

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- Continued corrections/additions to current online sources such as finding aids and collection guides. This is a work-intensive project and takes time. CTDA has eliminated finding aids on its site, therefore the BHC archivists will have to update finding aid records on the CAO and BHC websites. Discoverability of BHC collections is the ultimate goal.
- Continued cataloging work in BHC's collections management software.
- Management and planning for the BHC's storage area continued. There is an ongoing need to buy and implement supplemental shelving as a work around to inadequate storage in the stacks and cages, but there are limitations.
- Continued selected deaccession activities.

Burroughs-Saden Youth Services

Programming:

- Wednesday, October 9th, we had Nuts About Squirrels storytime & craft. 6 children and 4 adults attended.
- Tuesday, October 15th, we celebrated Italian Heritage Month with a Leaning Tower of Pisa craft. 4 children and 2 adults attended.
- Tuesday, October 22nd was our annual Halloween Bingo! We had a record turnout of 50 children and 28 adults.
- Thursday, October 24th, we celebrated one week 'til Halloween with our annual party, *Halloween Rumpus at the Library*. Approximately 145 children and 80 adults attended.
- Tamekia Lemus is a local entrepreneur who has volunteered to come in to do crafts with kids, while providing all of the materials gratis. Saturday, October 26th was the first session of her new program for parents & children, *Build a Miniature Room*. 12 children and 8 adults registered for the four-week class.
- Monday, October 28th was our Autumn Crafternoon, during which 10 children and 6 adults created layered sand pumpkins.
- Our final Halloween event was Return of the Living Slime on Wednesday, October 30th. 15 children attended & made some truly gross (but cute) slime.
- Weekly programs
 - Saturday Drop-In Crafts
 - October 5th (15 children)
 - October 12th (16 children)
 - October 19th (12 children)
 - October 26th (14 children)
 - Little Learners
 - October 1st (9 children, 5 adults)
 - October 8th (12 children, 9 adults)
 - October 15th (10 children, 7 adults)
 - October 22nd (9 children, 5 adults)
 - October 29th (13 children, 10 adults)
 - SlimeTime
 - October 2nd (6 children)
 - October 9th (9 children)
 - October 16th (11 children)
 - October 23rd (9 children)
 - October 30th (15 children)
 - Lego Club
 - October 3rd (4 children)

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- October 10th (7 children)
- October 17th (10 children)
- October 24th (8 children)
- October 31st (5 children)

Displays:

- In October, we had book displays about: Hispanic Heritage Month, Italy, Autumn, & Halloween.
- Our seasonal reading bulletin board is themed We Are Nuts About Reading!

Collection Development:

- Our holiday books are getting a lot of attention, now that we have all holidays out from the back stacks. We are reviewing the condition and weeding some of the too-well-loved books and replacing them with updated copies/updated titles.

Outreach:

- Monday, October 21st, we hosted two 4th grade classes (44 students, 6 teachers/chaperones) from St. Augustine's Catholic Academy in the Children's Department. Children were given a tour of the library; an introduction to the Children's Department & our programs; a demonstration of our digital resources, Habbi kits, Launchpads, & Wonderbooks; and shown a variety of popular titles, both new and old.
- On Monday, October 28th, we hosted a 5th grade class (12 students, 2 teachers) from Adam J Lewis Academy. Children were given a tour of the library; an introduction to the Children's Department & our programs; a demonstration of our digital resources, Habbi kits, Launchpads, & Wonderbooks; and shown a variety of popular titles, both new and old.

Continuing Education/Seminars:

- Kristin attended webinars regarding EBSCO databases for elementary and middle school students that are available through ResearchIt.
- Kristin watched a recorded information session about Take Your Child to the Library Day, and another one about the iRead summer reading theme for 2025 (Level Up at Your Library). This is the theme that our Summer Reading committee has chosen for next year.

Successes/Concerns:

- Laura, Bina, and Kristin met with Patty Shields regarding the 1,000 Books Before Kindergarten program in order to determine how we can best work together and promote the program effectively.

Teens

Kate Mozier-Tichy: AS/Teens Librarian

- Assisted Manager Tanarha SD in planning writing workshop given by local author/playwright David Meth for high school student.

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- Created flyer, and registration form.
- Began marketing service to assist young adults in the college application process
 - essay review, resume writing, and research.
- Designed Indigenous People's Day display signage
- Continued History Day initiative
 - Currently contacting teachers regarding visits to schools and the library