

BRIDGEPORT LIBRARY

Burroughs-Saden/Public Services

June 2024 Monthly Report

Submitted by: Tanarha Smith-Dixon, Branch Manager

07/03/2024

Service Statistics	New library cards: 71 TOTAL (50 A, 5 YA, 16 J) Questions answered: 1,717 (880 Ref, 412 Other, 317 Technical Assistant, 45 Notary) Number of visitors: 6073 Number of interlibrary loans (in/out): 73/617
Public Internet Usage	Users for the month: 1311 WIFI use: 192

BRIDGEPORT LIBRARY

ADULT SERVICES

Adult Services:

Professional development:

Adam Cleri:

- Booked rooms, & collected attendance numbers
- Wrote for, edited, & published weekly newsletter
- Posted library events to Facebook, also posted a promotion of New York Public Library's opposition to NYC budget cuts to libraries
- Researched alternatives to Constant Contact, and set up an appointment with MailChimp which included Laura M and Rebecca F.
- Had meetings with Rebecca F., Branch Manager Anna K., and Laura M. about subscribing to Buzzsprout. Buzzsprout is a podcast subscription that will allow podcasts to be listed in the top podcast directory such as; Spotify, Apple Podcast, Podcast Index, Amazon Music, and more.
https://www.buzzsprout.com/?gad_source=1&gclid=EAlalQobChMIwv2eyrmdhwM VaqlmAh1ApQpgEAAYASAAEglE6_D_BwE .
- Assisted with escape room on 6/24: worked with Dave of Mind Factory to prepare the Fine Arts room for the program.
- Began weekly chess club; last 2 weeks had 10 to 15 people respectively.
- Establish process for lending charging cords to patrons.

Jeffrey Coutts:

- Continued making carts of DVDs and books.
- Coordinated the P.T. Barnum Escape Room on June 24th in the Fine Arts room.
 - Participants signed up for timeslots and solved a series of puzzles in a half an hour. We had 22 participants.
- Work on the weekly newsletter with Adam Cleri.
- Planned programs for the summer.
- Attended the ALA 2024 Conference (June 27th-July 2nd). Jeff attended sessions related to emerging technologies like A.I., and also attended sessions about makerspaces, grants and numerous new book sessions.

Katherine Mozier-Tichy:

- Confirmed that Klein program "A Journey," by Kimberly Wilson was finalized before the date of the program; June 20th.
 - Kimberly emailed with some great feedback, said the audience was phenomenal, and is interested in coming back next year.
- Continued work with the CLA Legislative Advocacy group
- Attended ALA 2024 Conference, June 27th-July 2nd (details are in the specific report given to City librarian Elaine Braithwaite)

- Planned "Bridging Cultures" program with the assistance of Adam. Flyers and marketing content were created by Rebecca, who has created a schedule for releasing content.
 - There is a link patron can use to submit questions prior to the program. The librarians agreed to a \$200 honorarium.
 - This program is July 17th @ 5:30pm
- Initiated a (weeding) project with Jaime P. in the History Center, supervised by Elizabeth Van Tuyl.
- Set up Adult summer reading program at Burroughs-Saden (confirmed supplies, made signage, set up gift baskets, and more.)
- Created a program proposal form for Tanarha Smith-Dixon.

LAll Andre O'Connor/Digital Navigator:

Digital navigator (9 total)

- 1 virtual one on one classes
- 1 new device for participants (tablet)
- 7 in person one on one
 - 6 lessons
 - 1 tech/ fixing devices
- Computer classes
 - Average about 5-6 patrons each class

Notary

- 14
 - 1 in Spanish (Andre has been learning Spanish which allowed him to assist this patron without needing a translator. He is very proud of himself and so are we!).

Passport

- 2 Family
- 1 Adult
- 3 Children

Hotspot

- Disconnected 10
- Fixed 2 devices

BHC:

Jaime Pettit and Elizabeth Van Tuyl attended the Connecticut League of Museums (formerly CT League of History Organizations) annual conference held at Central CT State University. The sessions were very valuable and both archivists were able to meet and share information with fellow colleagues. CT Humanities has seen a reduction in funding which will affect certain programs.

Programming

- Memoir Writing Workshop with instructor Michael Brelsford, hybrid

Highlights

- BHC saw a large increase in visitors and researchers to the department.
- BHC continues to field many requests from both CT and out-of-state researchers.
- BHC archivists visited the Orcutt Boys and Girls Club on the East Side. BHC archivists will assist the club in processing its records. Ultimately, Club Records will be accessioned into the BHC holdings. This process is expected to take several months,

a collection from this long-lived and very important Bridgeport institution will make invaluable addition to BHC holdings.

- BHC continues to receive positive responses to its Instagram posts and has dozens of followers. A followers list will be used to contact potential donors. Pettit manages all social media for the department.
- Jaime P. has installed a new exhibit on Jasper McLevy, Bridgeport Mayor from 1933-1957.
- Staff negotiated several new oral history interviews and donations this month.
- Elizabeth and Jaime attended two more meetings for the MTMS project. The History Center was selected as a participant in the "My Town, My Story" project. The project is a joint effort b/w the CTDA and CT Humanities. The BHC is working with doctoral candidate Kenia Rodriguez and the CTDA staff to find innovative ways to collect materials from community groups and individuals for preservation and presentation.
- Continued corrections/additions to current online sources such as finding aids and collection guides. CTDA has eliminated finding aids on its site, therefore the BHC archivists will have to update finding aid records on the CAO and BHC websites.
- Continued cataloging work in BHC's collections management software.
- Jaime and YA/AS services librarian Kate Mozier-Tichy have created a plan for researching and handling the final set of uncatalogued books housed in the BHC 7th floor storage area.
- Continued selected deaccession activities.

Successes/Concerns:

- Management and planning for the BHC's storage area continued. There is an ongoing need to buy and implement supplemental shelving as a work around to inadequate storage in the stacks and cages, but there are limitations.
- Several projects remain on hold as the department remains to hear about funding.

YOUTH SERVICES

Programming:

- We had a Make Your Own Juneteenth Flag drop in craft from June 1st - June 18th (30 children made flags)
- Dinosaurs Rock! an interactive & educational dinosaur show, was on Wednesday, June 12th (21 children and 9 adults attended)
- The scavenger hunt in conjunction with the Beardsley Zoo was on Saturday, June 15th (18 families participated)
- On Friday, June 21st, in celebration of Make Music Day, Elaine B played her electric violin and gave ukulele lessons (3 children and 2 adults attended)
- Saturday, June 22nd was our Summer Reading kickoff with Buildwave! (9 children, 4 adults attended)
- We conducted a Pride Month Storytime & Craft on Wednesday, June 26th (3 children, 2 adults attended)
- **Saturday Drop-In Crafts**
 - June 1st (12 children)
 - June 8th (15 children)
 - June 15th (8 children)
 - June 22nd (4 children)

- June 29th (11 children)
- **Monday Crafternoons**
 - June 3rd (4 children, 2 adults)
 - June 10th (5 children, 2 adults)
 - June 17th (7 children, 4 adults)
 - June 24th (6 children, 3 adults)
- **Little Learners**
 - June 4th (11 children, 10 adults)
 - June 11th (10 children, 8 adults)
 - June 18th (9 children, 8 adults)
 - June 25th (32 children, 13 adults) - 2 daycares showed up & stayed for storytime
- **SlimeTime**
 - June 5th (7 children)
 - June 12th - no SlimeTime/ Dinosaurs Rock program
 - June 19th - no SlimeTime / Library closed for Juneteenth
 - June 26th (6 children)
- **Lego Club**
 - June 6th (5 children)
 - June 13th (2 children)
 - June 20th (5 children)
 - June 27th (7 children)

Displays:

- In June, we had book displays about dinosaurs, Juneteenth, Pride Month, Father's Day, summer, & makerspace activities.
- Our summer reading bulletin board is themed *Read, Renew, Repeat*.

Collection Development:

- We have moved our Habbi Hobbi, Launchpads, and Wonderbooks to one display area near the children's reference desk in order to draw more attention and grow circulation.

Continuing Education:

- Kate attended ALA in San Diego and brought back some fascinating and useful books and information for Youth Services

Passports:

- Ana, Joy, and Andre completed 4 passport applications during the month of June.

Successes/Concerns:

- Ana Felipe has been a great help to us during Taslima's leave of absence. We would love to keep her!

- Kristin took delivery of 100 Letters Are Characters kits in preparation for a back-to-school literacy initiative for Pre-K 4 students, part of which involves ensuring children getting their library cards. The program and kits are paid for by a grant procured by Jayne Bentzen of Washington, CT.

June 2024, Adult Program/Meeting Room Information

	Count	COMMUNITY PROGRAM	LIBRARY PROGRAMS	NOTES
6/01/24	6	buildOn		
6/01/24	4	G.E.S. Spectrum Service		
6/01/24	25	Mommy & Daddy I Want to Be an Artist		
6/01/24	10	1 Standard of Justice		
6/01/24	4	Diamonds in the Rough		
6/03/24	3	Long Island Sound Study		
6/04/24	5		Literacy Volunteers	
6/04/23	2		Chess Club	
6/05/24	4	On the Mark Management		
6/05/24	10		Computer Class	
6/05/24	3		Game Night	
6/06/24	10		Computer Class	
6/06/24	15	Department of Transportation		
6/07/24	23	Minority Entrepreneurs		
6/08/24	2	V. King & K. Williams Realty		
6/08/24	10	Doulas for Connecticut		
6/11/24	3		Doulas for Connecticut	
6/11/24	3	Senior Health (info about Medicare)		
6/12/24	18	100 girls leading		
6/12/24	6	Vendors meet in T&B Room		
6/12/24	3		Game Night	
6/12/24	9		Computer Class	
6/12/24	17	100 Girls Leading		
6/13/24	6		Computer Class	
6/13/24	16	100 Girls Leading		
6/14/24	5	buildOn		
6/15/24	9	MIRA/FIE Inc.		
6/15/24	5	ALPHA Inc		

6/18/24	5		Literacy Volunteers	
6/18/24	2	nonprofit therapy meeting		
6/18/24	15		Chess Club	
6/20/24	10		Computer Class	
6/20/24	2	Senior Health & Retirement Services		
6/22/24	18	Precious Jewels		
6/24/24	22		Escape Room	
6/25/24	6		Literacy Volunteers	
6/25/24	11		Chess Club	
6/26/24	10	buildOn		
6/26/24	8	CT Renaissance		
6/26/24	40	New England Smart Energy		
6/26/24	9		Computer Class	
6/27/24	8		Computer Class	
6/27/24	6		Literacy Volunteers	
Total	408			