

BRIDGEPORT LIBRARY

Burroughs-Saden/Public Services

August 2023 Monthly Report

Submitted by: Tanarha Smith-Dixon, Branch Manager

08/10/2023

Service Statistics	<p>New library cards: 94 TOTAL (65 A, 5 YA, 24 J) Questions answered: 2,055 (565 Ref, 281 Other, 158 Technical Assistance) Number of visitors: 5,174 Number of online database sessions: n/a Number of interlibrary loans (in/out): 55/561</p>
Collection Statistics	<p>Adult: 226,437 A&V materials: 25,394 Teen: 5,977 Magazines & Newspapers: 4,026 Children: 62,397 TOTAL: 325,383 (524 added and 1,675 withdrawn in July) Hotspots: 47</p>
Circulation Statistics	<p>Adult: 845 A&V materials: 348 Teen: 210 Magazines & Newspapers: 18 Children: 2,332 Hot spots: 16 Cultural passes: 9 In-house: 506 Grand totals: 3,778</p>
Public Internet Usage	<p>Users for the month: 14,082 WIFI use: 639</p>
Staff Development	<p>Assistant Archivist Jaime Pettit continued her training in both IS and the BHC. Pettit is currently assigned to enter 900+ photograph images and to edit catalog records in PastPerfect, the BHC's collections management software. Tanarha Smith-Dixon is continuing her training in her new position as a Librarian III/Branch Manager Tanarha SD started having department meetings, and setting up webinars for adult services staff members.</p>

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ADULT SERVICES

Highlights

RandR:

Special Programs:

- D-Run program. This program is to help inform and educate the community about health and wellness.
- Historical Society; Tories, Spies, and Traitors. Which side are you on? That's the question that every single person in Connecticut had to answer in 1775. For soldiers and civilians alike, loyalty could mean loss of fortune, of friends, and even of life. History educator Taylor McClure in a presents stories— some well-known, some obscure—of Nutmegger's who risked and sacrificed to support their side during this "tumultuous jarring time of civil war.

Ongoing Programs:

- Adult game night,

Collections

- Weeding in various areas have started with the non-fiction collection.
- Tanarha SD contacted Bibliomation help desk to help create a massive weeding list of the adult nonfiction collection. The list created is for books that have not circulated since 2018.

Outreach and Networking

- Andre O'Connor 14 participants for tech help, both in person and virtually
- David Morales helped 6 people with tech help.

Concerns:

- Staffing is improved but Saturdays are still an issue. There are still times where only one staff member is on, and HC sometimes also only has 1 person alone on the 2nd fl, which is not safe.

BHC:

- Assistant Archivist Jaime Pettit continued her training in both IS and the BHC. Pettit is currently editing 300+ catalog records for photographs in PastPerfect, the BHC's collections management software. She is also editing some oral history digital files for online presentation.
- Pettit completed her course with the Univ. of Wisconsin on genealogy for librarians. Pettit felt the class was beneficial and it addressed many of the materials we use in the BHC.
- Library Assistant Michael Hawkins continued his work on two newer, but ongoing projects: creating indexes for the department's larger newspaper clippings by subject collections in preparation for filming and scanning by Advantage Preservation and scanning items from the BHC postcard collection that have not yet been fully cataloged or made available online.

HC Collections:

- Deaccessions – ongoing; work on selected secondary sources on 7th floor continued.

HC Outreach (ongoing)

- Third year Yale Univ. doctoral candidate Amanda Rivera continued her work interviewing members of Bridgeport's Puerto Rican community about bi-lingual education, especially in the 1970s. BHC is providing equipment and also garnering the interviews from her research for the permanent collection.

YOUTH SERVICES

Special Programs

- Saturday, July 8th, the department had a Happy Belated Birthday, USA! Storytime & Craft.
- Wednesday, July 12th, we had magician, Matt Matthews, perform his summer-reading themed, The Voice of Magic
- July 26th, we had an Interactive Movie Night, featuring Disney's The Little Mermaid, with a special focus on the struggle to "find your voice."

Ongoing Programs

- Tuesday mornings Taslima delivered the July Little Learners program. The program continues to be well-attended, and growing each week.
- Crafternoons, Little learners, and Lego Club take place weekly. Both programs are well-attended.

Outreach

- Kristin created and shared a brochures with information pertaining to the summer programming for kids across the six libraries. The brochure is appropriate for both displays and outreach.
- Wednesday, July 19th, Taslima attended the Read School Welcome Wednesday. She and Joy Smoak spoke with approximately 35 families.
- Wednesday, July 26th, Taslima attended the Columbus School Welcome Wednesday. She and Laura Matthews spoke with approximately 30 families.

Collection & Displays

- Completed weeding the YA fiction collection. New titles are coming in.
- Began weeding the Children's non-fiction collection to make room for new materials and resources.

Concerns:

- Staffing has been - and continues to be - a great concern. We should soon receive help when the new Librarian Katherine starts. She will be scheduled in Adult Services, and the Teens Department.
- There are three out-of-order public computers in the Teen Room, which have not been replaced yet.

July 2023, Program/Meeting Room Information

DATE	Count	COMMUNITY PROGRAM	LIBRARY PROGRAMS	NOTES
07/05/23	4	Youthful Impact, 3 rd floor Room		
7/06/23	5	Youthful Impact, 3 rd floor Room		
7/08/23	8		Happy Birthday USA! Storytime & Craft	5 kids, 3 adults
7/08/23	4		Historical Society; Tories, Spies, and Traitors. 3 rd floor room	
7/11/23	5	Youthful Impact, 3 rd floor Room		
7/12/23	53		Magician, Matt Matthews, perform his summer-reading themed, The Voice of Magic	18 adults, 35 kids
7/12/23	5	Youthful Impact, 3 rd floor Room		
7/13/23	5	Youthful Impact, 3 rd floor Room		
7/15/23	8		ESL Practice Club, 3 rd floor Room	
7/15/23	25	NAACP, 1 st floor Program Room		
7/18/23	3		Tanarha SD., Kristin G., Adam C.	Meeting
7/18/23	5	Youthful Impact, 3 rd floor Room		

7/19/23	9		A Very Puzzling Contest, a speed jigsaw competition	4 teams / 4 adults, 5 kids
7/19/23	6	Youthful Impact, 3 rd floor Room		
7/20/23	5	Youthful Impact, 3 rd floor Room		
7/25/23	4	Youthful Impact, 3 rd floor Room		
7/26/23	22		Movie Night, featuring Disney's The Little Mermaid, with a special focus on the struggle to "find your voice."	13 kids, 9 adults
7/26/23	5	Youthful Impact, 3 rd floor Room		
7/27/23	5	Youthful Impact, 3 rd floor Room		
7/29/23	8	Legal Shield, 3 rd Floor Program Room		
Total	194			