

# BRIDGEPORT LIBRARY

## BLACK ROCK BRANCH

### January 2024 Monthly Report

Submitted by: Margaret Girgis, Branch Manager

DATE 2/14/24

Service Statistics	New library cards: TOTAL 24 (21 A, 0 YA, 3 J) Number of visitors: 1520 Number of online database sessions: n/a	Questions answered: 417 (158 Ref, 129 Other, 130 Technical Assistance) Number of interlibrary loans (in/out): 273/385
Collection Statistics	Adult: 16297 (46 added) Teen: 1958 (0 added) Children: 15999 (43 added)	A&V materials: 8279 (0 added) Magazines & Newspapers: 565 (35 added) Hotspots: 30 (0 added)  TOTAL: 43165 (124 added and 252 withdrawn)
Circulation Statistics	Adult: 631 plus 5 in-house use Teen: 48 plus 0 in-house use Children: 485 plus 73 in-house use	A&V materials: 427 plus 0 in-house use Magazines & Newspapers: 36 plus 0 in-house use Hot spots: 13 Cultural passes: 4  TOTALS 1644 plus 78 in-house use
Public Internet Usage	Users for the month: 295 WIFI use: 162	
Staff Development	All staff members attended customer service training offered by COB.	

Programming Milestones TOTALS: Programs: 15 Attendance: 27 child/18 Adult (est) Room use: 2 Attendance: 8	In-house programs:  Ongoing Programming:  8 Notary appt's: 8 adults 5 Weekly Craft: 25 Child/ 16 Adults (est) 5 Story Times: 2 Child/ 1 Adults (est) 3 Genealogy 1:1's: 3 adults 3 Computer 1:1's: 3 adults 2 Adult Group Computer Class: 0 adult 1 Adult Book club: 1 adult 1 Adult Craft Group: 0 1 Adult Game Club: 0  One-Off Programming:  Coloring sheets (passive programs): 24	
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## Highlights

### Adult Services

**Collections** - Weeding and purchasing continues. We are currently focusing on verifying the status of all lost items at BR; several so-called "lost" titles have been located on the shelves! Replacements will be ordered where appropriate, and we will request from Vivian that certain records be purged from the system where needed.

**Programs**- Our Adult drop-in tech class received no audience, though by Feb we noticed attendees starting to come. Our genealogy program, which we have been hosting roughly monthly for a few months, had to be canceled due to a staffing emergency. Of course, while in previous months one- or zero! people came, in January FOUR people showed up. All were contacted by Sarah and offered a 1:1 session as a replacement for the lost session; 3 people came for those 1:1's.

**Outreach and Networking**- No adult outreach this month

**Concerns**- This month our concerns are mainly space-oriented. We've been working on ways to accommodate more quiet studiers and people needing spaces to meet 1:1 or for Zoom interviews, etc. We are also re-engaged in tweaking spaces to be better used in general. Noise travels here easily so that is a major motivating factor.

### YOUTH SERVICES

**Collections**- Continued orders of new books and updating nonfiction in general. We also spent time in January (into Feb) reviewing our Nutmeg collections to ensure we have them all.

**Programs**- We did not do any major children's events in January, but Trina and Margaret decided to do a monthly children's celebration each month for the rest of the FY. Our children's events tend to be well attended; we want to capitalize on that and build out other programs from there.

All staff are also currently working on giving suggestions for program and program adjacent supplies we should try to get. We want to increase both the quantity and quality of our in-house programs, and our tools to do so need a little upgrading and updating!

**Outreach and Networking**- One of our neighborhood Media Specialists came in and took flyers for Take Your Child to the Library Day; she distributed them to her students. She has reached out before to collaborate on other activities too so we are going to work more closely with the LMS's to broadcast for us.

**Concerns**- We still continue to have struggles gaining a regular teen audience but Shauna has a re-brand of her Teen Program set to go and we'll see if it takes off.