

# BRIDGEPORT LIBRARY

## BLACK ROCK BRANCH

### February 2024 Monthly Report

Submitted by: Margaret Girgis, Branch Manager

DATE 03/15/24

Service Statistics	New library cards: TOTAL 30 (# 25, 0 YA, 5 J) Number of visitors: 1570 Number of online database sessions: n/a	Questions answered: 423 (170 Ref, 135 Other, 118 Technical Assistance) Number of interlibrary loans (in/out): 222/355
Collection Statistics	Adult: 16375 (# added) Teen: 1936 (9 added) Children: 16012 ( 13 added)	A&V materials: 8262 (0 added) Magazines & Newspapers: 574 (43 added) Hotspots: 30 (# added)  TOTAL: 43257 (184 added and 176 withdrawn)
Circulation Statistics	Adult: 474 plus 12 in-house use Teen: 38 plus 1 in-house use Children: 475 plus 40 in-house use	A&V materials: 407 plus 0 in-house use Magazines & Newspapers: 43 plus 8 in-house use Hot spots: 7 Cultural passes: 4  TOTALS 1448 plus 61 in-house use
Public Internet Usage	Users for the month: 236 WIFI use: 166	
Staff Development	Mat and Margaret have begun planning and preparing a full list of training for key points of usage in the ILS and strategic databases that the entire BR team will be trained on.  All BR staff attended COB customer service training that was offered in late Jan/Early Feb.	

<p>Programming Milestones TOTALS: Programs: 15 Attendance: 48 children/ 1 teens/ 44 adults Room use: 4 Attendance: 24 (approx.)</p>	<p>In-house programs:  Ongoing Programming:  17 Notary appt's: 20 adults 3 Weekly Craft: 20 Children/13 Adults 4 Story Times: 0 Child/0 Adults 0 Genealogy 1:1's: 0 4 Computer 1:1's: 3 adults 2 Adult Group Computer Class: 1 adult 1 Adult Book club: 2 adult 1 Adult Craft Group: 0 adults 1 Adult Game Club: 0 adults 1 Teen Program 1T/ 1A  coloring sheets-65  One-Off Programming:  Valentine's Day Prog. 8 child/ 4 adult Take Your Child to the Library Day 20 child / 20 adult</p>	
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## Highlights

### Adult Services

#### Collections

Weeding and purchasing continues. We are right on track, spending-wise, and have placed orders for approx. 500 books for all ages very recently!

#### Programs

Our attendance at programs and 1:1's is increasing, as is our overall number of visits (up 17% over Feb. 2023 and 9% over last month). We expect this to continue upward as we receive new materials patrons have been requesting, as well as adding programs based on patron needs and interests.

#### Outreach and Networking

As a result of communication between BR and BR School, many children ended up visiting Take Your Child to the Library Day!

#### Concerns:

This month our ordering outpaced our weeding somewhat; hopefully we can increase or weeding in March so that we can ensure plenty of space for the new items we receive!

## YOUTH SERVICES

#### Collections

Similar to Adult Collections, we have been attending to weeding and ordering. Our Nutmeg collections from the past 3 years were checked and materials ordered to fill in gaps.

#### Programs

Each month Trina excels at hosting fun, engaging weekly crafts. In addition, for the duration of FY 2324 we are offering something a little extra special once a month for families, usually a celebration of a holiday or a season. Valentines day in Feb, St. Patrick's day in March, etc. Our families love it!

**Outreach and Networking**

See adult section, TYCTTL Day was a success!

**Concerns:**

No major concerns for this month.