

BRIDGEPORT LIBRARY

BLACK ROCK BRANCH

APRIL 2024 Monthly Report

Submitted by: Margaret Girgis, Branch Manager

DATE: 5/10/24

Service Statistics	New library cards: TOTAL 24 (14 A, 6 YA, 4 J) Number of visitors: 1805 Number of online database sessions:	Questions answered: 486 TOTAL (263 Ref, 120 Other, 103 Technical Assistance) Number of interlibrary loans (in/out): 353/386
Collection Statistics	Adult: 14922 (15 added) Teen: 1821 (0 added) Children: 15275 (20 added)	A&V materials: 7249 (4 added) Magazines & Newspapers: 567 (45 added) Hotspots: 30 (0 added) TOTAL: 39900 (84 added and 874 withdrawn)
Circulation Statistics	Adult: 597 plus 41 in-house use Teen: 28 plus 2 in-house use Children: 475 plus 122 in-house use	A&V materials: 412 plus 9 in-house use Magazines & Newspapers: 39 plus 4 in-house use Hot spots: 10 Cultural passes: 6 TOTALS 1568 plus 177 in-house use
Public Internet Usage	Users for the month: 277 WIFI use: 54	
Staff Development	Both Shauna and Mat attended CLA this year. They are working on submitting reviews/summaries of the sessions they attended. Margaret attended a webinar on managing the facilities of a library, from the Director's perspective. Of particular interest were some tricks/tips for assessing strengths and weaknesses of your space from the patron perspective. Sarah was trained and provided directions for how to do the final edits on our monthly weeding lists generated through evergreen. She then distributes them to the assigned staff for the month's weeding assignments.	

<p>Programming Milestones TOTALS: Programs: 16 Attendance: 22 children/ 30 adults Room use: 2 Attendance: 9 (approx.)</p>	<p>In-house programs:</p> <p>Ongoing Programming:</p> <p>12 Notary appt's: 12 adults 4 Weekly Craft: 18 Children/13 Adults 4 Story Times: 4 Child/ 2 Adults 7 Computer 1:1's: 5 adults 2 Adult Group Computer Class: 7 adult 1 Adult Book club: 2 adult 1 Adult Craft Group: 0 1 Teen Crafts: 0 1 Adult Tai Chi: 0 Children/ 4 adults (est) 1 Adult Pilates: 0 Children/ 2 adults (est) 1 ESL Conversation Group: 0 Children/ 0 Adults</p> <p>One-Off Programming: N/A</p>	
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Highlights

Adult Services

Collections – We have been waiting on a large number of carts from BT that were ordered in February and March that have not arrived. We've been waiting on a number of DVD orders as well. We've started using automatically generated weeding reports (created by MWG to auto-run); we will be testing these over the next few months to see if they can streamline and speed up our weeding process. Displays have been rotating regularly and

Programs: Tai Chi continues, Pilates started, and we are supposed to start a writing club in a few weeks. The Book Club continues to generate interest, though not everyone can attend every meeting. We have one neighborhood man who LOVES the club and has been donating money for refreshments and such; he's quite fun to have at the meetings and eager to get his condo neighborhood involved.

Outreach and Networking: Our relationships with both the Burroughs Center and the Senior center seem to be strengthening; Bonnie (from the Senior Center) is now fully aware of some of the work we are doing and several of her regulars stop by after they finish their activities across the street each morning. The Burroughs Center and Literacy Volunteers are both working with us to reach the ESL community. LV provided a tutor to lead an ESL conversation group with us, and the BCC seems to be getting the word out to their contacts about us.

Concerns: I'd really like to explore cutting down the tree outside our Branch (Fairfield Ave side) and putting up a sign that clearly states that we are the Black Rock Branch Library. Most of our traffic approaches up and down Fairfield Ave and cannot easily see our name over the door. I envision something simple in shape, such as the two examples below, black and white, with a simple font, and ideally with some sort of lighting at night. Several new patrons have told us they did not know we were a library, even some who have lived here for a few years; I think a sign could improve that!



YOUTH SERVICES

Collections-See notes under adult section. In addition, the Spanish-language Habbi Habbi's were added and have already begun circulating from BR. We've received updated Summer Reading lost and will be making sure our Summer Books are ready to display in late May.

Programs: Trina's weekly crafts and monthly Holiday events remain the most consistently attended programs we offer. Summer Reading program plans (2-3 larger events and about 10 staff-hosted "pop up" events) are underway.

Outreach and Networking: 1 or 2 staff members will be attending an upcoming Math literacy night at Black Rock School.

Concerns: no major concerns regarding youth services.