

BRIDGEPORT LIBRARY

Beardsley Branch Library March 2023 Monthly Report

Submitted by: Anna Knorovska, Branch Manager

April 10, 2023

Service Statistics	Number of new library cards: 113 (51A; 5 YA; 47 J) Number of visitors: 1,625 Specific to BHC: n/a	Number of questions answered: 217 (28 reference, 175 other; 14 technical questions) Number of interlibrary loans (in/out): 28/109 Number of online database sessions: n/a
Collection Statistics	Adult: 863 (706 added in March) Teen: 191 (167 added in March) Children: 843 (617 added in March)	A&V materials: 174 (155 added in March) Magazines & Newspapers: 30 (8 magazines added in March) Hot spots: 20
Circulation Statistics	Adult: 58 Teen: 45 Children: 112 A&V materials: 55	Magazines: 2 Newspapers: 28 (in house) Hot spots: 1 Cultural passes: 0 In-house: 30
Public Internet Usage	Users for the month: 196	
Room Usage:	Attendance: 29 (Study Rooms)	
Staff Development	3/1 All Beardsley staff attended Evergreen 3.9 webinar. 3/8 Branch Manager attended "Speaking Volumes: Podcasts for Patrons and Professionals" webinar 3/14 Ana T. attended training on receiving materials in Technical Services Dept.	

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Highlights

- Beardsley Branch had its soft opening on Saturday, March 18th and it was well received by the community. On our first day, 189 patrons visited the new library.
- Beardsley' patrons were eager getting library cards and we were able to created 113 new library cards in only 12 days.
- Three of our new staff have started their positions in March. Beardsley's new full-time librarian started his employment on 3/15; our two part time Library Assistants I started on March 18th. The staff is getting accustomed to their roles, responsibilities while attending various training and more.
- Program planning for the new library is in full swing. We hope we can launch library programing in May/June.
- Directional and informational signage in the library was created.
- Final walkthrough of the computer/network set up was done by our technicians before soft opening.
- Podcasting equipment is in process of being ordered, along with additional furniture for podcasting and specific computers.
- Branch manager continues to order a large quantity of print materials and DVDs.
- The door counter was installed.
- Public fax machine has been installed.
- Branch manager is working on adding mobile printing service to Beardsley.
- Parking lot signs have been put up by the maintenance team.
- Planning for the Grand Opening, which will take place on April 22nd, is in full swing. Beardsley staff is preparing for a day filled with family friendly activities but also the ribbon cutting and the reception.