

# BRIDGEPORT LIBRARY

## Beardsley Branch Library January 2023 Monthly Report

Submitted by: Anna Knorovska, Branch Manager

January 9, 2023

Service Statistics	Number of new library cards: 1 Number of visitors: n/a Specific to BHC: n/a	Number of questions answered: n/a Number of interlibrary loans (in/out): n/a Number of online database sessions: n/a
Collection Statistics	Adult: 270 Teen: 126 Children: 408	A&V materials: 21 Magazines & Newspapers: n/a Hot spots: 20 Acquisitions: 659
Circulation Statistics	Adult: 0 Teen: 0 Children: 0	A&V materials: 0 Magazines & Newspapers: 0 Hot spots: 0 Cultural passes: 0 In-house: 0
Public Internet Usage	Users for the month: 0	
Staff Development	1/18 Branch Manager attended "Level up Your Book Display" webinar by Niche Academy	

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## Highlights

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- The final phase of public PC installation took place in January. All PCs are now connected to the network and ready to be used.
- The coin box for the Print Release Station has been installed.
- Additional library and office supplies are being ordered and delivered daily.
- Last furniture shipment has been delivered. Replacement of some furniture is still in process.
- Purchasing of AWE (Early Literacy Station) is in process.
- Branch manager continues to order a large quantity of print materials. Some books have already been placed on shelves.
- Multiple interviews have been conducted with potential candidates for supervisors and the support staff positions at Beardsley.
- Branch manager is working on adding mobile printing service to Beardsley.
- Door counter has been received and waiting for installation.
- Paymaster clock system has been installed and connected to the BPL payroll service.
- Square POS has been received and will be installed in February.
- Maintenance department took care of various installations such as securing freestanding bookshelves, installing pictures, wall clocks, bulletin boards, and other décor.
- On 1/27, an outside bench, provided by Downes Construction, was installed in front of the building.