

## Beardsley Branch Library December 2022 Monthly Report

Submitted by: Anna Knorovska, Branch Manager

January 9, 2023

Service Statistics	Number of new library cards: n/a Number of visitors: n/a Specific to BHC: n/a	Number of questions answered: n/a Number of interlibrary loans (in/out): n/a Number of online database sessions: n/a
Collection Statistics	Adult: n/a Teen: n/a Children: n/a	A&V materials: n/a Magazines & Newspapers: n/a Hot spots: n/a
Circulation Statistics	Adult: 0 Teen: 0 Children: 0	A&V materials: 0 Magazines & Newspapers: 0 Hot spots: 0 Cultural passes: 0 In-house: 0
Public Internet Usage	Users for the month: 0	
Staff Development		

# BRIDGEPORT LIBRARY

## Highlights

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- Staff computers and public computers are in final phases of installation and connecting to the network.
- More office and library supplies are being ordered and delivered daily.
- Staff have tested and set up the newly purchased overhead projector and the Bluetooth podium for presentations.
- In regards to furniture, we are still waiting for furniture replacements/deliveries of some pieces.
- Final furniture audit took place on December 1<sup>st</sup>.
- Branch manager continues to order a large quantity of print materials. Some books have already been placed on shelves.
- Telephone lines at the location have been repaired and they are up and running.
- Defibrillator was installed in the public area of the library.
- Branch manager is working on adding mobile printing service to Beardsley.
- Multiple interviews have been conducted with potential candidates for supervisors and the support staff positions at Beardsley.
- Public scanners will be installed next month.
- Door counter has been received and waiting for installation.