

# BRIDGEPORT LIBRARY

## Beardsley Branch Library February 2024 Monthly Report

Submitted by: Anna Knorovska, Branch Manager

March 12, 2024

Service Statistics	<p>Number of new library cards: 53 (37 A; 4 YA; 12J)            Number of visitors: 3,417            Specific to BHC: n/a</p>	<p>Number of questions answered: 1,773 (113 Reference; 1,226 Other; 434 Technical)            Number of interlibrary loans (in/out): 142/126            Number of online database sessions: n/a</p>
Collection Statistics	<p>Adult: 1,354 (49 added in February)            Teen: 530(42 added in February)            Children: 2,049(87 added in February)</p>	<p>A&amp;V materials: 710 (0 added in February)            Magazines &amp; Newspapers: 64(2 added in February)            Hot spots: 9            Passes to cultural sites: 3</p>
Circulation Statistics	<p>Adult: 272            Teen: 90            Children: 648            A&amp;V materials:149            Magazines: 8</p>	<p>Newspapers: (35 in house)            Hot spots: 19            Cultural passes: 1            In-house: 98            Total circ: 1,186</p>
Public Internet Usage	<p>Users for the month: 688            Total Wifi connections: n/a</p>	
Room Usage:	<p>Room use: Community Room: 3; Collab. Hub: 16; Study Rooms: 57 times; Total Attendance: 129 patrons</p>	
Programming Milestones Totals:	<p>5 Digital Navigator (1-1.5hr) sessions            3 PC Classes: 33 patrons            2 English Conversation Group: 2 patrons            3 Kids Chess Club Sessions: 19 patrons            4 Drop-in Craft for Kids sessions: 70 patrons            Take Your Child to the Library Day: 54 patrons</p>	<p>4 Book Buddies Storytime: 47 patrons            1 Microbit for Kids/Teens: 2 patrons            2 Podcast Orientation Sessions:7 patrons            1 Christine Critters Animals: 26 patrons            1 Adult Craft Class: Heart Garland: 6 patrons            2 Class Visits: Big Dreams Daycare: 25 children</p>
Staff Development	<p>2/1 Phil and Andre attended the Customer Service Training provided by COB            2/14 Anna attended the Department Head &amp; Supervisors Roundtable through CLC</p>	

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## Highlights

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- DNR Labs, LLC, has completed the installation of the audio-visual equipment in both podcast studios. Beardsley staff have completed the training; policies and procedures have been approved by the Library Board of Directors in February. Branch Manager is putting the finishing touches on launching the podcast services to the public in March.
- PROGRAMMING: We've continued with our ongoing programs such as weekly Computer Classes, Chess classes, bi-monthly Podcast Orientation sessions, Saturday storytime, monthly MicroBit program, and more. On Saturday, February 3<sup>rd</sup>, we celebrated Take Your Child to the Library Day and patrons could participate in various activities throughout the day such as TYCLD storytime, a scavenger hunt, Drop-in craft, and other fun activities.
- In February, we held three weekly computer classes with total of 33 attendees. The topics were: Canva; Google Slides; and Google Sheets. We had a record-breaking attendance for the Canva lesson with 17 patrons attending.
- On 2/14, Bridgeport Health Dept. had a table in the lobby to share resources on heart health.
- We held two class visits from Big Dreams Daycare; children enjoyed the story hour with librarians.
- A new Library Catalog station has been set up by Brian in the Marketplace.
- COLLECTION: We have been receiving Baker&Taylor books more frequently and patrons enjoy browsing the new collection.
- COLLECTION: Multiple carts have been created and requested to order new DVDs.
- BOOK DISPLAYS IN FEBRUARY: Black History Month; Valentine's Day.
- The Branch Manager conducted multiple interviews to full fill the Library Assistant 1 (full time and part time) positions. We hope for the new hires to start in March or April the latest.
- BUILDING RELATED: With David Otero's guidance, two bicycle lockers have been removed, and the space cleared up, so we can continue to look into moving the Luxer One locker to the front of the building, right by the main entrance.
- ISSUES/CONCERNS: We've been working with Luxer One locker technical service to make the transition of adding a new patron to the new system smoother. Presently, when a new patron requests to pick up a material from the locker, we have to email the Luxer One technician to do so. So we are working with their technical team to improve this step.
- SUCCESSES: Overall, February was a great month; we had over 3,400 visitors and so far, total of seven 5-star reviews on Google. We are grateful we can help this great East Side community and provide resources they need.