

BRIDGEPORT LIBRARY

Burroughs-Saden/Bridgeport History Center- Monthly Report –December 2021

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[Select Date]

Service Statistics	Number of new library cards: n/a Number of visitors: 8	Number of questions answered: 28 Number of interlibrary loans (in/out): n/a Number of online database sessions:
Collection Statistics	Adult: Teen: Children:	A&V materials: Magazines & Newspapers:
Circulation Statistics	Materials from the Bridgeport History Center do not circulate.	
	Adult: Teen: Children:	A&V materials: Magazines & Newspapers:
Public Internet Usage	Users for the month: Not applicable	
Programming Milestones	● No programing this month	

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Staff Development	<ul style="list-style-type: none">● M. Rinn contacted to write a case study for updated version of the Society of American Archivist publication <i>The Lone Arranger: Succeeding in a Small Repository</i>● EVT and M. Rinn attended workshop offered by North East Document Conservation Center regarding the identification of different types of architectural photographs in advance of working through such drawings in storage in 2022

Highlights

- Newspaper clippings sent to Advantage Preservation for second round of digitization; significant materials preparation required.
- Over the Christmas break it was discovered that the ceiling in cube city leaked, with water flowing on top of the flat file drawers that hold BHC's oversized map collection. While no maps were damaged, the leak's return is of great concern. David and the custodial team were immediately responsive on the 27th when the standing water from the leak was discovered.
- Continued work with the physical and intellectual management of the periodicals, including shifting and making room for expansion of active titles as they continue to come in. BHC will work with IS Head, Ron Fontaine to obtain back issues for gaps in certain series and/or re-subscribe to lost titles.
- BHC volunteer completed work on Sprague collection and continued work on Arnell collection.
- Newspaper microfilming – grant received from CT Humanities for *partial* filming of the *Telegram*.
- Continued work on researching and obtaining reader printer equipment; received demo on equipment.