

**City of Bridgeport
Office of Policy and Management
Budget Transfer Request**

DEPARTMENT: **LIBRARY** **11/18/20**

TRANSFER REQUEST: (Please provide a detailed statement of the reasons surrounding the transfer request, the exact account numbers and names of the accounts which will be affected, the dollar amount involved, and a statement which confirms that the re-allocated funds of the accounts which you affect are sufficient for all anticipated expenditures for the remainder of the fiscal year.)

Transfer \$75,000 FROM Line 51099 CONTRACTED SERVICES TO Line 56045 BUILDING MAINTENANCE			
	From: Contracted Services	To: Building Maintenance	
	\$ 117,926.25	\$ 1,739.63	
	<u>-\$ 75,000.00</u>	<u>+\$ 75,000.00</u>	
	\$ 42,926.25	\$ 76,739.63	
Additional Comments: To cover shortage in Building Maintenance until transfer funds of funds from Library Surplus (\$136,000) to reimburse the line due to Carpet Abatement And Replacement Project – Burroughs 2 nd floor.			

This transfer is to implement the action of the Library Board of Directors under the authority granted by Connecticut General Statutes §11-33.

Department Head Signature: Elaine Braithwaite, City Librarian

Date: _____