

BRIDGEPORT LIBRARY

925 Broad Street ♦ Bridgeport, CT 06604 ♦ (203) 576-7400

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PERSONNEL COMMITTEE MEETING

WEDNESDAY, February 14, 2024

6:00 P.M.

VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/88479508045?pwd=SjZNU1E0Q0JiRGpnWkZkNnRsZDdFZz09>

Meeting ID: 884 7950 8045

Passcode: 382835

AGENDA

- Review the Draft Organization Chart – Original sent via email October 13, 2022. Updated version sent July 7, 2023
- Update on Scheduling (Thursday Mornings)
- Update on Staffing issues facing Branch Libraries.
 - How do we staff for efficiency
 - How is staff at current locations aligned with the Strategic Plan?
 - Is the staff aligned for efficiency and budget?
 - New Hires
- Proposed Additional Jobs and the Impact to the Budget
 - Communications Specialist
 - Information Technology Services Manager
 - Change of duties – Facility Operation Manager (Facilities Manager)
 - Junior Librarian
- City Librarian's 2023-2024 Goals
- Options of Template for City Librarian's Evaluation
- Miscellaneous Matters relating to Human Resources