

# BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

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(\* deceased)

## PERSONNEL COMMITTEE MEETING

WEDNESDAY, APRIL 10, 2024

6:00 P.M.

BURROUGHS BRANCH

925 BROAD STREET, BRIDGEPORT, CT 06604

## AGENDA

- Review the Draft Organization Chart – Original sent via email October 13, 2022. Updated version sent July 7, 2023 – Due May 8, 2024.
- Update on Scheduling (Thursday Mornings) – April 1, 2024
- Update on Staffing issues facing Branch Libraries.
  - How do we staff for efficiency? - Programming
  - New Hires
- Proposed Additional Jobs and the Impact to the Budget
  - Communications Specialist Update – Started March 18, 2024
  - Accounting Clerk Interviews - Update
  - Information Technology Services Manager
  - Change of duties – Facility Operation Manager (Facilities Manager)
- Miscellaneous Matters relating to Human Resources
  - Union Information Update
  - Recommended Salary Table (Librarian IV)
  - Monitoring/Point of Contact for online programs
- City Librarian's Evaluation Document