City of Bridgeport
Office of Policy and Management
Budget Transfer Request

DEPARTMENT: **LIBRARY** **6/24/20**

TRANSFER REQUEST: (Please provide a detailed statement of the reasons surrounding the transfer request, the exact account numbers and names of the accounts which will be affected, the dollar amount involved, and a statement which confirms that the re-allocated funds of the accounts which you affect are sufficient for all anticipated expenditures for the remainder of the fiscal year.)

Transfer $4600.00 **FROM** Line 54020 COMPUTER PARTS
TO Line 53720 TELEPHONE SERVICES

From: Computer Parts	To: Telephone Services
$ 5,310.00	$ 4,217.80
-$ 4,600.00	+$ 4,600.00
$ 710.00	$ 8,817.80

Additional Comments: To cover balance of Voice of New England Telephone System installation at Newfield Branch.

This transfer is to implement the action of the Library Board of Directors under the authority granted by Connecticut General Statutes §11-33.

Department Head Signature: Elaine Braithwaite, City Librarian

Date:

Form 2137