

**City of Bridgeport
Office of Policy and Management
Budget Transfer Request**

DEPARTMENT: **LIBRARY** **6/11/25**

TRANSFER REQUEST: (Please provide a detailed statement of the reasons surrounding the transfer request, the exact account numbers and names of the accounts which will be affected, the dollar amount involved, and a statement which confirms that the re-allocated funds of the accounts which you affect are sufficient for all anticipated expenditures for the remainder of the fiscal year.)

Transfer \$13,000.00 FROM Line 54550 Computer Software TO Line 54675 Office Supplies			
From: Computer Software		To: Office Supplies	
\$	17,098.88	\$	3,528.94
-\$	<u>13,000.00</u>	+\$	<u>13,000.00</u>
\$	4,098.88	\$	16,528.94
To cover Toner and other office supplies until June 30, 2025.			

This transfer is to implement the action of the Library Board of Directors under the authority granted by Connecticut General Statutes §11-33.

Department Head Signature:

Elaine Braithwaite, City Librarian

Date: _____