

# Scope of Work

Overview: Pack and move contents of three (3) reading rooms.  
Items to be moved include: books, media, furniture, and shelving in preparation for carpet remediation and replacement.

1. Remove, organize, and pack all books/media from shelves.
2. Remove and store all loose furniture from each room.
3. Disassemble and store all mobile shelving.
4. Replace above items after carpet remediation and replacement has been completed.
5. Repeat procedure for each of the three (3) reading rooms.

	LHS Room	Main Atrium	RHS Room	Total
Loose Furniture Count	41	109	53	203
Total Shelves	516	726	576	1,818
Total Loading / Moving Cost	750.00	1,270.50	1000.00	3,020.50
Total Moving / Unloading Cost	750.00	1,270.50	1000.00	3,020.50
Total Disassembling / Moving Furniture Cost	666.25	1,771.25	861.25	3,298.75
Total Moving / Reassembling Furniture Cost	666.25	1,771.25	861.25	3,298.75
Workers	6	6	6	6
Total Packing Material Cost	716.00	1,085.46	876.38	2,677.90
Total Labor Cost	4,178.88	8,961.62	5,489.99	18,630.50
<b>Total Cost</b>	<b>4,894.95</b>	<b>10,047.08</b>	<b>6,366.37</b>	<b>21,308.39</b>

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