

BRIDGEPORT PUBLIC LIBRARY
REPORT OF THE CITY LIBRARIAN
December 15, 2020

The Low Vision Group within the Lions Club of Fairfield County made a gift to Bridgeport Public Library of five enhanced keyboards for the visually impaired. Each library branch will receive one and an acknowledgement will be sent to the Lions Club and noted on the library's webpage and social media.

All funds have been allocated to purchase that total the entire \$160,497.00 grand from the State. Checks will be mailed out to vendors this week. The purchases include PPE, cleaning supplies, air purifiers, furniture that can be moved and repurposed according to social distancing requirements, a mobile charging station for the Teen Center, carpet cleaning and sanitizing for the Children's Department at Burroughs, laptops for computer classes and public use in the library, storage cabinets for PPE, acrylic barriers, data racks for the North and Black Rock Branches, communications equipment, cables and electrical service for installation of our new door counters, and for the Burroughs 2nd floor carpeting project.

The Newfield Library construction purchase order increase for Ashlar Construction has been completed. The first Sub-contractor packet, which includes the signed release, invoice and back-up documents has been sent to me and Director Errichetti via email from William Coleman.

The Outdoor Wi-Fi installation project is progressing and we should be notified shortly when the installation will take place. I have included in the Board documents the proposal which is ready to be sign off on and the installation scheduled. The location of each Wi-Fi unit was determined in consultation with the City Librarian and also takes into consideration the location of data closets at each location.

The library was also able to purchase two electrostatic sprayers to aid in sanitizing the library public and staff spaces. For the Staff Presentation portion of the Board meeting, David Otero, the library's Maintenance Manager will give a short presentation on the deep cleaning process and how the equipment works.

Respectfully submitted by
Elaine Braithwaite
City Librarian
12/14/20