

BRIDGEPORT LIBRARY

Burroughs/Public Services March 2022 Monthly Report

Submitted by: Ronald Fontaine

April 10, 2022

Service Statistics	<p>Number of new library cards 92 A: 79 J: 8 YA: 4 Number of visitors: 3627</p>	<p>Number of questions answered: R: 724 Other: 1679 Total: 2403 Number of interlibrary loans (in/out): 258/725 Number of online database sessions: na</p>
Collection Statistics	<p>Adult: 195,840 Teen: 20,532 Children: 61,379</p>	<p>A&V materials: 25,136 Magazines & Newspapers: 3,944</p>
Circulation Statistics	<p>Adult: 415 Teen: 68 Children: 728 Total Checkout: 1211 In House Use: 868 Grand Total: 2079</p>	<p>A&V materials: A: 331 Total: 331 Magazines & Newspapers: Teen 4 Hot Spots: 8</p>
Public Internet Usage	<p>Users for the month: 903</p>	
Programming Milestones	<ul style="list-style-type: none"> ● From HC: Memoir writing used hybrid model of both live and via Zoom. 1 person attended in person, the remainder attended via Zoom. ● Preparation began for May program, <i>Burn Baby Burn: the politics of Urban Riots</i> by UCONN historian Britney Murphy\ ● From RandR: Around the World in 80 Beers with Em Sauter Mar 16th with 23 participants. Jeff Coutts also put up multiple displays for Women's History Month, and planned programs for the spring and summer including a Juneteenth program. ● From YS: In March, we held eight virtual storytime programs for children. ● The highly attended in-person program was the Ramadan Storytime. Attendees came for the storytime, a short movie and a Ramadan craft. ● In March, we celebrated National Reading Month. Our sponsors (PBS Kids) were able to provide drawstring bags with educational resources for our young patrons, which were distributed throughout the month 	

BRIDGEPORT LIBRARY

Staff Development

- **YS:** Anna attended Niche Academy webinar on Designing Effective Library Signage on March 9, 2022.
- **HC:** MR's co-authored report [Nothing About It Was Better Than a Permanent Job: report of the New England Archivists Contingent Employment Study Task Force](#) published
- Metadata working group with Greg Colatti, CTDA – EVT
- EDI committee - EVT

Highlights

For Reference and Research, it was a busy month. Again, we saw more former patrons return. Short-staffing saw us use personnel from the History Center (who are part of the full RandR staff) a little more than usual to cover lunch hours for RandR. For both RandR and the Circulation staff, we had to deal with personnel who were being sent to the new Newfield Branch to temporarily help out preparing for the soft opening in April. We definitely will lose a few of those workers to Newfield, permanently. Hopefully, we will have those posts filled by new employees, soon. On an up note, we continued our regular duties in both areas and finished the month successfully.

Personnel in all Public Services areas joined committees created by Elaine Braithwaite, City Librarian. Those three committees are: Outreach; Equity, Diversity, and Inclusion; and Technology. We are enthusiastic about these new groups and hope that they contribute much in the future to the growth of the library.

Highlights from the History Center Unit of Reference and Research:

- Reorganization of 6th floor cage completed, with all shelves in cage given a shelf address list
- Participated in video shorts for Women's history month/Colorful Bridgeport initiative
- Provide images for several publications, including one on Civil War
- Transferred Telegram newspapers from storage unit to vendor
- Meg Rinn processed several collections

Highlights from Youth Services:

- We have received the inclusive Financial Education Programming kits, which Anna applied for in February.
- Inventory of all materials in the Children's Room has begun. The staff uses a laptop with a scanner to scan books and checks for accuracy of the record and the condition of the item.
- A special order was created and sent to the Technical Services Dept. to purchase materials for children and teens for the remaining fiscal year.
- Evaluation of cultural boxes is in progress.

BRIDGEPORT LIBRARY

Burroughs/Technical Services Mar. 2022 Monthly Report

Submitted by: Vivian Bordeaux

April 12, 2022

Service Statistics	Number of active cards: 11,860	
Collection Statistics	Books: Adult: 172,241 Teen: 19,421 Children: 128,913	Audio materials: adult 12,661 Juv 1,160 YA 58
	Reference: 55,250	Video materials: adult 46,678 Juv 4,737 YA 16
	Magazines: Adult 3,423 Juv 1,082 YA 179	
	In House: 1,844	

BRIDGEPORT LIBRARY

Highlights

This month I attended the following meetings/webinars:

Connecticut Library Association: EDI committee meeting, member of CLA Mentoring Program

Webinar: Connecticut Libraries and Partners for Digital Equity

American Library Association Council meeting

Bridgeport Library

15 Laptops, 50 Hotspots and 15 Chrome Books were cataloged for the library in house programs.

The library gave as a gift to Literacy Volunteers of Bridgeport 9 iPads for their educational programs.

Met with Bibliomation on Library's Collection codes

Met with BRODART and Midwest Tape on operational procedures

I attended with other staff the following Library committees: Safety, Supervisor, Outreach, EDI and Technology.

Total collection count: 568,382 for March 2022.

Black Rock 50,641; **Burroughs** 326,917; **East Side** 48,206; **Newfield** 36,606; **North** 107,445

BRIDGEPORT LIBRARY

North Branch March 2022 Monthly Report

Submitted by: Paula Keegan

April 6, 2022

Service Statistics	New library cards: 44 (30 A, 5 YA, 9 J) Number of visitors: 1,808	Questions answered: 5,309 (2,312 Ref, 2,997 Other) Number of interlibrary loans (in/out): 163/640 Number of online database sessions: n/a
Collection Statistics	Adult: 49,866 (67 added in March) Teen: 4,578 (14 added in March) Children: 37,667 (19 added in March)	A & V materials: 13,800 (4 added in March) Magazines & Newspapers: 1,457 (81 added in March) TOTAL: 107,411 (185 added and 175 withdrawn in March)
Circulation Statistics	Adult: 1,226 plus 161 inhouse use Teen: 108 plus 4 inhouse use Children: 1083 plus 366 inhouse use	A & V materials: 366 plus 1 inhouse use Magazines & Newspapers: 49 plus 4 inhouse use TOTAL 2,832 (38.5% of total BPL circ) plus 536 inhouse use
Public Internet Usage	Users for the month: 500	

Programming Milestones TOTALs: 80 programs Attendance: 1,816 2 Room use: Attendance: 32	Inhouse programs: 5 Vaccination clinics: 122 5 AARP Tax Assistance: 142 3 Notary Public interactions: 3 4 Little Bears Storytime: 20 5 Mahjongg: 27 3 Adult coloring: 10 5 DIG LITT Chess: 81 3 First Serve Tennis: 83 Outreach:	Virtual programs: 7 Virtual LITT Chess: 48 5 Mindfulness: 34 3 VITA Tax Assistance: 41 Other: 30 Daily COVID testing (Attendance estimated): 1,200 2 Forest Bathing: 5
--	---	--

BRIDGEPORT LIBRARY

Staff Development, meetings other than the usual, etc.

Bina W: Coretta Scott King Award executive board
School Readiness Council
2023 Caldecott Award Committee

Highlights

"Every great dream begins with a dreamer. Always remember, you have within you the strength, the patience, and the passion to reach for the stars to change the world."
-Harriet Tubman

March brought the return to pre-surge library hours and patrons have started finding us again. Questions and circulation increased. Now we just need enough staff to handle it! An unexpected closure at Burroughs gave us a boost in staff help one afternoon. Michael H, Robert J, Andre O and Jonathan R came to North and spent time on desks, shelving, and unpacking summer materials that came

Covid testing and vaccinations continued. The approval of a second booster should see an increase in vaccinations in April. Tax Assistance appointments were at capacity. Intrepid Forest Bathes attended the two outside programs possible during the month. Mindfulness continues. The monthly virtual adult book discussion remains popular. Watermark has started a book discussion group with advice and support from Paula. Outside groups and partners are starting to use the meeting spaces. Despite the cold, the spring tennis program with First Serve began. Kids spend half of their time learning tennis at the courts and half on academics and enrichment inside the library.

From Bina:

Little Bears is back in person! We are seeing a number of Little Bears alums who, miraculously, look at least two years older! Chess is back meeting at the library for Thursday night classes and for the very successful scrimmage with players from Weston, Easton and Norwalk libraries. Families are coming in for homework materials. We are about to enter a phase of class visits from three schools so in March, we have been planning for them. Book ordering is way behind due to the tightness of scheduling.

Displays included Women's History Month, Nutrition, Get to Know Ukraine, St Patrick's Day, as well as media for special days in March. Our lobby display case is being prepared for Poetry month.



Special thanks to David O and crew who went to Wallingford Library and brought back the annotated world doll collection (including display cases) donated there by Bina's mother and sister. Wallingford is remodeling. The dolls were collected on their travels and we plan to build on it and light it more effectively. The display cases are in the North conference room alcove and have garnered much interest.

Another traveler on our behalf was Thomas Keegan (when your mother asks you, you are somewhere between a volunteer and a volun-told... but he was cheerful about it!) who went to the armory in Windsor Locks on his lunch hour one day and packed his car with 1800 at-home Covid tests for all BPL locations to distribute starting in April. Our vaccination coordinator worked with Monika Anton to get these free tests from the state health department.

The North staff continues to work above and beyond to keep the branch running as our staff shortage continues and as library visitors return. We *were* missing seven (7) positions. Medical reasons made that missing number eight (8) in March and for the foreseeable future. We look forward to a resolution soon. We are like the doll in the picture. Standing on one foot, balancing more than one would think possible!

BRIDGEPORT LIBRARY

Black Rock Branch

Monthly Report March 2022

3/1/2022

Michele A Jacobson, Mgr

Service Statistics	Number of new library cards 21 A:16 J: 4 YA: 1 Number of visitors: 2003	Number of questions answered: R:335 Other: 1286 Total: 1621 Number of interlibrary loans (in/out): 158/300 Number of online database sessions: n/a
Collection Statistics	Adult: 29316 Teen: 3186 Children: 18110 Total: 50612	A&V materials: approx.. 10796 Magazines & Newspapers: 565 Discarded: 99 Added:104 A-92 J12
Circulation Statistics	Adult: 1066 Teen: 32 Children: 522 Total Checkout:1620 In House Use: 178 Grand Total:1798	A&V materials: A:452 j: 74 Total: 526 Magazines & Newspapers: A:62 Hot Spots: 1
Public Internet Usage	Users for the month: 278	
Programming Milestones	-Two great displays by Ms. Trina for Women's History Month -Checked out our first hotspot! -One live story hour -Three people for our Wills and Health Proxies programs -Aspiring Authors had two complete meetings -Michele presented a "What's Great About the Library" for the Parents and Staff group at Bridgeport Hospital.	
Staff Development	-Michael B. is our representative to the Outreach Committee; Ana T. is on the Tech Committee and Michele is on the EDI committee.	

BRIDGEPORT LIBRARY

Michele attended webinars on deaf library users, the new link between Bibliomation and BiblioBoard

Highlights

We are seeing children and teens coming in after school. They are here to hang out with friends, but some do ask for books or other materials. Michael B. checks in with them to make certain everyone is doing well. There have been some minor bullying instances but everyone seems to be fine. A few kids have asked about creating a writers' club, but never appear at the meeting time

Programming, live or in person, is still a tough sell. People are getting tired of the ZOOM and FB Live, but they are also reticent about coming in for live programs. This month "Paws for Nutrition" took a hit, as strapped pet owners took all the pet food we could share—but no one has been able to replace any. (Except for one pet parent whose finicky cat refuses almost every canned food available—so we get the rest of her pickings and choosings.)

Our local writers have been informed of BiblioBoard's Indie Author Contest and Michele is preparing to teach them how to use the Create-A-Book feature in April. The Aspiring Authors group, small but mighty, have been sending short pieces to various writing outlets—some get published and some don't. It's a hit or miss proposition.

We are getting in touch with our former program presenters in order to provide the programs our patrons crave: Tai Chi, Yoga, Computers and Children's Art (which we supplement with pick up crafts).

We congratulate Ana Tollinchi on her promotion to LA III, but will miss her when she goes to the downtown library and reference. Ditto Henrietta Jefferys who has been the branch heart for some years and now heads downtown to help with cataloging issues. Both ladies are popular with our patrons and both will be missed. Meanwhile, we are deciding on how to divide up duties while we wait for new coworkers!

We are gearing up for April, Spring holidays and various ways to teach the public we are here and how we can help. Michele Jacobson did a presentation for Bridgeport Hospital's Parents and Staff group on all the ways the library has changed, new services and how to come in and get a card. Hopefully, more opportunities will present themselves in April. For now, we will make our own.

BRIDGEPORT LIBRARY

Newfield Monthly Report - March

Submitted by: Nykia Eaddy

April 1, 2022

Service Statistics	Number of new library cards: n/a Number of visitors: n/a	Number of questions answered: 10 Number of interlibrary loans (in/out): n/a Number of online database sessions: n/a
Collection Statistics Total: 36,606	Adult: 16,257 (96 added) Teen: 3,272 (49 added) Children: 15,629 (43 added)	A&V materials: 6,913 (3 added) Magazines & Newspapers: 1114 (16 added)
Circulation Statistics	Adult: 1 Teen: n/a Children: n/a	A&V materials: n/a Magazines & Newspapers: 1
Public Internet Usage	Users for the month: n/a (WiFi is active, working with Bibliomation for Stats)	
Programming Milestones Programs: 5 Attendance: 58	Inhouse Programs: n/a Off Site Programs: 5 4 Girls Who Code: 23 1 Storytime (Dunbar): 35 Outreach: n/a Other: n/a	Attendance: n/a Attendance: 58
Staff Development	None	

BRIDGEPORT LIBRARY

Highlights

March Madness @ Newfield! After approximately 3 years of being closed, Newfield Library is set to open its doors at 755 Central Ave. on April 2, 2022. Newfield staff along with the Maintenance Dept. raced to empty boxes, shelve books, hang quilts, pictures and bulletin boards in anticipation of Newfield's opening.

While there are still remaining items on the punch list for repair, we are able to have our Soft Opening on April 2nd.

Newfield is still awaiting a response from WB Mason regarding Circ Desk repair. I am in contact with Michele Otero, Contract Compliance Officer with the City who has been following up with WB Mason. The Manufacturer is not local, WB Mason is working with the manufacturer to schedule a date to fix the desk. Computers installation is currently 95% complete; as of March 31, 2022, Purchasing has not approved the purchase of the needed coin bill acceptance machines through Envisionware.

Youth Service Librarian Alexis, continues to do programs offsite at Dunbar. These programs will move to Newfield beginning April 7th.

Branch Manager & Library Board member, Denise Clemons met with Gerald Moore to discuss the possibility of hanging Art by local Artist at Newfield and his role in facilitating the process. Further discussion will be schedule after the soft opening.

Branch Manager joined and met with the newly formed EDI committee.

Youth Service Librarian joined and met with the newly formed Technology committee.

BRIDGEPORT LIBRARY

East Side Branch/March 2022 Report

Submitted by: Luis Rodriguez

April 4, 2022

Service Statistics	Number of new library cards: 27 Adults-20 Juvenile-6 YA-1 Number of visitors: 1,990	Number of Reference questions answered: 294 Number of other questions:1,042 Number of interlibrary loans (in/out): 140/18 Number of online database sessions:
Collection Statistics	Adult: 17,383(added 42 March) Teen: 2,933 (added 1 March) Children: 12,715 (added 5 March)	A&V materials:8,795 (added 0 March) Magazines & Newspapers:430 (added 3 March) Total: 42, 259 (added 51 March)
Circulation Statistics	Adult: 92 Teen: 6 Children: 125	A&V materials: 210 Magazines & Newspapers: 0 In House stats: 261
Public Internet Usage	Users for the month: 432	
Programming Milestones	<ul style="list-style-type: none">● Kristin did her story time on Facebook four times this month and each time she had 5 people on-line. In-person we had for first 3 weeks 2 people show up. In the 4th week she had 5 people.● Luis taught computer classes and 1 patron showed up.	
Staff Development		

BRIDGEPORT LIBRARY

Highlights

Displays at East Side Branch consisted of Women's History Month and National Reading Month.

Latara was reassigned to Newfield Branch

Luis started his computer classes on-site

East Side Branch has 5 chrome books Luis can use for these for his computer classes. All 5 hotspots have been checked out at East Side. We added an additional 5 for East Side. Patrons like how easy and fast hotspots work.