

BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

AGENDA BRIDGEPORT PUBLIC LIBRARY

Board of Directors Meeting - Wednesday, July 20, 2016 at 7:00 p.m.

Burroughs / Saden Library - 925 Broad Street, Bridgeport, CT

Board of Directors

James E. O'Donnell
President
Sauda Efiya Baraka
Vice President
Thomas R. Errichetti
Secretary / Treasurer
Phylicia R. Brown
Rosalina Roman Christy
Anne Cunningham
Donald W. Greenberg
Hon. William Holden
Kenya Osborne-Gant

Directors Emeriti

John A. Arcudi*
Adele Jacobson*
Edward L. Kelley*
Helen Liskov
John Phelan
Hon. George A. Saden*
Zane Yost*
(* deceased)

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes
3. Approval of Treasurer Reports / Payment of Invoices
 - ❖ Presentation of financial reports by City Librarian
4. Unfinished Business
 - ❖ City Librarian report on invitation to NRZ committees re buildings
 - ❖ City Librarian report on status of completion of Library Grant process
 - ❖ City Librarian report on status of strategic plan process – set meeting with Library Development Solutions: proposed date July 27, 2016
 - ❖ City Librarian report on restoration of circulation service area
 - ❖ City Librarian report on progress for Annual Report
 - ❖ Status/Action re audit/financial review of Library Fund and non-Levy
 - ❖ Report on Resolution in memory of Director Emirata Helen Liskov
5. Correspondence and Communications
 - ❖ Letter from Mary Witkowski
6. City Librarian Report
 - ❖ Status/Action re facilities maintenance and staff meetings
 - ❖ Proposal for reassignment of duties and staff deployment
7. Committee Reports:
 - ❖ Buildings
 - Status of design services by Antinozzi Associates
 - Status of front lobby / entrance proposal for Burroughs –Saden
 - ❖ Finance
 - Update on request for insurance quotations
 - Adopt recommended budget revision for 2016-2017
 - ❖ Governance (Nominations)
 - Administer Oaths to Directors
 - ❖ Personnel
 - Adopt recommended Board Policy re staff appointments
 - Status/Action re extended probation of City Librarian Probation
8. Report of Friends of the Library
9. New Business
 - ❖ Report from Berdon, Young & Margolis, P.C. re Board authority
 - ❖ Status report on proposed procedure to archive Board documents
 - ❖ Executive Session CGS §1-200(6)(B) re pending litigation
10. Adjournment

NEXT BOARD MEETING – AUGUST 17, 2016 – 7:00 P.M.