

MINUTES OF THE MEETING OF THE LIBRARY BOARD
Wednesday, October 13, 2020 AT 6:00 PM
At Burroughs Saden Library – Third Floor Classroom

Attendance: Jim O'Donnell, Tom Errichetti, Don Greenberg, Kenya Osborne-Gant, Judge William Holden, Denise Clemons (Via Zoom), Absent: Anne Cunningham, Jeanette M. Allam.

The meeting was called to order at 6:33 pm.

Motion to approve the agenda: Director Greenberg, Director Errichetti 2nd, passed unanimously.

No minutes for approval.

Treasurer's Report: **Motion** to approve vouchers totaling \$242,905.04. Director Errichetti, 1st; Director Greenberg, 2nd. Greenberg; Jeanette M. Allam

Motion to accept Everybody Learns Initiative Grant from the state in the amount of \$160,497.00 to assist with reopening the library; with a goal of reaching 75% capacity. Board approves City Librarian to spend these funds and report on purchases. Due to the requirement that funds be spent by December 18, 2020, normal purchasing rules have been relaxed, and the library will report expenditures regularly to the state librarian as a requirement of the grant.

The Library Board notes that some surrounding area libraries have reopened to the public and asks that we accelerate our reopening date. If computer consultants at Bibliomation agree that there will be no issues with the migration to Windows 10, City Librarians see no reason why the library cannot open sooner once remaining round of Plexiglass is purchased and put in place. The branches will open first, Burroughs will remain closed until the second floor project is completed.

Director Errichetti presented a revised GMP and construction budget by Downes Construction for the Upper East Side Branch Library. The new budget is \$5,328,909.00. Since total owner budget is \$4,500,000, a variance of \$828,909 remains.

In the absence of a request by the Staff Association regarding library hours on Thursday, December 24 (Christmas Eve) and Thursday, December 31 (New Year's Eve), City Librarian Braithwaite requests the board to approve a 5:00 pm closing of all library buildings on those days. **Motion** to close at 5:00 pm on December 24 and December 25: Director Errichetti, 1st; Director Greenberg, 2nd. Passed unanimously.

A **Motion** was made to change the scheduled meeting date of December 16, 2020 to December 15, 2020.

Motion to adjourn: Director Errichetti 1st, Director Greenberg, 2nd. Passed unanimously.

Meeting adjourned at 7:52 pm.

Next Board Meeting: Regular Meeting of the Library Board, Tuesday, 12/15/20 at 6:00 pm.