

MINUTES

Special Meeting of the Board of Directors of the
Bridgeport Public Library and Reading Room
held at the Burroughs-Saden Library
925 Broad Street, Bridgeport, CT.
on Wednesday, September 26, 2018

Present: Directors, O'Donnell, Errichetti, Baraka, Cunningham, Holden, Torres

Absent: Directors, Osborne-Gant and Brown

Call to Order:

Director Baraka called the meeting to order at 5:20 p.m. pending President O'Donnell arrival, **MOTION** to approve the agenda was accepted by 1st Director Errichetti, 2nd Director Greenberg and approved unanimously.

Late Arrivals: President James E. O'Donnell and Director Holden.

Director Errichetti discussed with the Board of Directors the color scheme for the Children's North Branch Room. Anna K. presented photos of Children room with an illustration of paint color swatches which included light, dark and medium tan colors for the walls, entrance, arches also light green in some areas. Dark Purple will be used for columns and the back wall that was previously blue. Director Errichetti made a **MOTION** to approve the colors for the Children's Room. 1st Director Greenberg, 2nd Director Baraka unanimously approved.

Director Errichetti did not have a chance to look at Plaque and requested a referral to the next Board meeting on October 17, 2018.

Director Errichetti also presented samples of the carpet colors for the floor. The colors are the first choice Biology and the second choice is Coal. Director Errichetti stated for the carpet installation some of the carpeting would be cut around the fixtures that are stationary. Overall anything removable will not be a problem. Director Errichetti stated the Library would have attic stock on hand. Director Errichetti made a **MOTION** to approve the carpet colors for the Children's Room. 2nd Director Greenberg, unanimously approved.

Building Committee Update

Newfield

Contractor Anthony Stewart and Architect Mike Ayles were in attendance to give an update of Newfield construction.

The pouring of the concrete for Newfield has begun and is scheduled for completion by mid- October. He further indicated they are replacing the wood frame on windows on Central Avenue side. Contractor Stewart stated the downstairs fireplace was saved.

Contractor Stewart discussed with Director Errichetti and the Board concerning unpaid invoices for Newfield. Director Baraka and Director Errichetti apologized for the delay of payment. The remaining Board of Directors concurred as well. Director Errichetti cannot understand the delay and would like the matter investigated and resolved as soon as possible. Liaison City Council member Christy stated she would follow-up on the issue and attend to it accordingly.

BPL Consultant Baldino made a recommendation to Antinozzi Associate Mayo to look at other vendors for better pricing for Newfield furnishings. Mayo to pass on the book shelving portion to another vendor who quoted a lower cost with a 50% discount. Consultant Baldino recommended going with PSI. Ms. Baldino also indicated the study rooms will be fixed walls with windows, not the demountable wall system previously selected.

Burroughs Children's Shelving

Replacement shelving for Burroughs Children's story time room has not been approved by Purchasing. It was recommended to purchase the shelving with non-levy funds to have available in connection with carpet replacement in Children's room.

A **MOTION** was made to purchase book shelving with non-levy funds for approximately \$7,000.00 1st Director Errichetti, 2nd Director Greenberg, unanimously approved.

Lower East Side

Contractor A. Stewart stated the space has been gutted and new plywood flooring was added. He further stated the lower roof was rotten. A new roof is in place with a warranty. It was covered with polyethene and a top coat on upper roof. Contractor Stewart indicated he expects the current work to be

completed on the first floor by October 12, 2018, as follows: New roof on sub floor, new glass, the whole building will be painted, new ceiling tiles that were already picked out, lighting fixture that was already picked out. Mr. Stewart also said by the end of October completes installation of new panel boxes in the upstairs closet and any plumbing. Contractor A. Stewart no additional work will be done on the second floor or third floor other than the work that was previously done.

Contractor A. Stewart stated per building code ordinance he must install a metal staircase in the back of the building for access to 2nd floor.

Contractor A. Stewart indicated he needs the approval of colors for the walls. Director Errichetti requested referral of the selection of colors and flooring for review to next building meeting on October 9, 2018, or Board meeting on October 17, 2018. Contractor A. Stewart indicated he would submit samples by October 9, 2018.

Upper East Side

They are waiting for the Board of Purchasing approval of the contract.

BPL Consultant Baldino indicated the grant extension request of the Upper East Side location before the State Library was granted. There is a one year extension for shovling ground until November 2019.

Shelton Street Parking

Director Errichetti indicated that a 100ft. stockade fence was installed between the two pieces of property by the owner of the property to our east. Interim City Librarian Braithwaite was directed to get pricing for the balance of the fencing needed. Director Errichetti stated per his conversation with Nick Masciangelo that the library does not need a survey as the definition of the property is known. The property may need drainage and possibly drywell and go before Zoning Board for approval of the parking lot.

Burroughs Board Room

Consultant Bardino stated concerning Burroughs Board Room, she currently does not have a selection of the colors, decorations or plaque for Board approval at this time.

Black Rock Branch

Black Rock Branch 2nd floor carpet and replace with tile. Consultant Baldino submitted three quotes to Board of Directors from Advantage Floors \$3,987.00, Carpet City \$4,349.50 and John Boyle \$5,798.00. Director Errichetti

requested Consultant Baldino to go back to the vendors and get prices to cover removal for the whole basement.

Burroughs First and Second Floor

The carpet on the second floor is buckling and is a tripping hazard. The Board wants to explore various options for the floor – removal of carpet and keep as concrete flooring or replace carpet. Acoustics are a concern.

A **MOTION** was made to approve the removal of 2nd floor carpet 1st Director Baraka, 2nd Director Greenberg, approved unanimously. Director Errichetti also made a motion to get new quotes 1st before removal of carpet. 2nd Greenberg.

Director O'Donnell stated the acoustics are very bad on lower floors. Director O'Donnell indicated he found old floor plans for the first and second floor as well as pictures. Director O'Donnell stated these plans and pictures were to be submitted to a known acoustic vendor for review to resolve the acoustic problem.

Line item transfers

At the prior Board meeting it was noted that the fire panel at North required replacement and funds were needed to be transferred to cover the cost of North Branch roof repairs, totaling approximately \$55,000.

Director Errichetti made a **MOTION** to approve the transfer of \$50,000.00 from salary account to Building Maintenance Account for the fire panels emergency issue and roof 1st Director Baraka, 2nd Greenberg, unanimously approved.

Executive Session

The Board of Directors did not enter into Executive Session.

Motion to Adjourn

Director Errichetti made the **MOTION** to adjourn at 6:40 p.m. The **MOTION** was 2nd by Director Holden and unanimously approved