BRIDGEPORT PUBLIC LIBRARY

Elaine Braithwaite, M.L.S., M.S., City Librarian

Burroughs / Saden Main Library ❖ 925 Broad Street ❖ Bridgeport, CT 06604
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NOTICE AND AGENDA OF MONTHLY MEETING BOARD OF DIRECTORS

WEDNESDAY, AUGUST 20, 2025 AT 6:00 P. M.

BURROUGHS / SADEN MAIN LIBRARY
925 BROAD STREET, BRIDGEPORT, CT

1. Welcome, Call to Order & Adoption of Agenda
2. Public Comment
3. Approval of Minutes of previous meetings
4. Payment of Invoices/ Approval of Line Transfers and Treasurer Reports /
5. Unfinished Business
   - ❖ Status/Report of public roll out of Library App
   - ❖ Status/Report on staff engagement with social media
   - ❖ Status/Report on annual report to state and city
   - ❖ Status/Report on Burroughs/Saden Teen Center relocation
   - ❖ Status/Report on submission of Board appointments
   - ❖ Status/Report on planning for centennial of Burroughs / Saden
   - ❖ Status/Report on Kathryn Cornell bequest
6. Correspondence and Communications
7. City Librarian Report
   - ❖ Review of monthly statistics and presentation by staff
   - ❖ Presentation by staff
8. Committee Reports:
   - ❖ Buildings
     - ➢ Status/Action re East Side Branch Phase II project
     - ➢ Status/Action re solar projects for Burroughs/Saden and North
     - ➢ Status/Action re Burroughs/Saden 1st Floor changes and acoustics
     - ➢ Status/Action to remove and correct façade at Black Rock Branch
     - ➢ Status/Action re report of David Otero re other facility issues
   - ❖ Finance
     - ➢ Review of 2025-26 budget planning and CAFR status
     - ➢ Status/Report re 2025 GA Bond allocation for Black Rock
   - ❖ Governance
     - ➢ Status/Action re Strategic Plan revision and public surveys
     - ➢ Status/Action re adoption of metrics goals for Strategic Plan
     - ➢ Status/Action re establishing a Teen Advisory Board
     - ➢ Status/Action re proposed policy revisions
   - ❖ Marketing Committee
     - ➢ Status/Action re implementing logo and Dinormous marketing plans
   - ❖ Personnel
     - ➢ Status/Action re table of organization / job descriptions
9. Report of Friends of the Library
10. New Business
    - ❖ Discussion re use of ALA's Benchmark: Library Metrics and Trends
    - ❖ Status Action re approval of letterhead styles with new logo
11. Adjournment

NEXT REGULAR BOARD MEETING – SEPTEMBER 17, 2025 – 6:00 P.M.