

# BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

## Board of Directors

James E. O'Donnell  
President  
Kenya Osborne-Gant  
Vice President  
Thomas R. Errichetti  
Secretary / Treasurer  
Denise Clemons  
Assistant Secretary  
Jeanette Muñoz Allam  
Donald W. Greenberg  
Hon. William Holden  
Marcie J. Patton  
Barbara A. Rogo

## Directors Emeriti

John A. Arcudi\*  
Adele Jacobson\*  
Edward L. Kelley\*  
Helen Liskov\*  
John Phelan  
Hon. George A. Saden\*  
Zane Yost\*

(\* deceased)

## Committees

### Building

Chair: Hon. William Holden  
Thomas R. Errichetti  
Kenya Osborne-Gant

### Finance

Chair: Thomas R. Errichetti  
Kenya Osborne-Gant  
Hon. William Holden

### Governance

Chair: James E. O'Donnell  
Jeanette Muñoz Allam  
Kenya Osborne-Gant  
Barbara A. Rogo

### Marketing

Chair: Jeanette Muñoz Allam  
Kenya Osborne-Gant  
Marcie J. Patton  
Barbara A. Rogo

### Personnel

Chair: Denise Clemons  
Thomas R. Errichetti  
Donald W. Greenberg  
Hon. William Holden

## **NOTICE AND AGENDA MONTHLY MEETING BOARD OF DIRECTORS WEDNESDAY, NOVEMBER 16, 2022 AT 6:00 P.M.**

### **NOTE: THIS MEETING WILL BE HELD IN PERSON AT BURROUGHS /SADEN LIBRARY 925 BROAD STREET, BRIDGEPORT, CT**

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes of previous meetings
3. Approval of Treasurer Reports / Payment of Invoices/ Approval of Line Transfers
4. Unfinished Business
  - ❖ Status/Action re City Council review of Board appointments
  - ❖ Status/Action on retention of Construction Manager for East Side Phase II
  - ❖ Status/Action re delivery of proposed MOU by City Attorney
  - ❖ Status/Action re security incidents and establishment of metrics for review
  - ❖ Discussion re hours of operation at all locations
  - ❖ Report/Action re transition to pdf tablet use by Board
5. Correspondence and Communications
6. City Librarian Report
  - ❖ Presentation by staff
7. Committee Reports:
  - ❖ Buildings
    - Status/Action re Newfield Punchlist items and State grant close out
    - Status/Action re design meetings with Antinozzi Architects for East Side Phase II
    - Status/Action re Beardsley Branch Certificate of Occupancy and plans for opening
    - Status/Action re solar projects for Burroughs/Saden and North
    - Status/Action re Burroughs/Saden marketplace/teen center projects
    - Status/Action re priority maintenance issues
  - ❖ Finance
    - Status/Action re 2022-2023 Budget
  - ❖ Governance
    - Review/Action to adopt Library Resource Use and Borrowing Policy
    - Status/Action re review of other policies / process for Board recruitment
    - Status/Action re process for updated Strategic Plan and goal metrics
  - ❖ Marketing Committee
    - Status/Action re marketing and approval of True North Scope of Work
  - ❖ Personnel
    - Status/Action re performance review of City Librarian
    - Status/Action re table of organization / job descriptions / IT position
8. Report of Friends of the Library
9. New Business
  - ❖ Community engagement ideas and options
  - ❖ Review/Action to adopt Calendar of Meetings for 2023
  - ❖ Review/Action re date and location for December Board Meeting
10. Adjournment

**NEXT REGULAR BOARD MEETING – DECEMBER 21, 2022 – 6:00 P.M.**