

# BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

## Board of Directors

James E. O'Donnell  
President  
Kenya Osborne-Gant  
Vice President  
Thomas R. Errichetti  
Secretary / Treasurer  
Denise Clemons  
Assistant Secretary  
Jeanette Muñoz Allam  
Donald W. Greenberg  
Hon. William Holden  
Marcie J. Patton  
Barbara A. Rogo

## Directors Emeriti

John A. Arcudi\*  
Adele Jacobson\*  
Edward L. Kelley\*  
Helen Liskov\*  
John Phelan  
Hon. George A. Saden\*  
Zane Yost\*  
(\* deceased)

## Committees

### Building

Chair: Hon. William Holden  
Thomas R. Errichetti  
Kenya Osborne-Gant

### Finance

Chair: Thomas R. Errichetti  
Kenya Osborne-Gant  
Hon. William Holden

### Personnel

Chair: Denise Clemons  
Thomas R. Errichetti  
Donald W. Greenberg  
Hon. William Holden

### Governance

Chair: James E. O'Donnell  
Jeanette Muñoz Allam  
Kenya Osborne-Gant  
Barbara A. Rogo

### Marketing

Chair: Jeanette Muñoz Allam  
Kenya Osborne-Gant  
Marcie J. Patton  
Barbara A. Rogo

## NOTICE OF CALL AND AGENDA FOR MONTHLY MEETING LIBRARY BOARD OF DIRECTORS

**WEDNESDAY, NOVEMBER 17, 2021 AT 6:00 P.M.**  
**AT BURROUGHS / SADEN LIBRARY**  
**925 BROAD STREET, BRIDGEPORT, CT**

**NOTE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH  
FEDERAL STATE AND LOCAL PROTOCOLS REGARDING  
WEARING OF MASKS**

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes of previous meetings
3. Approval of Treasurer Reports / Payment of Invoices/ Approval of Line Transfers
4. Unfinished Business
  - ❖ Status/Action re American Rescue Plan Programs grants
  - ❖ Status/Action re request by FEMA for use of Community Room
  - ❖ Status/Action re MOU by City Attorney re staffing and purchasing issues
5. Correspondence and Communications
6. City Librarian Report
  - ❖ Presentation by staff
7. Committee Reports:
  - ❖ Buildings
    - Status/Action re full completion and opening of the Newfield Branch
    - Status/Action re construction of Upper East Side
    - Status/Action re RFQ for Lower East Side 2<sup>nd</sup> Phase
    - Status/Action re solar projects for Burroughs/Saden and North
    - Status/Action re Burroughs/Saden marketplace/teen center projects
  - ❖ Finance
    - Status/Action re 2021-2022 Budget
    - Status/Action re proposal re library fines
  - ❖ Governance (Nominations)
    - Status/Action re revision of comprehensive Policy Manual
    - Status Report on compliance with Strategic Plan
    - Recommendation/Action re approval of proposed By-Law Revisions
    - Recommendation /Action re resolutions to adopt calendar of meetings for 2022, define Officers and establish Committees
  - ❖ Personnel
    - Status/Action re table of organization / job descriptions / IT position
  - ❖ Marketing Committee
    - Status/Action re RFP/Q for retention of marketing firm/consultant
8. Report of Friends of the Library
9. New Business
  - ❖ Executive Session to discuss pending claims per CGS §1-200(6)(b)
10. Adjournment

**NEXT REGULAR BOARD MEETING – DECEMBER 15, 2021 – 6:00 P.M.**