

# BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

## NOTICE AND AGENDA MONTHLY MEETING LIBRARY BOARD OF DIRECTORS **WEDNESDAY, SEPTEMBER 23, 2020 AT 6:00 P.M.**

### Board of Directors

James E. O'Donnell  
President  
Kenya Osborne-Gant  
Vice President  
Thomas R. Errichetti  
Secretary / Treasurer  
Anne Cunningham  
Assistant Secretary  
Jeanette Muñoz Allam\*  
Denise Clemons\*  
Donald W. Greenberg  
Hon. William Holden  
(\* appointed pending City  
Council confirmation)

### Directors Emeriti

John A. Arcudi\*  
Adele Jacobson\*  
Edward L. Kelley\*  
Helen Liskov\*  
John Phelan  
Hon. George A. Saden\*  
Zane Yost\*  
(\* deceased)

**BURROUGHS/SADEN LIBRARY 3<sup>rd</sup> FLOOR CLASSROOM  
925 Broad Street, Bridgeport, CT 06604**

**IN ACCORDANCE WITH SOCIAL DISTANCING, PPE AND  
HYGIENE PURSUANT TO REOPEN CONNECTICUT, SECTOR  
RULES FOR JUNE 17<sup>TH</sup> REOPEN ISSUED JUNE 6, 2020**

***THE PUBLIC ALSO MAY ATTEND BY ZOOM USING THESE LINKS  
<https://zoom.us/j/96770501969?pwd=OFRHSjRWdWZOcnpKM0NwYktSdUdSUT09>  
Meeting ID: 967 7050 1969 / Passcode: 315240 / Dial in (929) 205-6099***

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes of previous meetings
3. Approval of Treasurer Reports / Payment of Invoices/ Approval of Line Transfers
4. Unfinished Business
  - ❖ Status/Action to implement Library Opening Plan and Covid-19 response
  - ❖ Status/Action re Personal Protection Equipment issues
  - ❖ Status/Action re implementation of Burroughs/Saden projects
  - ❖ Status/Action re notification and timetable for appointment to Board vacancy
  - ❖ Status/Action re review by City for confirmation of appointed Directors
  - ❖ Status/Action re Purchasing approval for recurring vendors
5. Correspondence and Communications
6. City Librarian Report
  - ❖ Presentation by staff
7. Committee Reports:
  - ❖ Buildings
    - Status/Action re Newfield construction / opening
    - Status/Action re demolition / construction of Upper East Side
    - Status/Action re RFQ for Lower East Side 2<sup>nd</sup> Phase
    - Status/Action re solar at Burroughs/Saden, Newfield, North & UES
  - ❖ Finance
  - ❖ Governance (Nominations)
    - Status /Action re recommended Policy revisions
    - Status/Action re nominations
  - ❖ Personnel
    - Status/Action re job descriptions
  - ❖ Marketing Committee
    - Status/Action re RFP/Q for retention of marketing firm/consultant
8. Report of Friends of the Library
9. New Business
  - ❖ Executive Session pursuant to CGS Section 1-201(A) to ensure privacy of employees to discuss health issues of employees affecting staffing
10. Adjournment

**NEXT REGULAR BOARD MEETING – OCTOBER 21, 2020 – 6:00 P.M.**