

# BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

## NOTICE AND AGENDA MONTHLY MEETING LIBRARY BOARD OF DIRECTORS

**WEDNESDAY, JUNE 17, 2020 AT 6:00 P.M.**

**NOTE THIS MEETING WILL BE HELD**

**ON LINE THROUGH “ZOOM”**

**IN ACCORDANCE WITH EXECUTIVE ORDER No. 7B, SECTION 1  
ISSUED MARCH 14, 2020**

***TO ATTEND PLEASE SEE ATTACHED SHEET FOR SIGN IN DIRECTIONS***

Board of Directors  
James E. O’Donnell  
President  
Sauda Efia Baraka  
Vice President  
Thomas R. Errichetti  
Secretary / Treasurer  
Jeanette Muñoz Allam\*  
Denise Clemons\*  
Anne Cunningham  
Donald W. Greenberg  
Hon. William Holden  
Kenya Osborne-Gant  
(\* appointed pending  
City Council  
confirmation)

Directors Emeriti  
John A. Arcudi\*  
Adele Jacobson\*  
Edward L. Kelley\*  
Helen Liskov\*  
John Phelan  
Hon. George A. Saden\*  
Zane Yost\*  
(\* deceased)

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes of previous meetings
3. Approval of Treasurer Reports / Payment of Invoices/ Approval of Line Transfers
4. Unfinished Business
  - ❖ Status/Action to implement Library Opening Plan and Covid-19 response
  - ❖ Status/Action re Personal Protection Equipment issues
  - ❖ Status/Action re implementation of Burroughs /Saden projects
  - ❖ Status/Action for remote operations and implementation of virtual access to library resources
  - ❖ Status/Action re notification and timetable for appointment to Board vacancy
  - ❖ Status/Action re review by City for confirmation of appointed Directors
5. Correspondence and Communications
6. City Librarian Report
  - ❖ Report on staffing analysis and impact on hours of operation
  - ❖ Presentation by staff
7. Committee Reports:
  - ❖ Buildings
    - Status/Action re Newfield construction / opening
    - Status/Action re demolition / construction of Upper East Side
    - Status/Action re RFQ for Lower East Side 2<sup>nd</sup> Phase
    - Status/Action re Burroughs/Saden improvements
  - ❖ Finance
  - ❖ Governance (Nominations)
    - Status /Action re recommended Policy revisions
    - Status/Action re nominations
  - ❖ Personnel
    - Status/Action re job descriptions
  - ❖ Marketing Committee
    - Status/Action re RFP/Q for retention of marketing firm/consultant
8. Report of Friends of the Library
9. New Business
  - ❖ Election of Directors for Class whose terms expire June 30, 2023
  - ❖ Election of Officers for FY 2020-2021
  - ❖ Status/Action re ratification of Statement by President and City Librarian on opposition to and action against systemic racism
10. Adjournment

**NEXT REGULAR BOARD MEETING – JULY 15, 2020 – 6:00 P.M.**

## **DIRECTIONS TO ATTEND**

### Board of Directors

James E. O'Donnell  
President  
Sauda Efia Baraka  
Vice President  
Thomas R. Errichetti  
Secretary / Treasurer  
Jeanette Muñoz Allam\*  
Denise Clemons\*  
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Donald W. Greenberg  
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### Directors Emeriti

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Edward L. Kelley\*  
Helen Liskov\*  
John Phelan  
Hon. George A. Saden\*  
Zane Yost\*  
(\* deceased)

**SPECIAL MEETING OF THE LIBRARY BOARD OF DIRECTORS  
THAT WILL BE HELD**

**WEDNESDAY, JUNE 17, 2020 AT 6:00 P.M.**

**ON LINE THROUGH "ZOOM"  
IN ACCORDANCE WITH  
EXECUTIVE ORDER No. 7B, SECTION 1  
ISSUED MARCH 14, 2020\***

**The public is invited to attend the above Regular Monthly Meeting of the Board of Directors of the Bridgeport Public Library by accessing the Zoom portal as below:**

**Topic: Library Board of Directors Regular June Meeting  
Time: Jun 17, 2020 06:00 PM Eastern Time (US and Canada)**

### **Join Zoom Meeting**

**<https://zoom.us/j/97091981200?pwd=aEptT0dvRkhoZng3dFloN0ljRGpzQT09>**

**Meeting ID: 970 9198 1200**

**Password: 132816**

### **One tap mobile**

**+19292056099,,97091981200#,,,,0#,,132816# US (New York)**

**+13017158592,,97091981200#,,,,0#,,132816# US (Germantown)**

### **Dial by your location**

**+1 929 205 6099 US (New York)**

**+1 301 715 8592 US (Germantown)**

**+1 312 626 6799 US (Chicago)**

**+1 669 900 6833 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

**+1 346 248 7799 US (Houston)**

**Meeting ID: 970 9198 1200**

**Password: 132816**

**Find your local number: <https://zoom.us/u/acMkpkGnxR>**

**\* FOR MORE INFORMATION RE EXECUTIVE ORDER No. 7B:**

**<https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>**