

BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

NOTICE AND AGENDA MONTHLY MEETING LIBRARY BOARD OF DIRECTORS **WEDNESDAY, MAY 20, 2020 AT 6:00 P.M.**

**NOTE THIS MEETING WILL BE HELD
ON LINE THROUGH "ZOOM"
IN ACCORDANCE WITH EXECUTIVE ORDER No. 7B, SECTION 1
ISSUED MARCH 14, 2020**

TO ATTEND PLEASE SEE ATTACHED SHEET FOR SIGN IN DIRECTIONS

Board of Directors
James E. O'Donnell
President
Sauda Efia Baraka
Vice President
Thomas R. Errichetti
Secretary / Treasurer
Jeanette Muñoz Allam*
Denise Clemons*
Anne Cunningham
Donald W. Greenberg
Hon. William Holden
Kenya Osborne-Gant
(* appointed pending
City Council
confirmation)

Directors Emeriti
John A. Arcudi*
Adele Jacobson*
Edward L. Kelley*
Helen Liskov*
John Phelan
Hon. George A. Saden*
Zane Yost*
(* deceased)

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes of previous meetings
3. Approval of Treasurer Reports / Payment of Invoices/ Approval of Line Transfers
4. Unfinished Business
 - ❖ Status/Action ongoing response to COVID-19 Coronavirus operations
 - ❖ Status/Action re Personal Protection Equipment issues
 - ❖ Status/Action re implementation of Burroughs /Saden projects while closed to the public relating to roof drain repairs and carpet replacement to avoid extending closing to the public after re-opening is possible
 - ❖ Status/Action for remote operations and implementation of virtual access to library resources
 - ❖ Status/Action re notification and timetable for appointment to Board vacancy
 - ❖ Status/Action re review by City for confirmation of appointed Directors
5. Correspondence and Communications
6. City Librarian Report
 - ❖ Proposal for Plan to Re-open
 - ❖ Report on staffing analysis and impact on hours of operation
 - ❖ Presentation by staff
7. Committee Reports:
 - ❖ Buildings
 - Status/Action re Newfield construction / opening
 - Status/Action re demolition / construction of Upper East Side
 - Status/Action re RFQ for Lower East Side 2nd Phase
 - ❖ Finance
 - ❖ Governance (Nominations)
 - Status /Action re recommended Policy revisions
 - ❖ Personnel
 - Status/Action re job descriptions
 - ❖ Marketing Committee
 - Status/Action re RFP/Q for retention of marketing firm/consultant
8. Report of Friends of the Library
9. New Business
 - ❖ Status/Action for selection of security service firm
10. Adjournment

NEXT REGULAR BOARD MEETING – JUNE 17, 2020 – 6:00 P.M.

DIRECTIONS TO ATTEND

Board of Directors

James E. O'Donnell
President
Sauda Efia Baraka
Vice President
Thomas R. Errichetti
Secretary / Treasurer
Jeanette Muñoz Allam*
Denise Clemons*
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John A. Arcudi*
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Hon. George A. Saden*
Zane Yost*
(* deceased)

**SPECIAL MEETING OF THE LIBRARY BOARD OF DIRECTORS
THAT WILL BE HELD**

WEDNESDAY, MAY 20, 2020 AT 6:00 P.M.

**ON LINE THROUGH "ZOOM"
IN ACCORDANCE WITH
EXECUTIVE ORDER No. 7B, SECTION 1
ISSUED MARCH 14, 2020***

The public is invited to attend the above Regular Monthly Meeting of the Board of Directors of the Bridgeport Public Library by accessing the Zoom portal as below:

**Topic: Bridgeport Public Library Board May Zoom Meeting
Time: May 20, 2020 06:00 PM Eastern Time (US and Canada)**

Join Zoom Meeting

<https://zoom.us/j/91189611700?pwd=RVdzUThmbW50SFBtUktBVWplaGw2Zz09>

Meeting ID: 911 8961 1700

Password: 643113

One tap mobile

+19292056099,,91189611700#,,1#,643113# US (New York)

+13017158592,,91189611700#,,1#,643113# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 911 8961 1700

Password: 643113

Find your local number: <https://zoom.us/u/aenchka2LJ>

* **FOR MORE INFORMATION RE EXECUTIVE ORDER No. 7B:**
<https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>