

BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

NOTICE AND AGENDA SPECIAL MEETING LIBRARY BOARD OF DIRECTORS **FRIDAY, APRIL 17, 2020 AT 3:00 P.M.**

**NOTE THIS MEETING WILL BE HELD
ON LINE THROUGH "ZOOM"
IN ACCORDANCE WITH EXECUTIVE ORDER No. 7B, SECTION 1
ISSUED MARCH 14, 2020**

TO ATTEND PLEASE SEE ATTACHED SHEET FOR SIGN IN DIRECTIONS

Board of Directors
James E. O'Donnell
President
Sauda Efia Baraka
Vice President
Thomas R. Errichetti
Secretary / Treasurer
Jeanette Muñoz Allam*
Denise Clemons*
Anne Cunningham
Donald W. Greenberg
Hon. William Holden
Kenya Osborne-Gant
(* appointed pending
City Council
confirmation)

Directors Emeriti
John A. Arcudi*
Adele Jacobson*
Edward L. Kelley*
Helen Liskov*
John Phelan
Hon. George A. Saden*
Zane Yost*
(* deceased)

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes of previous meetings
3. Approval of Treasurer Reports / Payment of Invoices/ Approval of Line Transfers
4. Unfinished Business
 - ❖ Status/Action ongoing response to COVID-19 Coronavirus operations
 - ❖ Status/Action re notification and timetable for appointment to Board vacancy
 - ❖ Status/Action re review by City for confirmation of Directors
 - ❖ Status/Action re 1st Floor Burroughs/Saden reconfiguration
 - ❖ Status/Action re Special Task Force for 2nd & 3rd Floor Burroughs/Saden reconfiguration with carpet replacement
6. Correspondence and Communications
7. City Librarian Report
 - ❖ Presentation by staff
8. Committee Reports:
 - ❖ Buildings
 - Status/Action re Newfield construction / opening / eagle project proposal
 - Status/Action re approval of Burroughs/Saden roof drain repairs
 - Status/Action re demolition / construction of Upper East Side
 - Status/Action re RFQ for Lower East Side 2nd Phase
 - ❖ Finance
 - Review/Action approval of 2020-2021 Budget
 - ❖ Governance (Nominations)
 - Status /Action re recommended Policy revisions / Emergency Response
 - ❖ Personnel
 - Status/Action re staffing analysis and impact on hours of operation
 - Status/Action re job descriptions
 - Status/Action re status of Part-Time staff and other personnel matters impacted by the COVID-19 Coronavirus
 - ❖ Marketing Committee
 - Status/Action re RFP/Q for retention of marketing firm/consultant
8. Report of Friends of the Library
9. New Business
 - ❖ Status/Ratification of Master Plan incorporation of Reservoir Corridor Branch
 - ❖ Status/Action for remote operations and implementation of virtual access to library resources
10. Adjournment

NEXT SCHEDULED REGULAR BOARD MEETING – MAY 20, 2020 – 6:00 P.M.

DIRECTIONS TO ATTEND

Board of Directors

James E. O'Donnell
President
Sauda Efiya Baraka
Vice President
Thomas R. Errichetti
Secretary / Treasurer
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**SPECIAL MEETING OF THE LIBRARY BOARD OF DIRECTORS
THAT WILL BE HELD**

FRIDAY, APRIL 17, 2020 AT 3:00 P.M.

**ON LINE THROUGH "ZOOM"
IN ACCORDANCE WITH
EXECUTIVE ORDER No. 7B, SECTION 1
ISSUED MARCH 14, 2020***

**The public is invited to attend the above meeting of the Board of Directors
of the Bridgeport Public Library by accessing the Zoom portal as below:**

Topic: Library Board April Meeting

Time: Apr 17, 2020 03:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/95327762641>

Meeting ID: 953 2776 2641

One tap mobile

+16468769923,,95327762641# US (New York)

+13126266799,,95327762641# US (Chicago)

Dial by your location

+1 646 876 9923 US (New York)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

Meeting ID: 953 2776 2641

Find your local number: <https://zoom.us/u/abMUkQm7gr>

*** FOR MORE INFORMATION RE EXECUTIVE ORDER No. 7B:**

<https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>