

# BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

## Board of Directors

James E. O'Donnell  
President  
Sauda Efia Baraka  
Vice President  
Thomas R. Errichetti  
Secretary / Treasurer  
Jeanette Muñoz Alam\*  
Denise Clemons\*  
  
Anne Cunningham  
Donald W. Greenberg  
Hon. William Holden  
Kenya Osborne-Gant  
(\* appointed / pending  
City Council  
confirmation)

## Directors Emeriti

John A. Arcudi\*  
Adele Jacobson\*  
Edward L. Kelley\*  
Helen Liskov\*  
John Phelan  
Hon. George A. Saden\*  
Zane Yost\*  
(\* deceased)

## **AGENDA REGULAR MEETING LIBRARY BOARD OF DIRECTORS WEDNESDAY, August 21, 2019 at 6:00 P.M. Burroughs/Saden Library Board Room / 925 Broad Street**

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes of previous meetings
3. Approval of Treasurer Reports / Payment of Invoices
4. Unfinished Business
  - ❖ Status/Action re UB Interior Design proposals / funding
  - ❖ Status/Action re RFP/Q for Security
  - ❖ Status / Action re proposed policy for Child Library Card
  - ❖ Status/Action re City review of new Directors
6. Correspondence and Communications
7. Interim City Librarian Report and Special Projects Report
8. Committee Reports:
  - ❖ Buildings
    - Status/Action re all construction projects
    - Status/Action re design/build contract for Upper East Side
    - Status/Action re RFQ for Lower East Side 2<sup>nd</sup> Phase
    - Status/Action re implementation of acoustics study by SH Acoustics
    - Status/Review 1<sup>st</sup> floor Burroughs/Saden redesign quotes-RFP/Q
    - Review/Action Asbestos Removal/Carpeting Second Floor
    - Review/Action on proposal for wooden ceiling in original Newfield space
    - Status/Action re window damage to East Side Branch
  - ❖ Finance
    - Status/Action re implementation of approved Non-levy Cash Collection and Expense Policy
    - Status/Action re adoption of 2019-20 Non-levy Budget
    - Status/Action review of 2018-19 Non-Levy activity
    - Status/Action 2018-19 Endowment Activity and balances for expenditure
  - ❖ Governance (Nominations)
    - Status re proposed Policy adoptions and revisions
  - ❖ Personnel
    - Status/Action re Staffing Plan
  - ❖ Marketing Committee
    - Status/Action re RFP/Q for retention of marketing firm/consultant
8. Report of Friends of the Library
9. New Business
  - ❖ Executive Session pursuant to CGS §1-200(6)(B) re litigation
10. Adjournment

**NEXT BOARD MEETING – SEPTEMBER 18, 2019 – 6:00 P.M.**