

# BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

## AGENDA REGULAR MEETING LIBRARY BOARD OF DIRECTORS WEDNESDAY, July 17, 2019 at 6:00 P.M.

**Burroughs/Saden Library Board Room / 925 Broad Street**

### Board of Directors

James E. O'Donnell  
President  
Sauda Efia Baraka  
Vice President  
Thomas R. Errichetti  
Secretary / Treasurer  
Phylicia R. Brown\*  
Anne Cunningham  
Donald W. Greenberg  
Hon. William Holden  
Kenya Osborne-Gant  
Eric Torres  
(\* resigned / pending  
new appointment)

### Directors Emeriti

John A. Arcudi\*  
Adele Jacobson\*  
Edward L. Kelley\*  
Helen Liskov\*  
John Phelan  
Hon. George A. Saden\*  
Zane Yost\*  
(\* deceased)

1. Welcome, Call to Order & Adoption of Agenda
2. Approval of Minutes of previous meetings
3. Approval of Treasurer Reports / Payment of Invoices
4. Unfinished Business
  - ❖ Status/Action re UB Interior Design proposals / funding
  - ❖ Status/Action re RFP/Q for Security
  - ❖ Status / Action re proposed policy for Child Library Card
  - ❖ Status/Action re re-appointment of Directors
6. Correspondence and Communications
  - ❖ Resignation letter of Director Eric Torres
7. Interim City Librarian Report and Special Projects Report
8. Committee Reports:
  - ❖ Buildings
    - Status/Action re all construction projects
    - Status/Action re design/build contract for Upper East Side
    - Status/Action re RFQ for Lower East Side 2<sup>nd</sup> Phase
    - Status/Action re implementation of acoustics study by SH Acoustics
    - Status/Review 1<sup>st</sup> floor Burroughs/Saden redesign quotes-RFP/Q
    - Action on recommendation for approval of space allocation for UES
    - Status/Action re window damage to East Side Branch
    - Status/Action re Antinozzi Change Order - \$800 / week for 9 more weeks
    - Status/Action re completion of Library Consultant Agreement
  - ❖ Finance
    - Status/Action re implementation of approved Non-levy Cash Collection and Expense Policy
    - Status/Action re approval of 2019-20 Non-levy Budget
  - ❖ Governance (Nominations)
    - Status /Action re recommended appointments for director vacancies
    - Status re proposed Policy adoptions and revisions
  - ❖ Personnel
    - Status/Action re evaluation review of Interim City Librarian
  - ❖ Marketing Committee
    - Status/Action re RFP/Q for retention of marketing firm/consultant
8. Report of Friends of the Library
9. New Business
  - ❖ Executive Session pursuant to CGS §1-200(6)(B) re litigation
10. Adjournment

**NEXT BOARD MEETING – AUGUST 21, 2019 – 6:00 P.M.**