

BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

AGENDA REGULAR MEETING LIBRARY BOARD OF DIRECTORS

Wednesday, September 19, 2018 at 6:00 p.m.

Burroughs / Saden Library 925 Broad Street, Bridgeport, CT

Board of Directors

James E. O'Donnell
President
Sauda Efia Baraka
Vice President
Thomas R. Errichetti
Secretary / Treasurer
Phylicia R. Brown
Anne Cunningham
Donald W. Greenberg
Hon. William Holden
Kenya Osborne-Gant
Eric Torres

Directors Emeriti

John A. Arcudi*
Adele Jacobson*
Edward L. Kelley*
Helen Liskov*
John Phelan
Hon. George A. Saden*
Zane Yost*
(* deceased)

1. Welcome, Call to Order & Adoption of Agenda
2. Administration of Oath to appointed and reappointed Directors
3. Approval of Minutes of previous meetings
4. Approval of Treasurer Reports / Payment of Invoices
 - ❖ Presentation of financial reports and tracking MUNIS salary accounts
5. Unfinished Business
 - ❖ Status/Action re Upper East Side design/build
 - ❖ Status/Action re Extension of Upper East Side State Grant
 - ❖ Status/Action re retention of new Security Firm
6. Correspondence and Communications
7. Interim City Librarian Report and Special Projects Report
8. Committee Reports:
 - ❖ Buildings
 - Status/Action re Newfield construction
 - Status/Action re retrofit of Lower East Side
 - Status/Action re design of Upper East Side
 - Status/Action re RFQ for Lower East Side State Grant
 - Status/Action re roof repairs at North and 1277 Stratford Ave
 - Status/Action re LED in 1st floor wings and shelving in Children's
 - Status/Action re implementation of security recommendations
 - Status/Action re carpet cleaning at North / BR & removal 2nd floor
 - Status/Action re contribution to Parks for improved parking at North
 - Status/Action re site assessments for Reservoir Ave corridor
 - ❖ Finance
 - Status/Action re 2018-2019 budget MUNIS coding
 - Status/Action re review of Financial Results, BPL operational procedures vs ALA best practices and allocation of library funds
 - ❖ Governance (Nominations)
 - Status /Action re recommended Policy revisions/ naming rights
 - ❖ Personnel
 - ❖ Marketing Committee
 - Status/Action re retention of marketing firm/consultant
9. Report of Friends of the Library
10. New Business
 - ❖ Discussion/Action re Board Development, Committees and recruitment
 - ❖ Discussion re formation of Library Foundation and Board recruitment
 - ❖ Action re acceptance of proposed gifts and naming conditions
 - ❖ Executive Session pursuant to CGS §1-200(6)(B) re litigation
11. Adjournment

NEXT BOARD MEETING – OCTOBER 17, 2018 – 6:00 P.M.