

## **MINUTES**

### AGENDA SPECIAL MEETING LIBRARY BOARD OF DIRECTORS

Antinozzi & Associates Offices

271 Fairfield Ave

Bridgeport, CT.

On Wednesday, October 30, 2019, at 5:15 p.m.

Present: Directors O'Donnell, Errichetti, Osborne-Gant, Allam, Clemons, Holden and Cunningham.

Absent: Baraka, Greenberg.

Also, in Attendance: City Librarian E. Braithwaite, Asst. City Librarian John Soltis & Antinozzi staff

#### **Call to Order**

Director Errichetti called the meeting to order at 5:25 p.m.

#### **Design Plan for Upper East Side location**

Patti McKeon of Antinozzi reviewed the flooring selections for the various areas (a mix of carpet and luxury vinyl flooring with accents that will delineate the various spaces), the lighting options, the pardon service desk and the acoustical ceiling treatments including the "tree".

**Motion** – to accept the overall concept as presented by Antinozzi pending 1) durability specs of carpet selected; 2) other green tones available for the "tree" and 3) the durability of the pardon service desk tiles – 1<sup>st</sup> – Director Errichetti, 2<sup>nd</sup> Director Holden, unanimously approved.

#### **Status/Action re: formation of Special Task Force for reconfiguration of Burroughs/Saden**

The carpet on the second floor is a liability and needs to be addressed sooner than later. It has been determined that we should remove the current carpet and do any environmental remediation as soon as possible and replace using carpet tiles. Simultaneously a plan for the reconfiguration of the second floor should be done so that electrical and computer access can be planned, as well as possible relocation of certain services (i.e. market place to first floor and possible relocation of Bridgeport History Center to second floor).

#### **Financial – Line item transfers**

Unanticipated repairs are needed for North's heating system and East Side roof leak.

**Motion** – to transfer \$40,000 from Full Time Earned Pay to Building Maintenance Services – 1<sup>st</sup> Director Errichetti, 2<sup>nd</sup> Director Holden, unanimously approved

**Review/Approve RFP response submitted by Ecosolar for solar panels at North and Burroughs/Saden**

Only one bid was received for the solar panel project. Subject to various reviews (in particular both purchasing and the EID Board, it is recommended that Ecosolar's bid be accepted.

**Motion** - Recommend the RFP response submitted by EcoSolar (as the sole respondent) be the subject to negotiations in an effort to achieve a formal written contract upon terms, and in final form, satisfactory to the Library Board, as well as to the City of Bridgeport and further, that Board President O'Donnell, Board Member Errichetti and Librarian Braithwaite or their designee are appointed to serve as duly authorized Library's representatives in any negotiations with EcoSolar, along with the City's representatives." 1<sup>st</sup> – Director Errichetti, 2<sup>nd</sup> Director Cunningham, unanimously approved.

**Status Action re public notice of ongoing violations by City of CGS §§ 11-33 and 11-36**

The Library continues to have difficulty getting Board approved expenditures paid by the City, in what appears to the Library Board be in direct conflict with Connecticut General Statutes. It has been represented to Board member O'Donnell that some City representatives are willing to discuss the issues, but the Library Board insists that the Mayor must be part of the discussion so everyone is on the same page.

**Motion** – that a Special Committee consisting of at a minimum Directors O'Donnell, Holden and Errichetti meet to assemble the information and articulate the Library Board's position regarding its interpretation of the relevant statutes – 1<sup>st</sup> Director Errichetti 2<sup>nd</sup> Director Holden, unanimously approved

**MOTION** - was made to adjourn at 6:46 p.m. 1<sup>st</sup> Director Errichetti, 2<sup>nd</sup> Director Osborne- Gant, unanimously approved.