

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, April 18, 2012 @7pm

Burroughs-Saden Main Library Community Room

Presiding: Sauda Baraka

Scribe: Janet Fisher

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Sauda Baraka	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from March 2012	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Friends Report	Update	John Klein	5 minutes
City Librarian's Report	Update	Scott Hughes	5 minutes
Old Business <ul style="list-style-type: none"> o 	Update		5 minutes
New Business <ul style="list-style-type: none"> o 	Update		
Develop Agenda for next meeting: Wednesday May 16 th , 2012	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, May 16, 2012 @7pm

Burroughs-Saden Main Library Board Room

Presiding: James O'Donnell

Scribe: Scott Hughes

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Thomas Errichetti	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from March 2012	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Friends Report	Update	John Klein	5 minutes
City Librarian's Report	Update	Scott Hughes	5 minutes
Old Business <ul style="list-style-type: none"> o 	Update		5 minutes
New Business <ul style="list-style-type: none"> o RFP Facilities Master Plan 	Update		5 minutes
Develop Agenda for next meeting: Wednesday June 20, 2012	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board Minutes

May 2012 Monthly Meeting

Date: May 16, 2012 Time: 7:13pm Facilitator: Jim O'Donnell Scribe: Scott Hughes

Attendees: Directors Arroyo, Cunningham, Errichetti, Gant, Holden, O'Donnell, City Librarian Hughes

What	Outcomes
Call to order	President O'Donnell called the meeting to order at 7:13pm
Public Comment	There was no one signed up for public comment.
Approval of minutes from April 2012	The minutes from March 12 th were deferred
Finance Committee Report	<ul style="list-style-type: none"> • Financial summary: significant vouchers included QLink, Northeast Documents, and Tiger Direct. Question: Museum passes and how are they being promoted. Motion: Holden; Second Gant. Approved. • Endowment: \$50K anonymous grant, additional income is expected from the Libby Zagorian Estate Fund as well as another anonymous gift received. Restricted endowments grew from \$11K to \$132K. \$900K is anticipated as carryover into the Library Fund from Fiscal Year 2012 • Payment of Bills: Funds have been balanced and a report will be submitted next month. • Transfers: Line transfers were recommended. Motion: Cunningham Second: Arroyo. Approved
Friends Report	Director Errichetti and Friends liaison reported that the Friends Annual BIG Booksale raised \$2,100. The Friends are still looking to sponsor signature programming and developing protocol for grants to the Library. The Friends request having Philippe Desrosier as staff liaison. A letter of acknowledgement policy for new and renewing cardholders will be drafted to welcome new friends of the library. Motion: Holden; Second: Gant; approved
City Librarians Report	The city librarian gave an update that the city council budget committee was provided follow-up information as requested, the results of the RFP for the Library's facility master plan, The Urban Libraries Council Awards, and saving the dates for the design exhibition for POP (May 24 th) and the summer reading kickoff (June 26 th).
Old Business	Buildings: One proposal was recommended for submission to the city board of public purchasing for the Library's facilities master plan. New banners were requested as well as summer reading lists.
New Business	Board entered into executive session to discuss personnel and re-convened to adjourn at approximately
Develop agenda for next meeting:	The next monthly meeting was scheduled for June 20 th at 7pm

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, June 20, 2012 @7pm

Burroughs-Saden Main Library Board Room

Presiding: James O'Donnell

Scribe: Scott Hughes

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Jim O'Donnell	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from May Meeting	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Friends Report	Update	John Klein	5 minutes
City Librarian's Report	Update	Scott Hughes	5 minutes
Old Business <ul style="list-style-type: none"> o Buildings Committee 	Update	Judge Holden	5 minutes
New Business <ul style="list-style-type: none"> o Security 	Update	Jim O'Donnell	5 minutes
Develop Agenda for next meeting: Wednesday July 18, 2012	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board Minutes

June 2012 Monthly Meeting

Date: June 27, 2012 Time: 7:13pm Facilitator: Jim O'Donnell Scribe: Scott Hughes

Attendees: Directors Arroyo, Baraka, Cunningham, Errichetti, Gant, Greenberg, Holden, O'Donnell, City Librarian Hughes

What	Outcomes
Call to order	President O'Donnell called the meeting to order at 7:13pm
Public Comment	There was no one signed up for public comment.
Approval of minutes from May 2012	The minutes from May 2012 were approved
Buildings	<ul style="list-style-type: none"> • Conditions of the Popular Library are a major concern of the Board. • Board voted to level the floor and to finishing painting the room until the Facilities Master Plan dictates future plans. Interior components of the Halstead Plan, particularly new restrooms, will be implemented. Brad Baldwin will serve as project manager. Motion: Holden. Second: Errichetti. Approved. • Board agreed to invite the top 3 firms for the Library Facilities Master Plan and to dedicate the August 9th Buildings Committee meeting to allow each firm to give a one hour presentation with an emphasis on re-purposing the Main Library. Motion: Holden. Second: Baraka. Approved
Nominations	<ul style="list-style-type: none"> • The Board approved the re-appointment of Directors Baraka, Cunningham and Errichetti for submission to the city council. Motion: Greenberg. Second: Gant. Approved.
Personnel	<ul style="list-style-type: none"> • The Board set the goal of sustaining 6 days of service at all branch locations (Monday thru Thursday 10-8; Friday and Saturday 10-5) and Sunday service (1-5) at the main library for the next academic year. • Improved facilities and hours with the mayor's support. Motion Holden. Second: Gant. Approved. • City Librarian will set additional goals with Personnel Committee.
Old Business	
New Business	
Develop agenda for next meeting:	Adjourned at 8:38 pm. The next monthly meeting was scheduled for July 18 th at 7pm

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, July 18, 2012 @7pm

Burroughs-Saden Main Library Board Room

Presiding: James O'Donnell

Scribe: Scott Hughes

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Jim O'Donnell	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from June Meeting	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Friends Report	Update	John Klein	5 minutes
City Librarian's Report	Update	Scott Hughes	5 minutes
Old Business <ul style="list-style-type: none"> o Buildings Committee 	Update	Judge Holden	5 minutes
New Business <ul style="list-style-type: none"> o Security 	Update	Jim O'Donnell	5 minutes
Develop Agenda for next meeting: Wednesday August 15, 2012	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, August 15, 2012 @7pm

Burroughs-Saden Main Library Board Room

Presiding: James O'Donnell

Scribe: Scott Hughes

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Jim O'Donnell	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from June Meeting	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Friends Report	Update	John Klein	5 minutes
City Librarian's Report	Update	Scott Hughes	5 minutes
Old Business <ul style="list-style-type: none"> o Buildings Committee 	Update	Judge Holden	5 minutes
New Business <ul style="list-style-type: none"> o Security 	Update	Jim O'Donnell	5 minutes
Develop Agenda for next meeting: Wednesday September 19, 2012	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, September 19, 2012 @7pm

Burroughs-Saden Main Library Board Room

Presiding: James O'Donnell

Scribe: Scott Hughes

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Jim O'Donnell	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from June Meeting	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Friends Report	Update	John Klein	5 minutes
City Librarian's Report	Update	Scott Hughes	5 minutes
Old Business <ul style="list-style-type: none"> o Buildings Committee 	Update	Judge Holden	5 minutes
New Business <ul style="list-style-type: none"> o Security 	Update	Jim O'Donnell	5 minutes
Develop Agenda for next meeting: Wednesday October 17, 2012	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board Minutes

September 2012 Monthly Meeting

Date: September 19, 2012 Time: 7:13pm Facilitator: Jim O'Donnell Scribe: Scott Hughes

Attendees: Directors Arroyo, Baraka, Errichetti, Gant, Greenberg, Holden, O'Donnell, City Librarian Hughes

What	Outcomes
Call to order	President O'Donnell called the meeting to order at 7:13pm
Public Comment	There was no one signed up for public comment.
Approval of minutes from June 2012	The minutes from June 2012 were moved by Greenberg, seconded by Baraka and approved
Treasurer's Report	<ul style="list-style-type: none">• Popular Library renovation consulting services to redesign the AC units on roof: \$189,945• Treasurer would like to reallocate \$3K from Library Fund if line item transfer is needed.• Treasurer will be meeting with business manager to balance budget expenses next week.• Moved by Baraka, seconded by Gant and approved
Friends Report	<ul style="list-style-type: none">• Annual Meeting was scheduled for 6:30pm at the North Branch on• Big Book Sale is scheduled for 10/19• Lea Seras is off to a good start with support from the Friends• Volunteers are needed as well as a full-time volunteer coordinator
City Librarian	
Buildings	<ul style="list-style-type: none">• . Motion: Holden. Second: Baraka. Approved
Nominations	<ul style="list-style-type: none">• The Nominations Committee will be scheduled at a later date
Personnel	<ul style="list-style-type: none">• T
Old Business	
New Business	
Develop agenda for next meeting:	Adjourned at 8:38 pm. The next monthly meeting was scheduled for July 18 th at 7pm

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, October 17, 2012 @7pm

Burroughs-Saden Main Library Board Room

Presiding: James O'Donnell

Scribe: Scott Hughes

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Jim O'Donnell	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from September Meeting	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Friends Report	Update	John Klein	5 minutes
City Librarian's Report	Update	Scott Hughes	5 minutes
Old Business <ul style="list-style-type: none"> o 	Update		5 minutes
New Business <ul style="list-style-type: none"> o 	Update		5 minutes
Develop Agenda for next meeting: Wednesday November 14, 2012	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, November 21, 2012 @7pm

Burroughs-Saden Main Library Board Room

Presiding: James O'Donnell

Scribe: Scott Hughes

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Jim O'Donnell	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from September 2012	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Old Business <ul style="list-style-type: none"> o Library Facilities Master Plan 	Update	Scott Hughes	5 minutes
New Business <ul style="list-style-type: none"> o Queens Library Request o Hours of Service 	Update	Scott Hughes Jim O'Donnell	5 minutes
Develop Agenda for next meeting: Wednesday, December 19, 2012 Board Meeting Schedule, Committees, and Nominations	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board Minutes

November 2012 Monthly Meeting

Date: November 21, 2012 **Time:** 7:15pm **Facilitator:** Jim O'Donnell **Scribe:** Scott Hughes

Attendees: Directors Arroyo, Baraka, Cunningham, Errichetti, Greenberg, O'Donnell, City Librarian Hughes

What	Outcomes
Call to order	President O'Donnell called the meeting to order at 7:13pm
Public Comment	There was no one signed up for public comment.
Approval of Bookmobile loan	The Queens Library is in need of a bookmobile in the aftermath of Super Storm Sandy. The Board was amenable to lending the bookmobile with assurance that the insurance policy provides third party and comprehensive collision coverage. Resolution to approve usage including approval of extended use beyond 6 week is subject to subcommittee of Directors O'Donnell and Errichetti and Librarian Hughes. Motion: Baraka; seconded, Errichetti, approved.
Treasurer's Report	<ul style="list-style-type: none">• Approval of vouchers totaling \$344,000.22 with the most significant items being \$20K for gas utility, \$225K for publications and \$36K for computer hardware. Motion: Cunningham; seconded, Errichetti, approved.• Treasurer requested line item transfer of \$5K from Building Maintenance to other repairs. Motion: Baraka, seconded, Cunningham, approved.• The Board will ratify budget rectified by the Treasurer.• Question of whether or not to do an audit of the Library Fund and the board suggested doing so. Treasurer will draft an RFP. Motion: Arroyo, seconded, Cunningham, approved.
Programs and Services	<ul style="list-style-type: none">• An agreement with NAGE, Labor Relations and the Board to provide compensation for Sunday hours to be signed by Board President O'Donnell. Motion: Baraka, seconded, Errichetti, approved.
Buildings	<ul style="list-style-type: none">• Affordable Flooring was the sole bidder/vendor selected to finish the Popular Room contingent upon approval of a minority contractor.
Personnel	<ul style="list-style-type: none">• Chronological bullet points were requested in regards to the positions that have been requested since July 2, 2012. Board President will send a letter to mayor as a follow up.
Old Business	
New Business	
Develop agenda for next meeting:	Adjourned at 8pm. The next monthly meeting was scheduled for December 19, 2012

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, December 19, 2012 @7pm

Burroughs-Saden Main Library Board Room

Presiding: James O'Donnell

Scribe: Scott Hughes

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Jim O'Donnell	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from November 2012	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Old Business <ul style="list-style-type: none"> o Library Facilities Master Plan o Queens Library Request o Hours of Service/Security 	Update	Scott Hughes Jim O'Donnell Scott Hughes	5 minutes
New Business <ul style="list-style-type: none"> o 	Update		5 minutes
Develop Agenda for next meeting: Wednesday January 16 th , 2013	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board Minutes

December 2012 Monthly Meeting

Date: December 19, 2012 Time: 7:45pm Facilitator: Jim O'Donnell Scribe: Scott Hughes

Attendees: Directors Arroyo, Baraka, Cunningham, Errichetti, Osborne-Gant, O'Donnell, City Librarian Hughes

What	Outcomes
Call to order	President O'Donnell called the meeting to order at 7:45pm
Public Comment	There was no one signed up for public comment.
Approval of November 2012 Minutes	The minutes from the November 2012 Board Meeting. Motion: Baraka; seconded, Cunningham, approved.
Treasurer's Report	<ul style="list-style-type: none">Approval of lease for Newfield including common charges thru June/2013. Motion: Baraka, seconded, Cunningham, approved.Development of an RFQ/P is still need for financial review of the library fund, the endowment balance stands at \$315K, authorization for the Board Treasurer to execute line item transfers was requested. Motion: Baraka, seconded Errichetti, approved.
City Librarian	<ul style="list-style-type: none">The Library is working with civil service to begin posting vacancies.Library partnered with HCC to apply and receive a grant for Financial Literacy through ALA and John Soltis will be the liaison.The POP room renovation went back out to bid.Holiday closing of Christmas and New Year's Eve was recommended.Facilities Master Plan contract goes before the Contracts Committee of the city council.The new roof at the Main Library has been completed
Friends Report	<ul style="list-style-type: none">The Friends have a fund balance of \$45K and will be focused on library marketing and doing a quilting project on the East End for community engagement.
Programs and Services	<ul style="list-style-type: none">Board President O'Donnell is working with legal counsel of the Queens Library to solidify an agreement to fully cover the bookmobile with respect to Connecticut state law and jurisdiction.
Buildings	<ul style="list-style-type: none">Director Errichetti will contact Mark Halstead, architect regarding first floor renovations.
Old Business	<ul style="list-style-type: none">Nominations committee will aim for a meeting in early January 2013.
New Business	<ul style="list-style-type: none">Outlook reminders for board meetings were requested.
Develop agenda for next meeting:	Motion to adjourn, Errichetti, seconded, Osborne-Gant. Adjourned at 8:36pm.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board of Directors Meeting Agenda

Wednesday, January 16, 2013 @7pm

Burroughs-Saden Main Library Board Room

Presiding: James O'Donnell

Scribe: Scott Hughes

Timekeeper: As needed

What	Results	How	Time
Get Organized	Agreement on Roles and Roadmap	Discussion	5 minutes
Call to order		Jim O'Donnell	5 minutes
Public Comment	Limited time and topics (3 minutes per person)	Public	30 minutes
Approval of the minutes from December 2012	Update, discussion, action, vote	All	5 minutes
Finance Committee Report <ul style="list-style-type: none"> o Financial Summary (City Budget, Endowment, Non-levy Budget) o Payment of Bills o Transfers 	Update, discussion, action, vote	Thomas Errichetti	10 Minutes
Old Business <ul style="list-style-type: none"> o Library Facilities Master Plan o Queens Library Request o Hours of Service/Security 	Update	Scott Hughes Jim O'Donnell Scott Hughes	5 minutes
New Business <ul style="list-style-type: none"> o 	Update		5 minutes
Develop Agenda for next meeting: Wednesday February 20, 2013	Roadmap Developed	All	5 minutes

Mission: We believe that libraries can change people's lives and are a cornerstone of our democracy. The Bridgeport Public Library provides opportunities for our residents and taxpayers to pursue lifelong learning, cultural and economic enrichment and enjoyment. To accomplish this mission, we offer free and open access to creative works, knowledge and information from diverse perspectives.

BRIDGEPORT LIBRARY

Bridgeport Public Library Board Minutes

January 2013 Monthly Meeting

Date: January 16, 2013 Time: 7:08pm Presiding: Jim O'Donnell Scribe: Scott Hughes

Attendees: Directors Arroyo, Baraka, Errichetti, Osborne-Gant, O'Donnell, City Librarian Hughes

What	Outcomes
Call to order	President O'Donnell called the meeting to order at 7:08pm
Public Comment	There was no one signed up for public comment.
Approval of November 2012 Minutes	The minutes from the January 2013 Board Meeting. Motion: Baraka; seconded, Errichetti, approved.
Treasurer's Report	<ul style="list-style-type: none"> • Interim permission to approve line items. • Last voucher for off street parking through Forstone. • Office supplies at \$142,050. Motion, Baraka, seconded, Greenberg, approved
City Librarian	•
Friends Report	•
Buildings	<ul style="list-style-type: none"> • RAMSA submitted a fee proposal to the Contracts Committee • City attorney will be drafting a contract for the Master Plan. • Board authorized the Buildings Committee to meet and discuss additional information needed for the Contracts Committee. • Next Buildings Committee to be held Wednesday February, 2013 at 5pm • Request to have Brad present at the next meeting to explain POP.
Old Business	<ul style="list-style-type: none"> • Letter to the mayor regarding Sunday pay is in order. • Director Errichetti will second contacts for security services.
New Business	<ul style="list-style-type: none"> • Klein collection provisions from the will to be explored by Directors Errichetti and O'Donnell. • Letter to Labor Relations regarding closings for New Years and Christmas Eve will be sent from Director Greenberg. • Buildings Committee Meetings will be changed to second Wednesdays at 5:30pm. Motion, Baraka, seconded, Osborne, approved.
Develop agenda for next meeting:	Motion to adjourn, Errichetti, seconded, Osborne-Gant. Adjourned at 8:36pm.

