

BRIDGEPORT LIBRARY

925 Broad Street ❖ Bridgeport, CT 06604 ❖ (203) 576-7400

NOTICE OF

Special Meeting of the Board of Directors as a Committee of the Whole

Wednesday, July 27, 2016 at 5:30 p.m.

Burroughs / Saden Library - 925 Broad Street, Bridgeport, CT

and

Special Personnel Committee Meeting to follow

AGENDA FOR JULY 27, 2016 SPECIAL BOARD MEETING:

1. Presentation by Alan and Leslie Burger of Library Development Solutions regarding status of strategic planning process and timeline for completion.
2. Board action regarding interim proposals for strategic plan.

AGENDA FOR JULY 27, 2016 SPECIAL PERSONNEL COMMITTEE MEETING:

1. Review and assessment of City Librarian written plan for reassignment of library functions and supervisory chain of reporting for duties previously performed by recently retired staff.
2. Review and resolution of staff concerns regarding re-assignment of functions and duty assignments with clear lines of communication and delegation of authority to ensure continued library service and collection resources related to responsibilities such as:
 - ❖ staff supervision and scheduling for both public and non-public work time, Bibliomation and other Information Technology matters, Technical Services, Collection Development (ordering, processing, etc) administration of electronic services (databases...), contracts, serials and standing orders.
 - ❖ monitoring of grants, licenses and budgets.
 - ❖ administration and supervisory authority for contract services.
3. Establishment of protocol to ensure timely response and resolution of staff concerns.

Board of Directors

James E. O'Donnell
President
Sauda Efia Baraka
Vice President
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Anne Cunningham
Assistant Secretary
Phylicia R. Brown*
Rosalina Roman Christy*
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Hon. William Holden
Kenya Osborne-Gant*
(* pending confirmation
of City Council approval)

Directors Emeriti

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Hon. George A. Saden*
Zane Yost*
(* deceased)